

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland	
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	
Funding Awarded:	\$42,986,390.00	
Agreement Period:	10/27/2022 – 10/26/2028	
Primary Points of Contact Information:	<p><i>Tequila James-Murray, Mitigation Team Lead/Grant Manager</i> <i>Phone #850-921-3182 / GM email:</i> tequila.james@deo.myflorida.com <i>DEO - Office of Long-Term Resiliency</i></p>	<p><i>Laurie Smith, Manager, Lakes & Stormwater</i> <i>Phone#863-834-6276 /</i> <i>Email:</i> laurie.smith@lakelandgov.net <i>Lana Braddy, Special Projects Coordinator, Lakes & Stormwater</i> <i>Phone#863-834-3327</i> <i>/Email:</i> lane.braddy@lakelandgov.net</p>

Activity Reporting Period: NOVEMBER 2023

An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.

Section One – Financial Data:

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00

Section Two – Accomplishments within the Past Month:

Updated 7/24/2023.

11/6/2023 – The City received approval from DOC to finalize the Agreement for Professional Engineering and Environmental Consulting Services for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project with AECOM Technical Services, Inc.

11/9/2023 – The City submitted MPR for October 2023 to DOC.

11/14/2023 – The City’s Mayor executed the Agreement for Professional Engineering and Environmental Consulting Services for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project with AECOM Technical Services, Inc. for \$10,167,142.00.

11/21/2023 – The City submitted Modification 1 to Attachments B and C to mirror the Consultant’s Cost Proposal and Update the timeline. Garnet Nevels w/DOC requested a meeting to discuss these documents.

11/27/2023 – The City submitted an updated City Table of Organization to DOC that included some City staff changes and the addition of the AECOM Consultants.

11/28/2023 – The City participated in a TEAMS meeting with DOC staff (G. Nevels) to discuss the changes the City submitted in Modification 1 to Attachment C. DOC indicated that the end dates need to be 12/2028, and the timeline modified to proceed with Deliverable 2 – Phase 1 Feasibility Study first (prior to the environmental assessment/review (NEPA)). (The City has since updated Attachment C and resubmitted it to DOC on 12/6/2023, which is attached to this MPR). The City sent the SERA form (for T. Tyce) and updated City Table of Organization to DOC PMgr for review and approval.

11/29/2023 – The City held a Project Kick-Off Meeting with AECOM via TEAMS meeting and prepared a press release regarding the award of the Agreement for Professional Engineering and Environmental Consulting Services for the Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project to AECOM Technical Services, Inc. for publication on December 1, 2023.

Section Three – Issues or risks that have been faced with resolutions:

Section Four – Projected activities to be completed within the following Month:

The City anticipates issuing a Notice to Proceed the first of December 2023 to AECOM to begin Phase 1 - Feasibility Study activities; update Attachment B once Modification 1 to Attachment C has been approved by DOC, and hold the first Public Meeting on the project.

Section Five – Required Submissions:

❖ **Attachment B - Project Budget**

➤ Has the Project Budget changed?

Yes

No

➤ *If answered "Yes", please submit:*

◆ *The **Revised Attachment B** for review and approval.*

◆ *The **explanation** for the change. -+*

<p>❖ Attachment C - Activity Work Plan</p> <ul style="list-style-type: none"> ➤ Has the Activity Work Plan/Project Timeline changed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment C for review and approval.</i> ◆ <i>The <u>explanation</u> for the change.</i> 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>❖ Staffing Plan</p> <ul style="list-style-type: none"> ➤ Were there any Staffing changes? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i> 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>❖ Equipment Transfer/Disposal</p> <ul style="list-style-type: none"> ➤ Were there Equipment Transferred/Disposed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>Section Six – Construction Updates: <i>(only for GIP and CFHP Agreements)</i></p>		
<ul style="list-style-type: none"> ➤ Have you started construction? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please answer next 3 questions.</i> 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<ul style="list-style-type: none"> ➤ Percentage of Overall Construction CURRENTLY completed? (Approximate) 	_____ %	
<ul style="list-style-type: none"> ➤ Percentage of Overall Construction EXPECTED to be completed next month? (Approximate) 	_____ %	
<ul style="list-style-type: none"> ➤ Have you provided 3 to 5 photos showing construction progress for this month? – <i>If not, please do so</i> 	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<p><i>This report was prepared by:</i> Laurie Smith and Lana Braddy</p>	<p>Signature and date: <i>Lana R. Braddy</i> 12/8/2023</p>	