

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland			
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project			
Funding Awarded:	\$42,986,390.00			
Agreement Period:	10/27/2022 – 10/26/2028			
Primary Points of Contact Information:	<i>Tequila James-Murray, Mitigation Team Lead/Grant Manager</i> <i>Phone #850-921-3182 / GM email: tequila.james@deo.myflorida.com</i> <i>DEO - Office of Long-Term Resiliency</i>		<i>Laurie Smith, Manager, Lakes & Stormwater</i> <i>Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net</i> <i>Lana Braddy, Special Projects Coordinator, Lakes & Stormwater</i> <i>Phone#863-834-3327 /Email: ana.braddy@lakelandgov.net</i>	
Activity Reporting Period: FEBRUARY 2023				
<i>An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.</i>				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00
Section Two – Accomplishments within the <u>Past</u> Month:				

2/1/2023 – City staff Laurie Smith and Lana Braddy attended the Teams training presentation on Section 3/DBRA Subrecipient Training.

2/15/2023 – City submitted an updated January 2023 MPR.

2/16/2023 – City asked Grant Manager TJ if the upcoming 2023 CDBG-DR Problem-Solving Clinic, April 25-27, 2023, would benefit City staff to attend.

2/28/2023 – Grant Manager, TJ, sent an email indicating receipt and approval of the following documents: January 2023 MPR and QPR, Call Log Tracking Sheet, Vendors List (MBE, WBE), Fair Housing Poster, and ADA/EEO Policy. Additionally, TJ confirmed that City staff’s attendance at the 2023 CDBG-DR Problem-Solving Clinic, April 25-27, 2023, would be beneficial. If approved, Laurie Smith will attend virtually, and Lana Braddy will attend in person.

Section Three – Issues or risks that have been faced with resolutions:

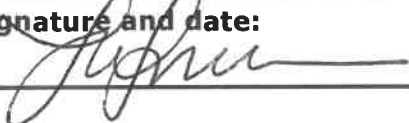
Section Four – Projected activities to be completed within the following Month:

The City anticipates receipt of DEO’s approval of the 30-day required documentation submitted back in November 2022. Additionally, following receipt of CRI Procurement Solicitation Review Checklist Comments, City staff has re-drafted the RFQ for Professional Engineering and Environmental Consulting Services for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project and its accompanying Professional Services Agreement and will submit to DEO for review and approval on 3/2/2023 following City Attorney’s final review.

Section Five – Required Submissions:

<p>❖ Attachment B - Project Budget</p> <ul style="list-style-type: none"> ➢ Has the Project Budget changed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit the Revised Attachment B for review and approval.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Attachment C - Activity Work Plan</p> <ul style="list-style-type: none"> ➢ Has the Activity Work Plan/Project Timeline changed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit the Revised Attachment C for review and approval.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Staffing Plan</p> <ul style="list-style-type: none"> ➢ Were there any Staffing changes? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Equipment Transfer/Disposal</p> <ul style="list-style-type: none"> ➢ Were there Equipment Transferred/Disposed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>

This report was prepared by:
Laurie Smith and Lana Braddy

Signature and date:
 3/7/23