

# Fire Sprinkler System



**Permit fees are non-refundable once the application has been processed.**

- Select appropriate PERMIT Subtype from the dropdown [NEW, MODIFICATION (LESS THAN 50 HEADS), MODIFICATION (50 OR MORE HEADS), REMOVAL]
- In Short Description, enter short description IN ALL CAPS (ex: INSTALL FIRE SPRINKLERS IN NEW EXPANSION (19 SYS TOTAL); INSTALL FIRE SPRINKLER UNDER NEW CONVEYOR PLTFRM; ADD AND RELOCATE 43 SPRINKLER HEADS FOR NEW TENANT BUILDOUT)
- In Job Value, enter the Contract price amount.
  - **Note:** Sprinkler systems which contain 50 or more heads and fire alarm systems valued over \$5,000 in cost are to be dated, signed, and stamped by a Florida Registered Professional Engineer.

## Permit Application



### Permit Type Information

PERMIT Type: FIRE SPRINKLER SYSTEM [Instructions for online FIRE SPRINKLER SYSTEM applications.](#)

\*PERMIT Subtype:   
REMOVAL  
MODIFICATION (LESS THAN 50 HEADS)  
MODIFICATION (50 OR MORE HEADS)

\*Short Description:

Notes:

\*Job Value:

- In BLDG SF, enter the total square footage of the building.
- In Number of Heads, enter the number of Sprinkler Heads.
- In Number of Risers, enter the number of Risers.
- In Number of Standpipes, enter the number of Standpipes.

### Additional Information

\*BLDG SF:

\*Number of Heads:

\*Number of Systems:

\*Number of Risers:

\*Number of Standpipes:

? Related BLD Permit:



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- Enter the address for the permit, including suite number if applicable.
- Click on the correct address in the search results. The complete address will appear in “Location”. If the wrong one was selected, click **Address Lookup** again and re-type the address.
- Do not check the Property Owner box, this will be filled with the information on file.
- Check the contractor box, if not already checked.

## Location

\*Enter part or all of your address and press search

SEARCH

## Your Relation to this Permit

**Property Owner**  
Check this box if you are the Property Owner

**Contractor**  
Check this box if you are the Contractor

- Do not upload plans here, a separate email will be sent after the application is complete inviting you to ePlan. That email will also contain links to a quick start guide and information to assist you in using ePlan.
- Click **NEXT STEP** to continue.

Filename

Select

Description

UPLOAD

CANCEL

NEXT STEP

# Fire Sprinkler System



LAKELAND  
FIRE DEPARTMENT

- This information will be taken based on what is on file at the City.
- The email address in the Applicant Information section (outlined in red below), will be where the ePlan invitation will be sent. Please change it here if not correct.
  - (If this is a permanent change, after the permit application is complete, change it using the **VIEW/EDIT PROFILE** option in the top bar. This will update the City's record for all future applications.)

STEP 1    **STEP 2 CONTACT INFORMATION**    STEP 3    STEP 4

*Application for a*      *Permit*

*Applicant Information*

*Name	<input type="text"/>	*Phone	<input type="text"/>
*Address	<input type="text"/>	*Email Address	<input type="text"/>
*City	lakeland fl	*Zip	33810 - <input type="text"/>
*State	FL		

*Owner Information*

*Name	As long as the Owner box remained unchecked in the previous step, this will be filled with the owner information on file.
*Address	
City	
State	

*Contractor Information*

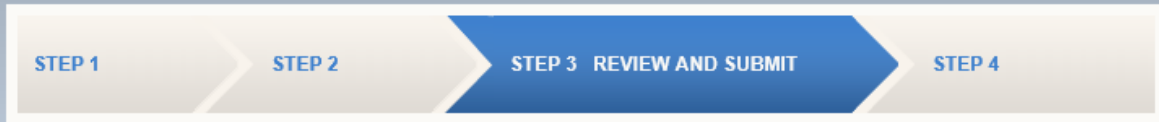
*Name	As long as the Contractor box remained checked in the previous step, this will be filled with the same information as the Applicant.
*Address	
*City	
*State	

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- You will be presented with the information compiled from the last 2 steps. Please review to verify it is correct. If any piece is incorrect, click the corresponding **EDIT** button and update.
- Click **NEXT STEP** when ready.

## Permit Application



### Application for a [redacted] Permit

#### Permit Information

[EDIT](#)

Type	[redacted]
Subtype	NEW
Description	test custom fields
Job Value	1

#### Location

[EDIT](#)

701 E MAIN ST  
LAKELAND MCC,RAC, FL 33801 MORTONS ADDITION

#### Contacts

[EDIT](#)

##### Applicant Information

[redacted] [redacted]  
[redacted] [redacted]  
[redacted]

##### Owner Information

LAKELAND CITY OF  
228 S MASSACHUSETTS AVE  
LAKELAND, FL 33801 - 1501

##### Contractor Information

[redacted] [redacted]  
[redacted] [redacted]  
[redacted]

#### Fee Information

Type	FIRE DEPARTMENT FEES
Amount	\$400.00
<hr/>	
Total Fees	\$400.00

#### Attachments

To upload additional attachments click [Here](#)

Review the information prior to submitting.

[CANCEL](#)[PREVIOUS STEP](#)[NEXT STEP](#)



# Fire Sprinkler System

## Confirmation

Thank you for submitting your permit application through eTRAKIT. Before you begin any work, the City's Building Inspection division staff and/or Fire Safety Management division staff must review and approve your permit application, required plans, and payment in full must be made to the City. The provided email address will be used to send all requests for any required additional documentation and approval notification for the permit.

*The fees provided on this application are an estimate based on entered information and may change after being reviewed by staff.*

Note: It is the responsibility of the contractor to print the permit once it is approved, along with the approved plans and comments, and make them available on the job site prior to work beginning and through the duration of the job.

[VIEW PERMIT](#)

## Fire Sprinkler System

1. Submit plans in ePlan, invitation will be sent to the provided email account. If invitation is not received within 2 hours of completing application, check Spam/Junk folders for the message. If not there, contact [eplanhelp@lakelandgov.net](mailto:eplanhelp@lakelandgov.net) with your permit number for assistance.
2. Plans must include drawings, system components, specification sheets, and calculations.
3. Plans must have PE seal if system contains 50 or more heads.
4. Hydraulic calculations must have PE seal to meet Water Department requirements.