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To: Mayor & City Commission

From: Tony Delgado, City Manager

**Date:** March 18, 2020

**Subject:** Special Called City Commission Meeting

A special called City Commission Meeting is scheduled for Monday, March 23, 2020, at 3:00 p.m. in the City Commission Chamber. The purpose of this meeting is for a weekly update regarding the City's response to COVID-19. Although this meeting will be open to the public, the meeting will also be cablecast and webcast live (see details below) to allow for remote viewing by the public, reducing the number who need to physically gather for the meeting.

/jms

xc: Palmer Davis

Shawn Sherrouse

Emily Colon Mike Brossart Kelly Koos Traci Terry Kevin Cook

Member of the News Media

This meeting will be cablecast live throughout Polk County on Spectrum Channel 643 or Fios Channel 43. City Commission meetings are also webcast live on <a href="www.lakelandgov.net">www.lakelandgov.net</a>. Please visit <a href="www.lakelandgov.net">www.lakelandgov.net</a> for a complete list of all meetings available on the Lakeland Government Network. For more information, contact Mike Mustard, CableCast Producer at 863/834-5013. Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Lakeland ADA Specialist, Jenny Sykes, no later than 48 hours prior to the proceeding, at (863) 834-8444, Email: Jenny.sykes@lakelandgov.net. If hearing impaired, please contact the TDD numbers: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the Florida Relay Service Number 1-800-955-8770 (VOICE), for assistance.