

**RFP 1036A Selection Committee Meeting March 9, 2021 Minutes**

Selection Committee for the above-mentioned RFP held a selection committee meeting on Tuesday, March 9, 2021 commencing at 3:01 p.m. in the Purchasing Bid Room, 1140 E. Parker Street, Lakeland, Florida.

**Committee Members Present:** Jordan Faison, Engineer II; Rick Fitz-Gordon, LE – IT Manager; Monique Jack, Engineer Tech II; Tracy Kirkpatrick, GIS Manager; Kelly Lambert, IT Project Manager Senior; Diana Rivera, Engineer II; Connie Rossman, Computer Application Specialist; Thomas Rossman, Systems Analyst; Brian Solomon, Engineer IV; Phuong Tran, Energy Delivery Engineering Manager.

**Other Attendees:** Tara Walls, Senior Purchasing Agent; members of the public.

**Discussion:** Tara explained the purpose of today’s meeting was to discuss the submittals and scoring/ranking of the firms for this RFP. There was no discussion by committee members. All committee members agreed to submit their score sheets and ranking and the results are as follows:

<b>Firms</b>	<b>Score</b>	<b>Ranking</b>
Schneider Electric Smart Grid Solutions (Off-Shore)	14	1
Schneider Electric Smart Grid Solutions (On-Shore)	19	2
SSP Innovations LLC	30	3
TRC	37	4
RMSI Privated Limited	50	5

The committee had discussion regarding the shortlisting of the firms for demonstrations. There was also discussion about the criteria/agenda for the demonstrations and what would be requested of the firms. The committee decided to shortlist the top three firms and will request a demonstration from Schneider Electric Smart Grid Solutions, SSP Innovations LLC and TRC. The request for demonstrations will be sent out as soon as possible. There being no further business to come before the Committee, the meeting was adjourned at 3:35 p.m. These minutes are the official minutes of the Selection Committee meeting held on Tuesday, March 9, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**