

**REGULAR SESSION**  
**August 21, 2006**

The Lakeland City Commission met in Regular Session in the Commission chambers. Commissioners Glenn Higgins, Dean Boring, Jim Verplanck, Howard Wiggs, Gow Fields, Edie Yates and Mayor Fletcher were present. City Manager Doug Thomas, Assistant City Attorney Michael Craig, Finance Director Greg Finch, and City Clerk Kelly Koos were present.

**CALL TO ORDER**

Mayor Fletcher called the meeting to order at 9:03 a.m.

**INVOCATION**

Pastor Dean Rucker of Lakeside Baptist Church offered the invocation followed by the salute to the flag.

**PRESENTATIONS**

The Lakeland Center - 2006/2007 Broadway and Entertainment Season

**APPROVAL OF MINUTES (with any amendments)**

**\*City Commission 8/4/06-8/7/06**

**Action:** The Commission approved this item on the Consent Agenda.

**\*Utility Committee 8/7/06**

**Action:** The Commission approved this item on the Consent Agenda.

**Finance Committee 8/18/06**

The City of Lakeland Finance Committee met in the Commission conference room at 9:53 a.m. Chairman Gow Fields and members Howard Wiggs and Edie Yates were present. Commissioners Glenn Higgins, Jim Verplanck and Mayor Fletcher were present along with administrative staff. Jay Batey, investment counselor and Ed Vogel, bond council were present.

Commissioner Fields called the meeting to order at 9:53 a.m.

Greg Finch reviewed the City's investment policy. He wanted to change the investment policy so that staff would have the ability to ladder the portfolio using interest rate swaps. The fixed rate investments were currently below market. The

Commission discussed the process of the rate swap and a laddered portfolio. The revised policy would require Commission approval for every interest rate swap transaction.

**Recommendation:** Commissioner Wiggs moved to recommend the Commission approve the investment policy changes. Commissioner Yates seconded and Commissioner Fields concurred.

The meeting adjourned at 10:26 a.m.

Mayor Fletcher asked Commissioner Fields to present the report. The Commission would vote on the issue later in the agenda.

Commissioner Fields presented the report from the Finance Committee.

### **\*CONSENT AGENDA**

- \*City Commission Minutes with any amendments 8/4/06-8/7/06
- \*Utility Committee with any amendments 8/7/06
- \*Recommendation re: Sun n' Fun Bus Rental Lease
- \*Recommendation re: Increase in Maximum Housing Division Subsidy Limits for Rehabilitation, Reconstruction, Disaster Relief, and New Construction
- \*Memo re: Determining Hearing Date for Notice of Proposed Change - Oakbridge Development of Regional Impact
- \*Memo re: Polk County Library Cooperative Interlocal Agreement Regarding Distribution of Funds
- \*Memo re: Interlocal Agreement with Polk County Library Cooperative for e-Library Funding
- \*Memo re; Lease with Publix for e-Library Location
- \*Memo re: Approval of Continuing Contract and Agreement for Planning, Design or Development Services
- \*Memo re: Lender Participation Agreement with Lakeland Housing Authority

**Action:** Commissioner Wiggs moved to approve the Consent Agenda. Commissioner Verplanck seconded and the motion carried unanimously.

### **REQUESTS TO APPEAR FROM THE GENERAL PUBLIC**

**Susan Copeland, Polk Education Foundation & Business Partnership, Inc. - Requesting City of Lakeland Partnership to Implement the National College Access Network's (NCAN) Program in the Lakeland Area**

Ms. Copeland requested the City made a one-time donation of \$30,000 to fund two part-time counselors at LHS and KHS to encourage students to attend college.

**Action:** Commissioner Fields moved to approve the \$30,000 donation. Commissioner Higgins seconded.

Mayor Fletcher asked for comments.

Commissioner Wiggs asked for Doug Thomas's comments.

Doug explained this request was for a one-time \$30,000 contribution to provide counselors at LHS and KHS. This was in line with Lakeland Vision goals. It would be included in the 2007 budget

**Action:** Mayor Fletcher called for the vote and the motion carried unanimously.

**Michell Githens, Lakeland Vision and Stephanie McLean, Junior League of Greater Lakeland - Requesting use of Munn Park for an Outdoor Reading Room**

They were requesting approval to use Munn Park for their outdoor reading room.

**Action:** Commissioner Verplanck moved to approve the request. Commissioner Boring seconded and the motion carried unanimously.

**Sharon Siegel, Lakeland Clean & Beautiful - Presenting Activity Report for Lakeland Clean & Beautiful**

Sharon Siegel, Executive Director of Lakeland Clean and Beautiful, came forward to update the Commission on their activities over the last year.

Commissioner Higgins asked about repeat offenders in the litter report program.

Sharon explained that they had not had repeat offenders yet.

**EQUALIZATION HEARINGS - 9:30 AM**

**Recess:** Commissioner Wiggs moved to recess as the City Commission and convene as the Equalization Board. Commissioner Verplanck seconded and the motion carried unanimously.

Michael Craig presented the assessment for equalization. This assessment roll is on file in the agenda packet.

Mayor Fletcher asked for comments and there were none.

**Motion:** Commissioner Verplanck moved to approve the assessment. Commissioner Yates seconded.

Mayor Fletcher confirmed the property owners did receive notice.

**Action:** Mayor Fletcher called for the vote and the motion carried unanimously.

**Reconvene:** Commissioner Wiggs moved to adjourn as the Equalization Board and reconvene as the City Commission. Commissioner Yates seconded and the motion carried unanimously.

## PUBLIC HEARINGS

### Ordinances Second Reading

#### **Ordinance 4771; Proposed 06-043; Conditional Use for a Neighborhood Convenience Center for the Purpose of Operating a Bed and Breakfast Establishment at 822 West Patterson Street**

AN ORDINANCE RELATING TO ZONING; APPROVING A CONDITIONAL USE FOR A NEIGHBORHOOD CONVENIENCE CENTER FOR THE PURPOSE OF OPERATING A BED AND BREAKFAST ESTABLISHMENT ON PROPERTY AT 822 WEST PATTERSON STREET; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Boring, Verplanck, Wiggs, Yates and Mayor Fletcher voted aye. Commissioner Fields was absent at that time. Ayes: six. Nays: zero. The motion carried.

#### **Ordinance 4772; Proposed 06-044; Amending Ordinance 3850; Modifying PUD Zoning on 2.67 Acres Located West of North Socrum Loop Road, Opposite Sandpiper's Drive**

AN ORDINANCE RELATING TO ZONING; PROVIDING FOR A MODIFICATION TO PUD ZONING ON 2.67 ACRES LOCATED WEST OF NORTH SOCRUM LOOP ROAD, OPPOSITE SANDPIPER'S DRIVE; AMENDING ORDINANCE 3850; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Wiggs, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Commissioner Fields was absent at that time. Ayes: six. Nays: zero. The motion carried.

**Ordinance 4773; Proposed 06-045; Consolidation of Multiple Existing Carpenters Home PUDs**

AN ORDINANCE RELATING TO ZONING; REPEALING ORDINANCES 3590, 4418, AND 4246, OF THE CITY OF LAKE LAND, FLORIDA; PROVIDING FOR CONSOLIDATION OF MULTIPLE PUD ZONING ORDINANCES FOR ALL PROPERTY LOCATED IN THE CARPENTERS HOME AREA AS DESCRIBED HEREIN; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Boring seconded.

Mayor Fletcher asked for comments.

Commissioner Wiggs asked if this was relevant to the rezoning issue.

Jim Studiale explained this was not relevant to the rezoning. This was simply a consolidation of multiple PUDs. It was a housing keeping action to benefit staff as they carried out their duties.

**Action:** Upon roll call vote Commissioners Higgins, Boring, Verplanck, Wiggs, Fields, Yates and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

**Ordinance 4774; Proposed 06-046; Art on Public Property**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA RELATING TO PUBLIC ART; AMENDING CHAPTER 74 OF THE CODE OF THE CITY OF LAKE LAND; PROVIDING DEFINITIONS; CREATING A PUBLIC ART FUND; CREATING AN ART IN PUBLIC PLACES ADVISORY COMMITTEE; PROVIDING FOR OWNERSHIP AND MAINTENANCE OF PUBLIC ART; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Boring seconded.

Mayor Fletcher asked for comments.

Dan Stetson, Director of the Polk Museum of Art, congratulated the City for taking this step forward.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

### **Ordinances First Reading**

#### **Proposed 06-047; Large Scale Amendment #LS-06-005 to Future Land Use Map Assigning Land Use on 324 Acres Within the Lakeland Central Park Development of Regional Impact Located South of Old Tampa Highway, North of the Polk Parkway and West of Airport Road**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-06-005 TO THE FUTURE LAND USE MAP FOR 324 ACRES WITHIN THE LAKELAND CENTRAL PARK DEVELOPMENT OF REGIONAL IMPACT LOCATED SOUTH OF OLD TAMPA HIGHWAY, NORTH OF THE POLK PARKWAY AND WEST OF AIRPORT ROAD, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title.

Celeste Deardorff, Principal Planner, gave an update to the Commission. This was a transmittal hearing. The staff recommendation had one change from what was included in the packet today. The Planning & Zoning Board discussed conservation areas. Staff recommended a conservation area on parcel 10. It had a land use of IAC. The parcel did have some wetland areas. The applicant was concerned about access to that parcel if the north side was ruled conservation. A compromise was reached to mark the south wetland only as conservation. The conversion to conservation would be 3.9 acres for that parcel rather than 4.9 acres. Fish and Game did require a buffer around a nesting site and that would be dealt with during the DRI review. The property was within the transit district. It could be 2009 before water and wastewater was available for this project. The new fire station at the airport would address fire and EMS concerns.

Staff recommended transmittal to the Department of Community Affairs (DCA).

Commissioner Wiggs asked about the cost of road improvements to the City.

Celeste did not anticipate city funding for those improvements. The burden would be on the developer.

Commissioner Wiggs asked how the City could commit to water that many years ahead of time.

Celeste explained the developer was looking for approval for Phase I A. They typically look for approval in phases. The Water Committee had considered water for phase I A.

**Motion:** Commissioner Verplanck moved to transmit the ordinance to DCA. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

### **COMMUNITY REDEVELOPMENT AGENCY**

**Recess:** Commissioner Wiggs moved to recess as the City Commission and convene as the Community Redevelopment Agency Board. Commissioner Verplanck seconded.

As a part of preparations for the redevelopment project northeast of the police station, the Downtown CRA has been demolishing various structures in the area. Unlike the structures demolished to date, the house located at 420 North Vermont Avenue is a viable structure that would possess value if relocated elsewhere. In recognition of this, the Downtown CRA advertised for bids for the sale and relocation of this structure. Jim Pickering submitted the only bid. Mr. Pickering's bid was for \$1.00 and specified that he would relocate the house to 133 East Park Street in the Lake Morton Historic District. The bid indicated that Mr. Pickering's cost to relocate the house would be \$34,000.00. The Downtown CRA's cost to demolish the structure will be \$4,850.00 if efforts to relocate the house are unsuccessful.

Staff recommended that the Commission authorize the appropriate LCRA officials to execute all necessary instruments to convey the above structure to Jim Pickering.

Michael Craig presented this item to the Commission.

**Action:** Commissioner Verplanck moved to approve the recommendation. Commissioner Boring seconded and upon roll call vote Commissioners Higgins, Boring, Verplanck, Wiggs, Fields, Yates and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

**Reconvene:** Commissioner Wiggs moved to adjourn as the Community Redevelopment Agency Board and reconvene as the City Commission. Commissioner Yates seconded and the motion carried unanimously.

### CITY MANAGER

#### **\*Recommendation re: Sun n' Fun Bus Rental Lease**

Since 1995 Sun n' Fun Fly-In, Inc. utilized two refurbished school buses (1981 International 80-passenger) from the City of Lakeland which were originally acquired by Lakeland from the Hillsborough County Public Schools for shuttling of patrons and volunteers attending the Annual Fly-In. A subsequent lease was created in 2003 for a period of three years to specify insurance, maintenance and City indemnification provisions to be administered by Sun n' Fun, in addition to specifying an annual \$1.00 per year lease fee.

In accordance with the sunset provisions of the agreement, staff recommended a new bus rental lease for the calendar years 2007 through 2009. The proposed lease would continue to require Sun n' Fun to provide all required insurance, maintenance, procurement of appropriate tags, registration and applicable tax payments, maintain appropriate automobile insurance in the amounts designated by the City Risk Management Department, and indemnify the City as required for the annual lease amount of \$1.00 per year.

Staff recommended that the City Commission authorize the appropriate City officials to generate and execute a successor three-year bus rental lease with Sun n' Fun Fly-In, Inc. incorporating the above noted terms and conditions for the use of the two City-owned, refurbished school buses for the business activities of the Sun n' fun Fly-In, Inc.

**Action:** The Commission approved this item on the Consent Agenda.

#### **\*Recommendation re: Increase in Maximum Housing Division Subsidy Limits for Rehabilitation, Reconstruction, Disaster Relief, and New Construction**

Staff requested City Commission approval to raise the maximum subsidy limits utilized by the Housing Division in the implementation of federal and state grants for existing low and moderate-income homeowners. The maximum subsidy as set by the Commission was \$50,000 for a number of years, increasing to \$70,000 in March 2001, and \$100,000 in April 2005. The limit was insufficient to cover increased construction costs.

Staff recommended that the maximum subsidy limit be set to correspond with the federal HOME Maximum Subsidy Limits published annually based on location and bedroom size, to be updated automatically. The Commission adopted a similar

approach several years ago to increase automatically maximum subsidies based upon indexes for eligible new low and moderate income housing participants. The spreadsheet provided by HUD indicated maximum subsidies of \$188,260 based on three bedrooms and \$206,653 for four bedrooms. The City's typical reconstruction involved two or three bedroom units and the maximum of \$188,260 should be sufficient for all but extremely rare cases.

In addition to hard construction costs, the maximum subsidy limits for any specific grant source covered eligible soft costs, temporary relocation assistance, and staffing costs directly related to the activity. Regular administration costs were not included. The following table demonstrates the hard costs recently experienced in a reconstruction:

TYPE OF WORK	BID
Demolition	\$ 7,300
Tree trim and removal	2,650
General contractor	88,935
Plan copies	18
Floor waxing	105
Landscape	275
Survey	360
Appraisal	275
TOTAL	\$ 99,918

Staff recommended that the City Commission authorize an increase in the maximum subsidy limit utilized by the Housing Division to \$188,260 associated with the implementation of federal and state grants for Rehabilitation, Reconstruction, Disaster Relief, and New Construction projects and that future adjustments occur automatically based upon the Federal HOME Maximum Subsidy Limits published annually based on location and bedroom size.

HOME MAXIMUM SUBSIDY LIMITS 2006

LOCALITY	0 BR	1 BR	2 BR	3 BR	4 BR
Jacksonville	\$89,075	\$102,108	\$124,164	\$160,625	\$176,318
Tallahassee	\$89,075	\$102,108	\$124,164	\$160,625	\$176,318
Gainesville	\$88,117	\$101,010	\$122,829	\$158,898	\$174,422
Panama City	\$79,018	\$90,580	\$110,145	\$142,490	\$156,411
Pensacola	\$81,891	\$93,873	\$114,151	\$147,672	\$162,099
Tampa	\$106,794	\$122,420	\$148,863	\$192,578	\$211,392
Sarasota	\$106,794	\$122,420	\$148,863	\$192,578	\$211,392

Lakeland	\$104,400	\$119,675	\$145,525	\$188,260	\$206,653
Ft. Pierce	\$98,174	\$112,538	\$136,847	\$177,033	\$194,329
Cocoa	\$99,132	\$113,636	\$138,182	\$178,761	\$196,225
Daytona Beach	\$100,090	\$114,734	\$139,517	\$180,488	\$198,121
Orlando	\$104,400	\$119,675	\$145,525	\$188,260	\$206,653

Received from Jacksonville HUD office on 7/3/2006

**Action:** The Commission approved this item on the Consent Agenda.

### **Miscellaneous Reports and Communications**

Doug Thomas gave an executive summary of the August 7, 2006 Utility Committee meeting.

### **Florida Law Enforcement Traffic Challenge**

Lakeland Police finished first place in this competition in Orlando. LPD was inline to receive a changeable message board that is trailer mounted valued at \$12,000.

**The Utility Committee Meeting is at 1 p.m.**

### **CITY ATTORNEY**

### **Ordinances First Reading**

#### **Proposed 06-048; Providing for Enforcement of City's Addressing Ordinance**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA RELATING TO STREET ADDRESSING; REPEALING ORDINANCE NO. 1836; PROVIDING A BUILDING NUMBERING SYSTEM; PROVIDING A ROADWAY NAMING SYSTEM; REQUIRING THE POSTING OF BUILDING NUMBERS; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on August 21, 2006.

#### **Proposed 06-49; Adopting an Amended City of Lakeland Investment Policy, Repealing Ordinance 4362**

AN ORDINANCE RELATING TO INVESTMENT POLICIES; REPEALING ORDINANCE NO. 4362 AND ADOPTING AN AMENDED CITY OF LAKE LAND INVESTMENT POLICY; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

The foregoing is the title of an ordinance read for the first time by short title only. The Commission will hold the second reading and public hearing on August 21, 2006.

## Resolutions

### **Resolution 4544; Proposed 06-049; Authorizing City Manager to Apply for and Enter Into a Highway Beautification Grant and a Highway Landscape Maintenance Memorandum of Agreement with FDOT - West Memorial Boulevard between Wabash Avenue and I-4/Memorial Interchange**

A RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS DESIGNATED REPRESENTATIVE TO APPLY FOR A HIGHWAY BEAUTIFICATION GRANT AND TO ENTER INTO A HIGHWAY LANDSCAPE MAINTENANCE MEMORANDUM OF AGREEMENT AND HIGHWAY BEAUTIFICATION GRANT MEMORANDUM OF AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION, FOR THE INSTALLATION AND MAINTENANCE OF LANDSCAPING LOCATED ON A PORTION OF STATE ROAD 546, WEST MEMORIAL BOULEVARD, BETWEEN WABASH AVENUE (MILEPOST #1.731) AND INTERSTATE 4/ MEMORIAL INTERCHANGE (MILEPOST #0.000), SECTION 161 000 00; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title.

**Motion:** Commissioner Verplanck moved to approve the resolution. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

### **Proposed 06-050; Establishing Policy for Commemorative Co-Designation of Streets**

**Action:** The Commission removed this item from the agenda completely.

### **Resolution 4545; Proposed 06-051; Establishing Fuel Charge Effective September 1, 2006**

A RESOLUTION RELATING TO THE ELECTRIC UTILITY; ESTABLISHING THE FUEL CHARGE FOR ALL CUSTOMER CLASSES, COMMENCING SEPTEMBER 1, 2006 AND THEREAFTER; MAKING FINDINGS; REPEALING RESOLUTION 4531; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title. The Commission would vote on the item after the Utility Committee meeting.

### **Miscellaneous Reports and Communications**

#### **\*Memo re: Determining Hearing Date for Notice of Proposed Change – Oakbridge Development of Regional Impact**

The developers of the Oakbridge DRI recently submitted a notice of proposed change to the City outlining changes planned for the DRI. The changes proposed are the addition of 54 multi-family units to the northwest of Lakeside Village and the elimination of 47,000 square feet of business park uses, also in the northwest quadrant. Under Florida Statutes, the City must set a hearing date to determine whether the proposed changes constitute a substantial deviation to the DRI requiring further review. Staff recommended that the hearing be set for September 5, 2006 given the timelines that the City was restricted to per 2006 legislative changes to applicable provisions of Ch. 380.06 (19) Florida Statutes.

**Action:** The Commission approved this item on the Consent Agenda.

#### **\*Memo re: Polk County Library Cooperative Interlocal Agreement Regarding Distribution of Funds**

This was a proposed Interlocal Agreement among Polk County and various municipalities within Polk County, including Lakeland, for the operation of a cooperative countywide library system to provide library services without charge to all residents of Polk County. The term of this agreement was for a three-year period commencing on October 1, 2006. Funding for Lakeland for 2005-06 was \$1,054,334.06 and staff expected it to increase significantly for the upcoming year due to an increase in the total award available to share among all the involved cities. Staff recommended that the Commission authorize the appropriate City officials to execute this Interlocal Agreement.

**Action:** The Commission approved this item on the Consent Agenda.

#### **Memo re: Task Authorization with Black & Veatch for Wastewater Collection SCADA Improvement Plan**

This proposed task authorization with Black & Veatch in the lump sum amount of \$49,968.00 was for the development of a SCADA Improvement Plan for the Wastewater Department to accommodate for future growth and technology advances. SCADA was an acronym for Supervisory Control and Data Acquisition that referred to a central system that monitored and controlled a complete site or remote location.

The Department utilized radio telemetry to monitor the functioning of the 130 plus wastewater pumping stations in the service territory to reduce operating costs, and the impact of malfunctions on customers and the environment. Although upgraded through the years, the Wastewater SCADA system had not had a comprehensive evaluation in over ten years. The proposed task authorization called for the following activities:

- Task 1: The Engineer will conduct a workshop to discuss specific technical and functional requirements for an upgrade to the SCADA system along with a project overview
- Task 2: The Engineer will provide draft and final SCADA RTU Standards
- Task 3: The Engineer will conduct site visits
- Task 4: The Engineer will prepare draft and final Communications Technical Memorandum as part of the SCADA Improvements Plan
- Task 5: The Engineer will provide draft and final Implementation Plan
- Task 6: The Engineer will provide draft and final SCADA Improvement plan.

Black & Veatch would compile all deliverables from the previous tasks into the SCADA Improvement Plan. Staff expected the Plan to cover the following documents:

- Executive Summary
- Site List, Prioritization and location map
- Functional SCADA System Requirements
- Remote Communications System Recommendations
- Remote Site SCADA RTU Standards
- Implementation Plan
- Schedule and Opinion of Probable Costs

Staff recommended that the Commission authorize the appropriate City Officials to execute the proposed task authorization on behalf of the City.

Michael Craig presented this item to the Commission.

**Action:** Commissioner Verplanck moved to approve the recommendation. Commissioner Boring seconded and upon roll call vote Commissioners Higgins, Boring, Verplanck, Wiggs, Fields, Yates and Mayor Fletcher voted aye. Ayes: seven. Nays: zero. The motion carried unanimously.

**\*Memo re: Interlocal Agreement with Polk County Library Cooperative for e-Library Funding**

This was an Interlocal Agreement with the Polk County Library Cooperative providing funding for the e-Library facility to be located at Lake Miriam Square in south Lakeland. A lease agreement with Publix for the leased space was included on the agenda as a separate agenda item. Under the Interlocal Agreement, the City of Lakeland would staff

and operate the e-Library and the Polk County Library Cooperative would fund all costs. Costs would include remodeling expenses, lease payments to Publix and other operational costs.

Staff recommended that the Commission authorize the appropriate City officials to execute the Lease Agreement.

**Action:** The Commission approved this item on the Consent Agenda.

**\*Memo re: Lease with Publix for e-Library Location**

This agreement with Publix Super Markets, Inc. was for the lease of 4,525 square feet at Lake Miriam Square in south Lakeland for an e-library. The e-library would provide patrons with access to 15 computer terminals and a small hardbound collection. Wireless internet access would also be available. The e-library would be located in the second storefront to the south of the Publix. The initial lease term was for five years, with one renewal term of five years. Base rent would be \$63,350 per year (\$14.00/sq.ft.). The Polk County Library Cooperative would provide all funding through a separate interlocal agreement.

Staff recommended that the Commission authorize the appropriate City officials to execute the Lease Agreement.

**Action:** The Commission approved this item on the Consent Agenda.

**\*Memo re: Approval of Continuing Contract and Agreement for Planning, Design or Development Services**

This was a proposed Master Agreement between the City of Lakeland and various planning and design consultants for the performance of miscellaneous planning, design and development services as required by the Community Development Department. The City would enter into individual task authorizations, with not to exceed budgets, with specific consultants for each required project. Projects may range from preparation of comprehensive plan amendments and land development regulations to economic analysis associated with CRA's and architectural design services in conjunction with innovative urban design projects. Staff chose the selected consulting firms pursuant to the City's RFQ process. The firms chosen were as follows:

- Land Design Innovations, Inc.
- Renaissance Planning Group
- Tindale-Oliver and Associates
- WilsonMiller, Inc.
- Glattig Jackson Kercher Anglin Lopez Rinehart, Inc.
- GMB Engineers and Planners, Inc.
- PMG Associates, Inc.

- Wallis, Murphy, Boyington Architects
- Cooper Johnson Smith Architects, Inc.
- Swan Development Advisors, Inc.
- Samuel G. Sheets and Associates, PA
- Cloud Geshan Associates

Staff recommended that the Commission authorize the appropriate City officials to execute the Agreements with each of the above firms.

**Action:** The Commission approved this item on the Consent Agenda.

**\*Memo re: Lender Participation Agreement with Lakeland Housing Authority**

This was a proposed Lender Participation Agreement between the City and Lakeland Housing Authority for funding assistance for a Hope VI Development known as Homes at Lake Ridge. Lakeland Housing Authority (LHA) had developed homes at Lake Ridge as part of the Hope VI program to provide low-income housing for qualified participants. LHA had requested that the City provide additional funding in the total amount of \$920,000.00 to assist in the build out of this phase of the development.

Specifically, LHA was asking Lakeland to provide up to \$23,000.00 in assistance. LHA would provide additional funds up to \$15,000.00. Both funding sources would be secured by a third mortgage lien that was payable upon sale or any other event where the funding recipient no longer resided in the dwelling. Although Lakeland and LHA were reflected as being in parity, the Lender Participation Agreement provided that the City received reimbursement ahead of LHA. The balance of the agreement dealt with loan approvals, information sharing, and other administrative aspects of the program.

Staff recommended that the Commission authorize the appropriate City officials to execute this Agreement.

**Action:** The Commission approved this item on the Consent Agenda.

## **FINANCE DIRECTOR**

### **Appropriation - Community Development Block Grant fund**

The City of Lakeland had been awarded a supplemental amount of funding under the State-sponsored State Housing Initiatives Partnership Program (SHIP) grant program for \$176,459 for the current fiscal year.

Staff requested that the City Commission authorize an appropriation and increase in estimated revenue for \$176,459 within the Community Development Block Grant Fund to acknowledge increased funding levels of \$98,814 for Housing

Rehabilitation, \$60,000 for Home Purchase Assistance and \$17,645 for Administration.

Greg Finch presented this item to the Commission.

**Action:** Commissioner Verplanck moved to approve the recommendation. Commissioner Boring seconded and the motion carried unanimously.

### **Recommendation re: Appropriation Request - Stormwater Fund**

The Stormwater Fund was applying for a grant from the Hazardous Mitigation Grant Program administered by FEMA for the North Lakeland Stormwater Improvements Project, which was currently under design. The project required the Stormwater Fund to acquire properties for stormwater retention facilities. One of these properties was located at 3404 N. Florida Avenue. Mid-Town CRA was the owner.

Staff requested that the Stormwater Division receive approval to purchase the subject property from the Mid-Town CRA for \$47,802.74, which represented the original purchase price paid by the Mid-Town CRA in September 2005. The proposed Appropriation request involved the transfer of \$47,802.74 from the North Lakeland Stormwater Master Plan project (#008282) in the Stormwater Fund to the land sales account in the Mid-Town CRA Fund.

Greg Finch presented this item to the Commission.

**Action:** Commissioner Verplanck moved to approve the recommendation. Commissioner Yates seconded and the motion carried unanimously.

**AUDIENCE - None**

### **MAYOR AND MEMBERS OF THE CITY COMMISSION**

Commissioner Higgins noted that Mayor Fletcher had a birthday yesterday.

Commissioner Verplanck commented on the reception for the Mayor of Imabari Japan. Commissioner Wiggs filled in for Mayor Fletcher and he did a tremendous job.

**CALL FOR RECESS – 10:27 a.m.**

### **CALL TO ORDER**

The Lakeland City Commission reconvened in Regular Session in the Commission chambers. Commissioners Glenn Higgins, Dean Boring, Jim Verplanck, Gow Fields, Edie Yates and Mayor Fletcher were present. Commissioner Wiggs was absent. City Manager

Doug Thomas, Assistant City Attorney Michael Craig, Finance Director Greg Finch and City Clerk Kelly Koos were present.

Mayor Fletcher called the meeting to order at 1:40 p.m.

**Resolution 4545; Proposed 06-051; Establishing Fuel Charge Effective September 1, 2006**

A RESOLUTION RELATING TO THE ELECTRIC UTILITY; ESTABLISHING THE FUEL CHARGE FOR ALL CUSTOMER CLASSES, COMMENCING SEPTEMBER 1, 2006 AND THEREAFTER; MAKING FINDINGS; REPEALING RESOLUTION 4531; PROVIDING AN EFFECTIVE DATE.

Michael Craig read the short title earlier in the meeting.

**Motion:** Commissioner Verplanck moved to approve the utility committee recommendation and the resolution increasing the fuel charge by \$2.50. Commissioner Boring seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Verplanck, Boring, Higgins and Mayor Fletcher voted aye. Commissioner Wiggs was absent. Ayes: six. Nays: zero. The motion carried.

**CALL FOR ADJOURNMENT – 1:55 p.m.**

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Ralph L. Fletcher, Mayor

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Kelly S. Koos, CMC, City Clerk

**AGENDA STUDY SESSION**  
**August 18, 2006**

The Lakeland City Commission met for the Agenda Study Session in the Commission conference room. Commissioners Edie Yates, Howard Wiggs, Gow Fields, Jim Verplanck, Glenn Higgins and Mayor Fletcher were present. Commissioner Boring was absent. City Manager Doug Thomas, Deputy City Manager Tony Delgado, Community Development Director Jim Studiale, Finance Director Greg Finch, Communications Director Kevin Cook, Assistant City Attorney Michael Craig, and City Clerk Kelly Koos were present.

Mayor Fletcher called the meeting to order at 8:34 a.m.

Introduction of Mayor Shinobu Ochi and Koichi Abe, Secretary of General Affairs

Tom Shaw introduced Mayor Ochi, Mr. Abe and Ms. Williams. Mayor Ochi and Mr. Abe were visiting from Lakeland's Sister City Imabari Japan. There were 16 children in town this week. They go home to Imabari on Monday. The mayor was with them yesterday. Today he will tour the City. Mayor Ochi then gave a speech thanking the people of Lakeland for their hospitality.

Doug Thomas covered the Presentations and Requests to Appear from the Public.

George Brooks explained the National College Access Network (NCAN) Program. The Commission will vote on this on Monday.

Munn Park Outdoor Reading Room: Michelle Githens updated the Commission on this project. The Junior League would operate the program Thursday through Saturday. They would open at 11 a.m. They were not requesting funding from the City. Their sponsor was Verizon. They would be using mobile furniture for the reading room. The furniture will be stored at Citrus & Chemical Bank. There would be banners on the four light poles in that quadrant of Munn Park. They were requesting approval for the use of the park.

Michael Craig covered the Public Hearings. He explained there were an Equalization Hearing and an issue to come before the CRA board. The Commission would need to convene as each individual board for those hearings.

Celeste Deardorff reviewed Proposed Ordinance 06-047.

Doug Thomas covered the city manager agenda and offered the following verbals:

- 9/14 Ridge League Dinner at PCC.
- Citizens Action Center Web Application - Eric Vaughn gave the update on the program. This would allow citizens to make requests or file concerns on-line with the City.

Michael Craig covered the City Attorney agenda. The Commission discussed Proposed Res 06-050. Kevin Cook reviewed the proposed policy on Co-Designating streets. The Commission discussed whether they should move forward or just say no to co-designating streets. The Commission decided to remove this resolution from the agenda.

Greg Finch covered the Finance Director agenda.

The meeting adjourned at 9:57 a.m.

Kevin Cook reminded the Commission about the Boards & Committees Summer Social

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Ralph L. Fletcher, Mayor

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Kelly S. Koos, CMC, City Clerk