

RFP 1056 Selection Committee Meeting April 28, 2021 Minutes

Selection Committee for the above-mentioned RFP held a selection committee meeting on Wednesday, April 28, 2021 commencing at 10:03 a.m. in the Purchasing Bid Room, 1140 E. Parker Street, Lakeland, Florida.

Committee Members Present: Daniel Anderson, Contractor; James Bibby, Assistant Operations Manager; Susan Cook, HR Assistant; Winsome Jackson, Risk Management Assistant; David Slocum, Assistant Manager of Water Distribution.

Other Attendees: Tara Walls, Senior Purchasing Agent; Melissa Lee, Contracts Analyst.

Discussion: Tara explained the purpose of today’s meeting was to discuss the submittals that we received and scoring/ranking of the firms for this RFP. There was discussion by all committee members. All committee members agreed to submit their score sheets and ranking and the results are as follows:

<u>Firms</u>	<u>Score</u>	<u>Ranking</u>
Cardinal Vending & Markets LLC dba Florida Fresh Vending	6	1
TipTop Vending Inc	9	2
All American Vending Inc	17	3
Coca-Cola Beverages FL Inc	18	4

After further discussion, the committee had a consensus regarding the ranking and agreed to proceed with awarding the RFP to the top ranked firm. Tara will issue the letter of intent as soon as possible. There being no further business to come before the Committee, the meeting was adjourned at 10:40 a.m. These minutes are the official minutes of the Selection Committee meeting held on Wednesday, April 28, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**