



RISK MANAGEMENT & PURCHASING
1140 EAST PARKER STREET
LAKELAND, FL 33801

NOTICE
REQUEST FOR PROPOSAL

BASIC LIFE INSURANCE AND AD&D, SUPPLEMENTAL LIFE
INSURANCE AND AD&D, AND RETIREE SURVIVOR BENEFITS

JUNE 22, 2023

2023-RFP-048

The Selection Committee, for the above referenced RFP will be meeting on Tuesday, June 27, 2023 from 9:00 a.m. until approximately 12:00 p.m., in the Risk Management & Purchasing Bid Room, located on the 2nd floor, 1140 E. Parker Street, Lakeland, FL 33801. The committee members will be conducting interviews from two (2) firms, pursuant to the above referenced solicitations and other related matters.

**Please note that while this is a publicly noticed open meeting, it will be conducted pursuant to Fla. Stat. 286.0113 (2) (b) 1. And 2. As a result, the presentations will be closed to the public and will be recorded in accordance with Florida statutory requirement. Presentations are scheduled from 9:00 a.m. to 11:15 a.m. The Public meeting will begin at 11:30 a.m.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the City of Lakeland ADA Specialist, Jenny Sykes, M.S., no later than forty-eight (48) hours prior to the proceeding, at (863) 834-8444, Email: jennifer.sykes@lakelandgov.net. **If hearing impaired**, please contact the **TDD numbers**: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the **Florida Relay Service** Number 1-800-955-8770 (VOICE), for assistance.