



228 S. MASSACHUSETTS AVE.
 LAKELAND, FLORIDA 33801-5086
 863/834-6012
 TDD 863/834-8333

SHED=PRE-MANUFACTURED CHECKLIST

Revised 8/2/19

PLEASE INCLUDE THE FOLLOWING ITEMS IN THE ORDER SHOWN BELOW

<input type="checkbox"/> Building Permit Application	Complete all information on the Building Permit Application provided. If the information requested does not apply to the construction being performed, insert "N/A" for "not applicable". For further information or questions on the completion of the Building Permit Application, contact the Building Inspection Division at 863-834-6012 or buildinginspection@lakelandgov.net .
<input type="checkbox"/> Plot/Site Plans	Follow the Site Plan Guidelines and include proposed setbacks from the property line to all sides of the proposed structure. Sheds are prohibited within any easement. For further information on site plan requirements, contact a planner at 863-834-7526.
<input type="checkbox"/> Health Department Septic Tank Permit	<p>If your property is served by septic system, a copy of the Health Department approved septic tank permit with the original approved stamped plans must be submitted. Please contact the Environmental Division of the Health Department at 863-519-8330 to request a septic tank permit application.</p> <p>If your property is served by a public or private sewer (non-septic) system, no such Health Department approval is required.</p>
<input type="checkbox"/> Manufacturers Drawings	Submit two copies of the manufacturer's drawings for the shed assembly. These are engineered drawings from the manufacturer explaining the limitations and installation of their product. Plans must include the height of the shed and they must include the anchoring system used.