

REGULAR SESSION
July 17, 2006

The Lakeland City Commission met in the Commission chambers. Commissioners Glenn Higgins, Dean Boring, Jim Verplanck, Gow Fields, Edie Yates and Mayor Fletcher were present. Commissioner Howard Wiggs was in Hong Kong. City Manager Doug Thomas, City Attorney Tim McCausland, Finance Director Greg Finch and City Clerk Kelly Koos were present.

Mayor Fletcher called the meeting to order at 9:04 a.m.

INVOCATION

Chaplain Rebekah Falk of Lakeland Regional Medical Center offered the invocation followed by the salute to the flag.

PRESENTATIONS

Strategic Operating Plan Quarterly Report

Doug Thomas gave an update on the Strategic Operating Plan since March 2006.

Employee Service Awards

10 Years

Baichulall, Suresh K	06-23-1996	LE-Energy Delivery
Porter, Gregory	06-17-1996	WU-Wastewater
Sullivan, Lorie A	06-03-1996	Comm Dev-Bldg Inspection

20 Years

Hudson, Robert Allen	06-03-1986	WU-Wastewater
Smith, Bambi L	06-22-1986	P&R-Parks
Studiale, James C	06-16-1986	Comm Dev-Administration

25 Years

Gainers, Dock A	06-26-1981	PW-Solid Waste
Riley, Tamra Shane	06-08-1981	P&R-Parks

35 Years

Tinsley, Bill	06-07-1971	P&R-Administration
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40 Years

Harris, Ronald S	05-09-1966	PW-Const & Maint
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Doug Thomas and Mayor Fletcher presented these awards.

City University Graduates

LPD - Sergeants~

Jeff Birdwell – Level I
Shawn Collins - Level I
Tom Collins - Level I
Melanie Dixon- Level I
David Doty- Level I
Rubin Garcia- Level I
Gary Gross- Level I
Donald Heacox- Level I
Tony Lewis- Level I
Marshall Lord- Level I
Mark Melius- Level I
Randy Moncrief- Level I
Deborah Moore- Level I
Chad Mumbauer- Level I
Chuck Nissen- Level I
Chip Roberts- Level I
Steve Sealey- Level I
David Woolverton- Level I

And staff~

Betty Aikens - Level I
Tracey Grice - Level I
Adria Homes – Foundation Level
Kim Knobloch – Foundation Level, Level I & Level II
Sandra Murphy - Level I
April Williams – Foundation Level
Shana Smith-Knobloch - Level I

Community Development

Nyla Campbell - Level I
Bridget Engleman – Foundation Level
Brian Rewis - Level I

DOIT

Nancy Graves – Foundation Level
Kelly Lambert - Level I & Level II
Gordon Sullivan - Level I

Parks and Recreation

Kitty Mitchell -- Level I
Kim Stopiak – Foundation Level

Lakeland Electric

Tony Presto - Levels I & II
Jerry Shuck - Level II
Jane Weston – Foundation Level and Level I

Water Engineering

David Bayhan Jr. - Level I & Level II
Wayne Bryan - Level I & Level II

Gina Graham - Level I & Level II
Gary Greenhow - Level I & Level II
Lee Potter - Level I & Level II
Don Schluender - Level I & Level II
Risk Management & Purchasing
Sandy Cochran - Level I & Level II
Finance
Lori Gordon – Level I

Lynn Chisholm presented these certificates.

PROCLAMATIONS

Katherine "KT" Spencer, 2005 National Champion UKC Junior Obedience Handler

National Night Out

APPROVAL OF MINUTES (with any amendments)

***City Commission 6/30/06-7/3/06**

Action: The Commission approved these items on the Consent Agenda.

***Utility Committee 7/3/06**

Action: The Commission approved these items on the Consent Agenda.

Land Acquisition & Disposition Committee 7/14/06

The Land Acquisition & Disposition Committee met in the Commission conference room. Chairman Commissioner Higgins and Member Mayor Fletcher were present. Commissioner Jim Verplanck was present along with administrative staff.

Commissioner Higgins called the meeting to order at 8:03 a.m.

1. There was a contract for the sale of two City-owned lots located at 705 West 11th Street to Jean R. and Lina G. Edouard in conjunction with the City's Urban Homestead Program. Mr. and Mrs. Edouard had financing and construction plans in place for their new home. The home would be 1,911 square feet with three bedrooms and two baths.

The two lots were appraised at \$7,000.00 for both. Under the contract, the City would sell the lots for \$7,000.00, and Mr. and Mrs. Edouard would execute a \$6,000.00 City housing lien, which the City would forgive over 5 years at the rate of 20% per year provided the lot continued to be used as homestead. Provided such use, the net purchase price for the two lots would be \$1,000.00. The City would

pay for the title search and examination, title insurance, closing fee, and documentary stamps on the lien.

Staff recommended that the Commission authorize the appropriate City officials to execute the necessary instruments to complete the transition.

Commissioner Higgins presented this item to the committee.

Mayor Fletcher moved to recommend approval to the full Commission. Commissioner Higgins concurred.

2. There was a contract for the sale of six City-owned lots located at 915 W. 7th Street, 710 W. Thomas Street, 722 W. Thomas Street, 1231 E. Myrtle Street, 1022 W. 10th Street, and 613 W. 4th Street to Lakeland Habitat for Humanity, Inc. in conjunction with the City's Urban Homestead Program. Lakeland Habitat had financing and construction plans in place for each property. Upon completion of construction, Habitat would convey the lots to families who had participated in Habitat's "sweat equity" program.

Under the contract, the City would sell the lots for the amounts set forth below. The net purchase price for each lot will be \$1,000.00, with the City financing the remainder through a housing lien, which the City would forgive over 5 years at the rate of 20% per year provided the lot continues to be used as homestead. The City would pay for the title search and examination, title insurance, closing fee, and documentary stamps on the deed. The Buyer will pay for recording fees and documentary stamps on the lien.

Property	House	Purchase Price	Lien Amount
915 West 7 th Street	3BR/2BA	\$6,000	\$5,000
710 W Thomas Street	4 BR/2BA, 2 story	\$7,000	\$6,000
722 W. Thomas Street	3 BR/2 BA	\$5,000	\$4,000
1231 East Myrtle Street	3 BR/2BA, 2 story	\$6,000	\$5,000
1022 West 10 th Street	3 BR/2 BA	\$6,000	\$5,000
613 West 4 th Street	3 BR/2BA	\$6,000	\$5,000

Staff recommended that the Commission authorize the appropriate City officials to execute the necessary instruments to complete this transaction.

Commissioner Higgins presented this item to the committee.

Mayor Fletcher moved to recommend approval to the full Commission. Commissioner Higgins concurred.

3. There were 10 lots in the southeast quadrant of MLK Jr. Blvd. and 10th Street that the City reserved for HOPE VI. HOPE VI decided they would not be utilizing them, so the City put the lots back into the Urban Homestead Program. They were appraised at \$16,000 each, considerably higher than previous appraisals. Since the appraisals were coming in at a considerable increase, staff discussed the increase with the Affordable Housing Advisory Committee and members recommended increasing the housing lien amount from \$5,000 or \$6,000 to \$15,000, based on increased lot values, and increasing the length of the lien from five years to ten years.

Nyla Campbell presented this item to the committee.

Mayor Fletcher moved to recommend approval of the increase to the amount and length of the housing liens to the full Commission. Commissioner Higgins concurred.

The meeting adjourned at 8:16 a.m.

Commissioner Higgins presented these minutes to the Commission.

Action: Commissioner Higgins moved to approve the recommendations. Commissioner Boring seconded and the motion carried unanimously.

CONSENT AGENDA

*City Commission 6/30/06-7/3/06

*Utility Committee 7/3/06

*Memo re: Sale of Various City-Owned Lots to Lakeland Habitat for Humanity, Inc.

*Memo re: Sale of City-Owned Lots - 705 West 11th Street

*Memo re: Agreement for Transfer of Public Roads Between the City of Lakeland and Polk County - Portion of Bella Vista Street West

*Appropriation - General Fund

Action: Commissioner Verplanck moved to approve the Consent Agenda. Commissioner Boring seconded and the motion carried unanimously.

Joe Tedder re United Way Campaign Kick-Off

Joe Tedder made a presentation to the Commission and had them autograph a football in support of the United Way.

PUBLIC HEARINGS

Ordinances (Second Reading)

Ordinance 4767; Proposed 06-039; Conditional Use for a Bank at the Southwest Corner of South Florida Avenue and East Main Street (101 South Florida Avenue)

AN ORDINANCE RELATING TO ZONING; APPROVING A CONDITIONAL USE FOR A BANK IN AN EXISTING BUILDING LOCATED AT THE SOUTHWEST CORNER OF SOUTH FLORIDA AVENUE AND EAST MAIN STREET (101 SOUTH FLORIDA AVENUE); PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

Motion: Commissioner Verplanck moved to approve the ordinance. Commissioner Boring seconded.

Mayor Fletcher asked for comments.

Commissioner Yates declared a conflict and did not vote on this issue as her husband served on that bank's board.

Action: Upon roll call vote Commissioners Higgins, Boring, Verplanck, Fields, and Mayor Fletcher voted aye. Ayes: five. Nays: zero. The motion carried.

Ordinances (Emergency Adoption)

Tim McCausland explained that these were three bond related ordinances. Finance Director Greg Finch would provide a brief explanation of each ordinance for the record. Bond Council Ed Vogel was present to answer questions.

Ordinance 4768; Proposed 06-040; Authorizing the Issuance of City of Lakeland, Florida Energy System Variable Rate Refunding Revenue Bonds, Series 2006A-1 and Series 2006A-2.

AN EMERGENCY ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF LAKE LAND, FLORIDA ENERGY SYSTEM VARIABLE RATE REFUNDING REVENUE BONDS, SERIES 2006A-1 AND SERIES 2006A-2 IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$145,000,000 TO CURRENT REFUND THE ISSUER'S OUTSTANDING ENERGY SYSTEM VARIABLE RATE REVENUE BONDS, SERIES 2001A AND/OR TO CURRENT REFUND THE ISSUER'S OUTSTANDING VARIABLE RATE REFUNDING REVENUE BONDS, SERIES 2003; PROVIDING FOR THE TERMS OF SUCH SERIES 2006A BONDS; ESTABLISHING A FORM OF THE 2006A BONDS; APPROVING THE FORM OF A PRELIMINARY OFFICIAL STATEMENT, AND AUTHORIZING EXECUTION AND DELIVERY OF AN OFFICIAL STATEMENT, IN CONNECTION WITH THE MARKETING OF THE 2006A BONDS; AUTHORIZING THE MAYOR, THE MAYOR PRO TEM, THE CITY MANAGER OR THE FINANCE DIRECTOR TO AWARD THE SALE OF THE 2006A BONDS TO GOLDMAN SACHS & CO. ON A NEGOTIATED BASIS AND ESTABLISHING THE CONDITIONS TO SUCH SALE AND APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND

DELIVERY OF A BOND PURCHASE AGREEMENT; DESIGNATING THE BANK OF NEW YORK TRUST COMPANY, N.A. AS THE REGISTRAR AND PAYING AGENT WITH RESPECT TO THE 2006A BONDS; APPOINTING GOLDMAN SACHS & CO. AS BROKER-DEALER WITH RESPECT TO THE 2006A BONDS AND APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A BROKER DEALER AGREEMENT; APPOINTING OR PROVIDING FOR THE APPOINTMENT OF COMPUTERSHARE TRUST COMPANY, INC. AS AUCTION AGENT WITH RESPECT TO THE 2006A BONDS; APPROVING THE FORM OF A COMMITMENT LETTER FROM XL CAPITAL ASSURANCE, INC. TO PROVIDE MUNICIPAL BOND INSURANCE TO SECURE THE 2006A BONDS AND AUTHORIZING THE MAYOR, THE MAYOR PRO TEM, THE CITY MANAGER OR THE FINANCE DIRECTOR TO EXECUTE AND DELIVER THE SAME ON BEHALF OF THE ISSUER; APPROVING THE FORM OF A CONTINUING DISCLOSURE AGREEMENT AND APPOINTING DIGITAL ASSURANCE CERTIFICATION, L.L.C. AS DISCLOSURE DISSEMINATION AGENT THEREUNDER; AUTHORIZING OFFICIALS OF THE ISSUER TO TAKE ACTIONS DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH ANY OF THE FOREGOING; PROVIDING FOR OTHER MATTERS RELATING THERETO; AND PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

Motion: Commissioner Boring moved to approve the ordinance. Commissioner Verplanck seconded.

Mayor Fletcher asked for comments.

Greg Finch gave a brief explanation of this ordinance. This ordinance included all provisions associated with the potential issuance of \$137,869 worth of debt. This issue would replace existing variable rate debt with the same amount of debt with a slightly different form of variable rate. The savings to the City would be approximately \$200,000 annually

Action: Upon roll call vote Commissioners Yates, Fields, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Ayes: six. Nays: zero. The motion carried unanimously.

Ordinance 4769; Proposed 06-041; Authorizing the Issuance of City of Lakeland, Florida Energy System Refunding Revenue Bonds, Series 2006B

AN EMERGENCY ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF LAKELAND, FLORIDA ENERGY SYSTEM REFUNDING REVENUE BONDS, SERIES 2006B IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$145,000,000, IN ACCORDANCE WITH THE TERMS HEREOF, TO CURRENTLY REFUND THE CITY'S OUTSTANDING ENERGY SYSTEM VARIABLE RATE REVENUE BONDS, SERIES 2001A AND/OR THE CITY'S OUTSTANDING ENERGY SYSTEM VARIABLE RATE REFUNDING REVENUE BONDS, SERIES

2003, TO PAY COSTS OF ISSUANCE OF SUCH BONDS AND, TO THE EXTENT APPLICABLE, PAY ANY TERMINATION FEE RELATED TO CERTAIN INTEREST RATE SWAP TRANSACTION(S) DESCRIBED HEREIN; PROVIDING FOR CERTAIN TERMS OF THE 2006B BONDS; AUTHORIZING THE REDEMPTION OF THE REFUNDED BONDS; AUTHORIZING THE TERMINATION OF INTEREST RATE SWAP TRANSACTIONS RELATED TO THE 2001A BONDS AND/OR THE 2003 BONDS; ESTABLISHING A FORM OF THE 2006B BONDS; APPOINTING THE BANK OF NEW YORK TRUST COMPANY, N.A., AS REGISTRAR AND PAYING AGENT FOR THE 2006B BONDS; APPROVING THE FORM OF A PRELIMINARY OFFICIAL STATEMENT WITH RESPECT TO THE SERIES 2006B BONDS AND AUTHORIZING THE MAYOR OR THE MAYOR PRO TEM, THE CLERK AND THE CITY MANAGER TO EXECUTE AND DELIVER ON BEHALF OF THE CITY AN OFFICIAL STATEMENT; AUTHORIZING THE MAYOR, MAYOR PRO TEM, THE CITY MANAGER OR THE FINANCE DIRECTOR TO AWARD THE SALE OF THE 2006B BONDS TO GOLDMAN SACHS & CO. ON A NEGOTIATED BASIS, ESTABLISHING THE CONDITIONS TO SUCH SALE AND APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF A BOND PURCHASE AGREEMENT; APPROVING THE FORM OF A COMMITMENT LETTER FROM XL CAPITAL ASSURANCE, INC. TO PROVIDE MUNICIPAL BOND INSURANCE TO SECURE THE 2006B BONDS AND AUTHORIZING THE MAYOR, THE MAYOR PRO TEM, THE CITY MANAGER OR THE FINANCE DIRECTOR TO EXECUTE AND DELIVER THE SAME ON BEHALF OF THE CITY; PROVIDING CERTAIN ADDITIONAL COVENANTS RELATED TO SUCH BOND INSURANCE; AUTHORIZING THE MAYOR OR THE MAYOR PRO TEM AND THE CLERK TO APPROVE, EXECUTE AND DELIVER ON BEHALF OF THE CITY A CONTINUING DISCLOSURE AGREEMENT WITH RESPECT TO THE 2006B BONDS AND APPOINTING DIGITAL ASSURANCE CERTIFICATION, L.L.C. AS DISCLOSURE DISSEMINATION AGENT THEREUNDER; AUTHORIZING CERTAIN CITY OFFICIALS TO TAKE ACTIONS DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH ANY OF THE FOREGOING;

Tim McCausland read the short title.

Motion: Commissioner Verplanck moved to approve the ordinance. Commissioner Boring seconded.

Mayor Fletcher asked for comments.

Greg Finch gave a brief explanation of this ordinance. This ordinance provided for replacement of variable rate debt with traditional fixed rate debt if the market would generate the same level of savings as the previous ordinance. At this point, it was unlikely the market could provide that savings but this ordinance would make the tool available should the opportunity arise.

Motion: Upon roll call vote Commissioners Higgins, Boring, Verplanck, Fields, Yates and Mayor Fletcher voted aye. Ayes: six. Nays: zero. The motion carried unanimously.

Ordinance 4770; Proposed 06-042; Amending Ordinance 4749; Providing Revisions Required in Order to Obtain a Policy of Municipal Bond Insurance in Connection with the City of Lakeland, Florida Energy System Revenue and Refunding Bonds, Series 2006

AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. 4749 FOR THE PURPOSE OF PROVIDING REVISIONS REQUIRED IN ORDER TO OBTAIN A POLICY OF MUNICIPAL BOND INSURANCE IN CONNECTION WITH THE CITY OF LAKE LAND, FLORIDA ENERGY SYSTEM REVENUE AND REFUNDING BONDS, SERIES 2006; APPROVING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO ACCELERATED BOND PURCHASE AGREEMENT RELATED TO SUCH BONDS; AUTHORIZING THE MAYOR OR THE MAYOR PRO TEM AND THE CITY CLERK TO EXECUTE AND DELIVER SUCH AMENDMENT TO ACCELERATED BOND PURCHASE AGREEMENT; PROVIDING FOR OTHER MATTERS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

Motion: Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments.

Greg Finch explained this ordinance amended an ordinance passed in March 2006, which authorized the city to issue up to \$50 million in bonds to finance capital improvements at the utility. The amendments identified the name of the insurance company on the bond and some minor revisions they were requesting.

Action: Upon roll call vote Commissioners Yates, Fields, Verplanck, Higgins and Mayor Fletcher voted aye. Commissioner Boring was absent at that time. Ayes: five. Nays: zero. The motion carried unanimously.

CITY MANAGER

Miscellaneous Reports and Communications

1. Executive Summary – Utility Committee Meeting

Doug Thomas gave an oral report of the Utility Committee Meeting of July 3, 2006.

2. Out-of-State Travel:

- a. July 21 - 25, 2006: Lakeland Linder Airport employee (Sandra Walsh) traveling to Oshkosh, WI to meet with Airport Director in conjunction with the Oshkosh's Fly-In.

Registration	\$ 0.00
Air Fare	328.90
Car Rental	334.93
Hotel	280.00
Meals	124.00
Miscellaneous	<u>33.00</u>
Total	\$ 1,100.83

- b. August 6 - 11, 2006: Information Technology employees (Justin Donohue and Tom Rossman) traveling to San Diego, CA to attend ESRI Conference and training for new GIS system.

Registration	\$ 0.00
Air Fare	1,200.00
Hotel	3,500.00
Meals	372.00
Miscellaneous	<u>300.00</u>
Total	\$ 5,372.00

- c. August 20 - 25, 2006: Information Technology employees (Roy Osborne and Mike Dwyer) traveling to Atlanta, GA to Ethernet Routing Switch 8600 Configuration and Management Training.

Registration	\$ 5,512.00
Air Fare	650.00
Car Rental	200.00
Hotel	1,600.00
Meals	372.00
Miscellaneous	<u>0.00</u>
Total	\$ 8,334.00

- d. August 28 - 31, 2006: Lakeland Police employee (Jack Gillen) traveling to Washington, DC to attend Amber Alert Training.

Registration	\$ 0.00
Air Fare	0.00
Hotel	0.00
Meals	108.00
Miscellaneous	<u>60.00</u>
Total	\$ 168.00

- e. September 9 - 13, 2006: Public Works employee (Mike Whigham) traveling to Kansas City, MO to attend National American Public Works Conference.

Registration	\$ 590.00
Air Fare	300.00
Hotel	500.00
Meals	124.00
Miscellaneous	<u>0.00</u>
Total	\$1,514.00

- f. September 10 - 15, 2006: Information Technology employee (Ray Overmiller) traveling to Schaumburg, IL to attend Motorola Programming and Maintenance Training.

Registration	\$ 3,500.00
Air Fare	259.11
Hotel	655.00
Meals	136.00
Miscellaneous	<u>0.00</u>
Total	\$ 4,550.11

- g. October 3 - 7, 2006: Finance employees (Kimberly Parolini and Cindy Johnson) traveling to Phoenix, AZ to attend UMS/Cayenta Conference.

Registration	\$ 1,200.00
Air Fare	900.00
Hotel	1,200.00
Meals	110.00
Miscellaneous	<u>0.00</u>
Total	\$ 3,410.00

- h. October 13 - 18, 2006: Lakeland Police employees (Roger Boatner and Jack Gillen) traveling to Boston, MA to attend IACP Conference.

Registration	\$ 550.00
Air Fare	600.00
Hotel	2,500.00
Meals	248.00
Miscellaneous	<u>0.00</u>
Total	\$ 3,998.00

- i. October 21 - 28, 2006: Lakeland Police employees (Tracy Grice and Cynthia Arlt) traveling to San Francisco, CA to attend Training and Development Conference.

Registration	\$ 1,515.00
Air Fare	620.00

Hotel	910.00
Meals	434.00
Miscellaneous	<u>0.00</u>
Total	\$ 3,479.00

CITY ATTORNEY

Resolutions

Resolution 4538; Proposed 06-043; Demolition of Buildings

A RESOLUTION PROVIDING FOR THE ASSESSMENT OF A LIEN AGAINST PROPERTY FOR EXPENSE INCURRED IN THE REMOVAL OF DILAPIDATED AND HAZARDOUS BUILDINGS; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

Motion: Commissioner Verplanck moved to approve the resolution. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

Action: Upon roll call vote Commissioners Yates, Fields, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Ayes: six. Nays: zero. The motion carried unanimously.

Resolution 4539; Proposed 06-044; Joint Project Agreement with FDOT – Lakeland In-Town By-Pass – Phase II

A RESOLUTION AUTHORIZING EXECUTION OF A JOINT PROJECT AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION FOR FINANCIAL PROJECT NO. 197645-1-38-01 TO UPDATE AND COMPLETE THE DESIGN / ROADWAY CONSTRUCTION PLANS FOR THE LAKELAND IN-TOWN BY-PASS - PHASE II; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

Motion: Commissioner Verplanck moved to approve the resolution. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

Action: Upon roll call vote Commissioners Higgins, Boring, Verplanck, Wiggs, Fields, Yates and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

Miscellaneous Reports and Communications

***Memo re: Sale of Various City-Owned Lots to Lakeland Habitat for Humanity, Inc.**

This item was detailed in the Land Acquisition & Disposition Committee minutes above.

Action: The Commission approved this item on the Consent Agenda.

***Memo re: Sale of City-Owned Lots – 705 West 11th Street**

This item was detailed in the Land Acquisition & Disposition Committee minutes above.

Action: The Commission approved this item on the Consent Agenda.

Memo re: Task Authorization with Dyer, Riddle, Mills & Precourt, Inc. to Update and Complete Design/Roadway Construction Plans - Lakeland In-Town By-Pass Phase II

This task authorization with Dyer, Riddle, Mills & Precourt, Inc. (DRMP) was for the update and completion of the design/roadway construction plans for Phase II of the Lakeland In-Town Bypass (George Jenkins Highway to Florida Avenue). Under the task authorization, DRMP would update the design to incorporate changes in FDOT standards and existing field conditions.

The project included a complete redesign of the bridge spanning CSX right-of-way to the west of Kathleen Road. The task authorization with DRMP was for a lump sum amount of \$621,524.43, with a completion date of 24 months. Under a separate Joint Project Agreement with the FDOT, the FDOT would fund the entire \$621,524.43.

Staff recommended that the Commission authorize the appropriate City officials to execute the Task Authorization.

Tim McCausland presented this item to the Commission.

Action: Commissioner Verplanck moved to approve the recommendation. Commissioner Boring seconded and the motion carried unanimously.

***Memo re: Agreement for Transfer of Public Roads Between the City of Lakeland and Polk County – Portion of Bella Vista Street West**

This was an Agreement with Polk County for the transfer of an approximately .50 mile portion of Bella Vista Street West from the County to the City. The portion of the road to be transferred lay between Interstate 4 and Kathleen Road and was entirely within Lakeland's city limits. Polk County excluded the bridge spanning I-4 from the transfer. Prior to the transfer, the County would resurface the road at its expense from the eastern right-of-way line of CSX Railroad to Kathleen Road. The Public Works Department planned to close the CSX railroad crossing following the transfer as a part of the

Fairbanks Street reconstruction project. Public Works would open a new crossing at Fairbanks Street.

Staff recommended that the Commission authorize the appropriate City officials to execute the agreement.

Action: The Commission approved this item on the Consent Agenda.

Memo re: Change Order to Task Authorization with AmHerst Consulting Company, Inc. for Inspection Services - Runway 5-23 Rehabilitation Project

This was a proposed change order to a Task Authorization No.1 to the General Consulting Agreement with AmHerst Consulting Co., Inc. pertaining to the project for reconstruction of Runway 5-23 at Lakeland Linder Regional Airport. As a result of contractor/subcontractor performance issues on the job, this project had overrun the contractual time allotted for completion. Due to this, AmHerst Consulting Co., Inc., the Airport's consulting engineer and project manager, had incurred additional time and costs beyond their original contract with the City. This change order covers time and costs through July 6, 2006, the substantial completion date for the runway portion of the construction contract. All costs paid under this change order are, by contract, offset future payments to the prime contractor.

Staff recommended that the Commission authorize the appropriate City Officials to execute the proposed change order for \$102,220.

Tim McCausland presented this item to the Commission.

Action: Commissioner Verplanck moved to approve the recommendation. Commissioner Boring seconded and the motion carried unanimously.

FINANCE DIRECTOR

***Appropriation – General Fund**

The Lakeland Fire Marshal's office was required to inspect occupied structures on a regular basis and to maintain records of the inspections completed. The Fire Marshal's office documented this process via a paper form system. After returning to the station, an inspector or clerk entered the field data manually into the record management system. Neighboring Fire Departments including Polk County and Orange County used an automated reporting process entitled "The One Step System" to document the inspections directly into the computer at the inspection site, thus avoiding the need to manually re-enter the same information into a database. Those agencies were reporting a minimum 20% gain in productivity by using this system to record inspection information. The Lakeland Fire Department evaluated this software along with the City's Department of Information Technology, and undertook a business case analysis that justified the initial and ongoing cost of using "The One Step System" based on the increased productivity of

associated staff. The initial purchase price was \$41,944, with \$11,790 annual maintenance costs thereafter. There were sufficient excess revenues from the collection of Building Inspection and Permitting Fees to cover this expenditure

Staff requested that the City Commission authorize an appropriation within the General Fund for \$41,944 representing the initial purchase price for this software.

Action: The Commission approved this item on the Consent Agenda.

MAYOR AND MEMBERS OF THE CITY COMMISSION

Commissioner Yates asked Rick Lilyquist to pass on to his department what a great job they did on the Lake Morton project.

CALL FOR ADJOURNMENT

The meeting adjourned at 10:27 a.m.

Ralph L. Fletcher, Mayor

Kelly S. Koos, CMC, City Clerk

AGENDA STUDY SESSION
July 14, 2006

The Lakeland City Commission met for the Agenda Study Session in the Commission conference room. Commissioners Edie Yates, Gow Fields, Jim Verplanck, Glenn Higgins, and Mayor Fletcher were present. Commissioner Boring and Wiggs were absent. City Manager Doug Thomas, Deputy City Manager Tony Delgado, Finance Director Greg Finch, City Attorney Tim McCausland, Assistant to the City Manager Stanley Hawthorne,

Mayor Fletcher called the meeting to order at 8:28 a.m.

Doug Thomas covered the Presentations, Proclamations, and Requests from the Public.

Tim McCausland covered the Public Hearings.

Greg Finch explained the bond ordinances.

Doug covered the city manager's portion of the agenda and offered the following verbals:

1. League of Cities-Institute of Elected Municipal Officials-handed out applications for the commission.
2. Introduced "Insite" the new intranet site. Introduced Robin Tillet and Eric Vaughn to give a tour of the site.

Tim covered the city attorney's portion of the agenda including the Resolutions and misc. reports & communications.

Greg covered the finance director's portion of the agenda.

Mayor Fletcher voiced concerns regarding running red lights and suggested the motorcycle officers stop at various intersections randomly checking for people running lights.

Doug offered to check with Chief Boatner on the subject, and report on the number of tickets LPD issued for running lights.

Mayor Fletcher also voiced concerns regarding the need for a turning land at Longfellow & Crystal Lake Drive due to traffic at Southeastern University. Staff would look into it (monitor it when college is in session.)

The meeting adjourned at 9:24 a.m.

Water Conservation Workshop July 14, 2006

The Commission met for a Water Conservation Workshop in the Commission conference room. Commissioners Fields, Verplanck, Higgins, Yates, and Mayor Fletcher were present. Commissioners Wiggs and Boring were absent. City Manager Doug Thomas, Deputy City Manager Tony Delgado, Assistant to the City Manager Stanley Hawthorne, Water Utilities Director Chuck Garing, LDDA Director Anne Furr, administrative personnel, the media, and members of the public were also present.

Doug opened the meeting at 9:27 a.m. and introduced Ruffin Gray who made the presentation.

Ruffin highlighted the need to restructure rates-summary of tier consideration.

Enforcement of the water restriction ordinance: The logical thing to do would be to have an internal employee ride around & check. LPD noted the ordinance needed to be more specific. LPD would not be a good source to enforce the ordinance because the service area goes outside of city limits.

Chuck Garing said they would like to wait until Oct. 1, 2006 to implement the new rates.

Strategic Planning Workshop July 14, 2006

The Commission met for a Strategic Planning Workshop in the Commission conference room. Commissioners Fields, Verplanck, Higgins, Yates, and Mayor Fletcher were present. Commissioners Wiggs and Boring were absent. City Manager Doug Thomas, Deputy City Manager Tony Delgado, Assistant to the City Manager Stanley Hawthorne, City Attorney Tim McCausland, Assistant City Attorney Michael Craig, Parks & Rec Director Bill Tinsley, Public Works Director Rick Lilyquist, LDDA Director Anne Furr, administrative personnel, and members of the public were also present.

Doug opened this meeting at 10:30 a.m. noting the purpose was to update the commission and introducing Stanley Hawthorne, who made the presentation.

Stanley covered the five strategic goals:

- economic opportunity
- communication
- fiscal management
- growth management
- quality of life

Regarding these goals, he covered the results expected from goal setting, the strategies, or plan of action for meeting these outcomes, and the actions, or measurable progress toward these goals.

The meeting adjourned at 11:00 a.m.

DOWNTOWN RESIDENTIAL HOUSING WORKSHOP July 17, 2006

The Lakeland City Commission met for this workshop in the Commission conference room. Commissioners Edie Yates, Gow Fields, Dean Boring, Jim Verplanck, Glenn Higgins and Mayor Fletcher were present along with administrative staff.

Mayor Fletcher called the meeting to order at 10:43 a.m.

Anne Furr, LDDA Director, explained they were here today for a presentation of the conceptual master plan for the expansion area north of the Lakeland Police Department. The development team was in the process of the Due Diligence Agreement. She introduced Garrett Kenny of Feltrim Developments N.A. Inc. and Mickey Jacob of Urban Studio Architects.

Garret Kenny explained that he started in the vacation business in 1996 in Polk County. His business was now divided between residential, vacation, office condominiums and commercial warehousing. 95% of his business was in Polk County. The remainder was in Osceola.

Mickey Jacob introduced himself and Steve Boyington of Wallis, Murphy Boyington. Mr. Jacob's firm specialized in urban in-fill and housing projects.

Mickey Jacob was the facilitator for the presentation. He stated that the development team worked to produce a project that was consistent with the LDDA's and City's vision. To understand the area, they brought their design planning team to walk and study the neighborhood. They went up in a City bucket truck to see what the views would be from different heights and angles. The team worked in a 2-day design charette to brain storm the best design solutions for the neighborhood. The final conceptual design included 113 town homes, 302 flats and 34 studio flats for 449 units. There were four buildings that would be five or six stories high that included parking and flats (condominiums on one level). A green space in the center of the project, the size of Munn Park, would ground the neighborhood with common space and a place to relax. A tower building on the northeast corner of the park would serve as the neighborhood icon... The conceptual design includes several town homes that surround the park and others that front on the streets. All town homes would be three floors, which include parking within the unit on the ground level. Town homes and studio flats would border garages. Parking access for vehicles would be through alleys. The existing street grid would be maintained in this conceptual plan. Potential architectural styles were shown and questions answered.

The meeting adjourned at 11:39 a.m.

Ralph L. Fletcher, Mayor

Kelly S. Koos, CMC, City Clerk