



JOB REQUIREMENTS FOR EMERGENCY COMMUNICATIONS SPECIALISTS

An Emergency Communications Specialist (ECS) must perform a variety of tasks and deal with issues that are not acceptable to all people. In the past, many people have accepted the job of ECS without fully realizing the requirements of the work. CAREFULLY consider whether YOU are prepared to do ALL of these things should you be offered the job of ECS. For each job requirement on the list, place an "X" in the "YES" column if you are willing to do it or place an "X" in the "NO" column if you are unwilling to perform the requirement.

[YES]	[NO]	
[]	[]	Are you willing to work any shift, including nights, weekends, and holidays?
[]	[]	Are you willing to be on the night shift for several years before being eligible for the day shift?
[]	[]	Are you willing to work all holidays (Christmas, July 4th, Labor Day, etc.), which are not your regular day off?
[]	[]	Are you willing to be fingerprinted and have your background checked through the FBI and other law enforcement agencies?
[]	[]	Are you willing to have a urine test for use of illegal drugs both before and after you are hired?
[]	[]	Do you have dependable transportation to get you to work on time?
[]	[]	Are you willing to sit for long periods of time without breaks when an emergency situation is occurring?
[]	[]	Are you willing to complete an intensive, comprehensive training program?
[]	[]	Are you willing to work overtime?
[]	[]	Are you willing to interact with callers who use abusive and offensive language?
[]	[]	Are you willing to interact with callers who are intoxicated?
[]	[]	Are you willing to interact with callers who are foreign language speaking?
[]	[]	Are you willing to interact with callers who are suicidal, stressed, angry, or afraid?
[]	[]	Are you willing to interact with callers who are young children?
[]	[]	Are you willing to ask questions of the callers to determine exactly what is needed to assist the caller?
[]	[]	Are you willing to work to help resolve conflicts that may involve the deaths of individuals including children?
[]	[]	Are you willing to attempt to calm upset, hysterical, suicidal, concerned, difficult or angry callers?
[]	[]	Are you willing to work in a fast paced, stressful environment?
[]	[]	Are you willing to monitor a computer screen and Closed Circuit TV monitors for long periods of time?
[]	[]	Are you willing to use a computer for long periods of time?
[]	[]	Are you willing to operate a multi-line telephone system?
[]	[]	Are you willing to communicate over a police radio, knowing that you are being monitored by citizens?
[]	[]	Are you willing to maintain confidentiality of department records and sensitive situations?
[]	[]	Are you willing to follow and maintain ethical and moral behavior on and off duty?
[]	[]	Are you willing to testify in court, if required?
[]	[]	Are you willing to make decisions that could affect lives and property?
[]	[]	Are you willing to accept the impact that shift work and overtime will have on your personal life?
[]	[]	The job of ESC carries with it the possibility of being sued due to a mistake that may be made that results in injury, death, or property damage. Are you willing to accept the personal liability associated with the job tasks?

IF YOU ANSWERED "NO" TO ANY OF THESE QUESTIONS, YOU SHOULD NOT APPLY FOR EMERGENCY COMMUNICATIONS SPECIALIST. You cannot be considered for a job as an ECS unless you are willing to perform/accept ALL of the above listed items.

Please sign below and bring this completed form with you to your scheduled test session.

Please Print Name _____

Signature of Applicant _____ Date _____