



We cordially invite you to join us in the celebration for Martin Luther King, Jr., by submitting an application to participate in:

**City of Lakeland  
Annual  
Martin Luther King, Jr. Parade  
Saturday, January 17, 2009 @ 11:00a.**

Enclosed you will find the participants Application, Mandatory Meeting Information and Official Rules and Information on Parade Specifics. Please review the rules and information carefully as all units must comply with these rules.

If you would like to participate in this year's parade, please complete the enclosed application and return it along with the \$20.00 entry fee by December 20, 2008. Public officials and high school marching bands are exempt from the application fee; however, they must complete the application.

Thank you for your continuous support over the years with celebrating Martin Luther King, Jr. This is another event in our community,

Thank you,

Natalie N. Gallon  
Recreation Supervisor III  
Parade Coordinator  
(863) 834-2574 Office  
(863) 834-2575 Fax



PLEASE RETURN COMPLETED APPLICATION ALONG WITH ENTRY FEE BY:

Checks and/or Money Orders Payable to: **City of Lakeland**

Mail to: **City of Lakeland Parks & Recreation**  
**Attn. Natalie Gallon**  
**228 South Massachusetts Avenue**  
**Lakeland, Florida 33801-5086**

## **IMPORTANT NOTICE**

### **Participants of Martin Luther King Parade**

There will be a mandatory meeting for representatives from each group; this will be the time for us to discuss the route, rules and regulations, line-up position and questions in order to be part of the Martin Luther King, Jr. Parade.

**Place:**

Simpson Park Community Center  
1725 Martin Luther King, Jr. Avenue  
Lakeland, Florida 33805  
(863) 834-2577 Front Desk

**Date:** Wednesday, January 7, 2009

**Time:** 6:00p.

Thank you again for your support and cooperation,

Natalie N. Gallon  
Recreation Supervisor III  
Parade Coordinator



City of Lakeland  
Martin Luther King, Jr. Parade  
Official Rules & Information

**Parade Date:** January 17, 2009 @ 11:00a.  
**Staging Area:** Kathleen Road & 14<sup>th</sup> Street (Large Field)

Applications will be reviewed by the City of Lakeland Staff.

**Description of Parade Units:**

- ❖ **Professional Float:** One designed and constructed by a professional float company.
- ❖ **Other Float:** One that originates from sources other than a professional float company (ex. Homemade).
- ❖ **Walkers:** A maximum of 20 walkers per unit (along with chaperones) are allowed.
- ❖ **Decorated Vehicles:** Cars, Trucks, Antiques, Classics, or Convertibles.
- ❖ **Marching Band:** A performing group of moderate size. Drill teams may perform in conjunction with marching band units. Units should allow 2 to 4ft. between units and curb for marshals.
- ❖ **Decorated Vehicles:** Antiques, Classics, or convertibles at the discretion of the City of Lakeland Parade Coordinator.
- ❖ **Animals:** Units composed of live animals must be followed by a Pick-up person, and must submit proof of liability insurance coverage.
- ❖ **Other:** **Any type unit not mentioned:** Will only be allowed with the approval of the City of Lakeland Parade Coordinator.

## Decoration of Parade Units:

- ❖ The towing vehicle should be decorated and must be equipped with a tow bar, safety chains, and working brake lights.
- ❖ The organization's name shall be visible on the unit. However, the main purpose is to provide identification, not advertisement.
- ❖ The unit shall be no taller than 15 ft. from the ground and no wider than 12 ft.
- ❖ Safety bars or some stable structure shall be provided for persons standing on the unit.
- ❖ Each application should contain a unit description. Each participant has an obligation to update his or her application. Updates can be made by calling Natalie @ 834-2574 or at the Mandatory Meeting on Wednesday, January 7, 2009.

## General Information:

- ✓ Acceptance and position of the units within the parade are made by the City of Lakeland Parade Coordinator and are final.
- ✓ Notification of your unit position will be furnished at our mandatory participant's meeting, Wednesday, January 7, 2009 at 6:00p. at Simpson Park Community Center.
- ✓ Alcoholic beverages and smoking are **NOT** allowed on Coleman-Bush Building premises and will not be permitted at any time prior to or during the parade.
- ✓ Any person driving a motorized vehicle must have a valid driver's license.
- ✓ Units may **NOT STOP** at any time to perform during the course of the parade.
- ✓ All parade participants should be picked up at the end of the parade route; Lake Ridge Center (2<sup>nd</sup> Street).
- ✓ Waiver of Liability Forms will be required from each float participant. Forms will be collected the day of the parade from each parade float representative. Please **DO NOT MAIL WAIVER FORMS.**
- ✓ Participants are not allowed to throw any items (ex. candy, toys) out to the crowd. Candy should be given out by walkers to avoid children getting hit by the moving vehicles. The Lakeland Police Department (LPD) will enforce this rule.
- ✓ Music should be the clean version and the volume at an appropriate level. This rule will be enforced by the Lakeland Police Department; they will remove you from the line-up.
- ✓ Participants are asked to enter the staging area from Kathleen Road & 14<sup>th</sup> Street.
- ✓ Participants must have an assigned number to enter the staging area.
- ✓ Participants are asked to park units in their assigned areas.
- ✓ Participants will have a designated area in the Lot near Kathleen Road to park their personal vehicles.

