

## **AGENDA STUDY SESSION December 12, 2008**

The Lakeland City Commission met for the Agenda Study Session in the Commission conference room. Commissioners Edie Yates, Howard Wiggs, Gow Fields, Justin Troller, Jim Verplanck, Glenn Higgins, and Mayor Fletcher were present. Deputy City Manager Tony Delgado, City Manager Doug Thomas, Community Development Director Jim Studiale, Assistant Finance Director Mike Brossart, Assistant City Attorney Palmer Davis, Assistant City Manager Stanley Hawthorne, City Clerk Kelly Koos, staff, and the media were present.

Mayor Fletcher called the meeting to order at 8:34 a.m.

Doug Thomas covered the preliminaries.

Palmer Davis covered the Public Hearings.

Doug Thomas covered the City Manager agenda and offered the following verbals:

- \* The Community Development and Lakeland Vision mapping session should be on LGN next week.
- \* He distributed the presentation from the District One Rail Traffic Evaluation Study, a copy of which is on file in the City Clerk's Office.
- \* Marshall Goodman of USF Polytechnic requested Mike Herr and Doug Thomas serve on the construction management selection committee to select the firm to build the first building.
- \* Ashley Link, VP of Governmental Affairs for the Chamber, was leaving the Chamber and going to work with LRMC as the internal communications coordinator.
- \* SBA liquidity - Mike Brossart updated the Commission. The City had \$53 million invested in the SBA as of November 2007. They split the fund into Fund A (good) and Fund B (bad). The City received \$31 million from Fund A and \$3-\$4 million from Fund B. SBA planned to release the remainder of Fund A as of December 23, 2008. That would be approximately \$13 million for the City. That left approximately \$2.3 million in Fund B. SBA continued to estimate when that fund would mature. They were 1/2 million below value right now. Staff did not recognize the loss from Fund B yet. That number had decreased some.
- \* Commissioner Verplanck said he understood there had been an attempt by Williams to delay building that access road for the USF Campus. He made it clear that he supported the development order and expected the developer to adhere to the order. Jim explained they have come to him and asked to delay. He said no. They would be breaking their deal if they did not build the road.
- \* PBA lawsuit re no COLA. Nick Marolda conceded that there was no violation of the contract.

Palmer Davis covered the City Attorney agenda.

Commissioner Troller asked about figures for in-city/out-city charges. They were attached to the proposed resolution agenda item. The city did not track maintenance on the system as inside/outside. They ran the system as a whole. The courts have ruled that there was not justification to require cities to track maintenance inside/outside.

Commissioner Troller asked about the sign ordinance. Jim Studiale explained there was no sign ordinance for residential. He said the sign ordinance was enforceable as written.

The meeting adjourned at 9:34 a.m.

### **SPACE NEEDS WORKSHOP December 12, 2008**

The City Commission met for a workshop on Space Needs in the City Commission conference room. Commissioners Edie Yates, Howard Wiggs, Gow Fields, Justin Troller, Jim Verplanck, Glenn Higgins, and Mayor Fletcher were present. Deputy City Manager Tony Delgado, City Manager Doug Thomas, Community Development Director Jim Studiale, Assistant City Attorney Palmer Davis, Assistant City Manager Stanley Hawthorne, City Clerk Kelly Koos, and staff were present.

Mayor Fletcher called the meeting to order at 9:46 a.m.

Doug Thomas introduced this subject. Staff had been working on this issue for about a year. The decision to lease out space at the Airside Center has had a domino affect on personnel space. Staff was working to find a location for displaced employees at the Airside Center. Closing the collections center has opened up some space and LE was facing NERC regulations on System Control. Those regulations required hardened facilities, different security and separation issues. Terry Brigman had been working on the issue of a hardened data center. Rick Lilyquist and his team had a plan to deal with the different issues and wanted to present those ideas to the Commission.

Rick explained that they had been working on this for 18 months. They have used architects and involved five different departments (LE, Employee Relations, Civil Service, Risk Management and IT). This group worked together to determine space needs within these departments and evaluated three different facilities. The facilities involved were the Operations Center on Parker Street, the LE Admin Building and the LE Airside Training Center.

Historical overview: In 2001, LE closed Operations Center on Parker Street. That displaced Training/Assessment, Meter Relay, Telecom, Energy Audit, and the Smart Program. Those divisions were relocated to the Airside Center. Code Enforcement moved there later. In 2007, the City entered into lease agreement with Publix for the east half of the Airside Center. The remainder of the building was to go to Publix in 2009. Phase I required Meter Reading, Field Services, Telecom, Energy Audit, Smart Program and Code Enforcement to be relocated.

## Summary:

- \* Lease space for System Control/Data Processing at the existing Verizon Building.
- \* Field Services, Meter Reading, and Training would lease space at the Town Center.
- \* Building out of 8<sup>th</sup> floor and relocating LE staff to that floor.
- \* Remodeling of 1<sup>st</sup> and 3<sup>rd</sup> floor of LE Admin Building to accommodate LE Revenue Billing and Collection Services, Civil Service, Human Resources, Risk Management, Retirement and City Treasurer.

## Discussion

The costs provided reflected a complete project cost, including demolition of the existing Operations Center.

HR was the consolidation of Civil Service and Employee Relations. Risk Management and Retirement Services would join this group in the LE Admin Building.

Health Stat needed more room because of all the needs they were filling in the City.

Staff was close to bringing the lease for the Town Center space to the Commission.

The group discussed other locations that might be more suitable than Town Center.

The group discussed the expense of this proposal and the need to find permanent locations for these divisions and the possibility of building or buying as opposed to leasing.

Staff will come back with additional information on shorter or longer leases as well as cost to demolish and reconstruct.

The meeting adjourned at 10:40 a.m.

## **Water Supply & Wastewater Effluent Disposal Workshop December 12, 2008**

The Commission met for the Water Supply & Wastewater Effluent Disposal Workshop in the Commission conference room. Commissioners Howard Wiggs, Gow Fields, Justin Troller, Jim Verplanck, Glenn Higgins, and Mayor Fletcher were present. Deputy City Manager Tony Delgado, City Manager Doug Thomas, Community Development Director Jim Studiale, Water Utilities Director Greg Boettcher, Assistant City Attorney Palmer Davis, City Clerk Kelly Koos, and staff were present.

Mayor Fletcher called the meeting to order at 10:50 a.m.

Doug Thomas introduced the workshop.

Greg Boettcher gave the presentation, a copy of which is on file in the City Clerk's Office.

- \* Water Supply and Treated Wastewater Disposal Challenges
- \* New Water Use Permit
- \* Framework for Agreement with Tampa Electric Company
- \* Cost-Benefit Prediction

He advised the City Commission that a 20-year water use permit for 30.05 million gallons per day was on the Southwest Florida Water Management District's agenda for December 13, 2008. Upon approval of the amended Water Use Permit, Lakeland would be required to finalize the reclaimed water agreement with Tampa Electric Company by March 31, 2008 as a permit condition and to continue this beneficial reuse of treated wastewater through the Water Use Permit's 20-year term.

The meeting adjourned at 11:19 a.m.

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Ralph L. Fletcher, Mayor

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Kelly S. Koos, CMC, City Clerk

**LAKELAND CITY COMMISSION**  
**Regular Session**  
**December 15, 2008**

The Lakeland City Commission met in Regular Session in the City Commission Chambers. Commissioners Glenn Higgins, Justin Troller, Jim Verplanck, Howard Wiggs, Gow Fields, Edie Yates, and Mayor Fletcher were present. City Manager Doug Thomas, City Attorney Tim McCausland, Finance Director Greg Finch, and City Clerk Kelly Koos were present.

**CALL TO ORDER - 9:02 a.m.**

**INVOCATION**

Commissioner Fields offered the invocation followed by the salute to the flag.

**PRESENTATIONS**

**Christmas Parade Participants Winner Awards**

**Human Resources - How Do We Compare with our Peers?**

**PROCLAMATIONS**

**Big Brothers Big Sisters Week**

**COMMITTEE REPORTS AND RELATED ITEMS**

**Legislative Committee 12/01/08**

The Legislative Committee met in the Commission conference room. Commissioner Howard Wiggs (chair), Commissioner Justin Troller, and Mayor Fletcher (members) were present. Commissioners Jim Verplanck and Glenn Higgins were present. Deputy City Manager Tony Delgado, Community Development Director Jim Studiale, City Attorney Tim McCausland, City Clerk Kelly Koos, and David Shepp of Florida Strategic Group were present along with staff.

Commissioner Wiggs called the meeting to order at 10:31 a.m.

Dave Shepp distributed the proposed 2009 Legislative Policy Statement. This was a working document and he would finalize it after this workshop. The main priority this year would be the budget. The group then went through the statement item by item.

- Charter County Transit System Funding Option
- Rainy Day Fund was currently at zero.
- USF Lakeland Campus Project

- CRA Statutory
- Billboard Ordinances
- Property Tax Reform: The Senate has been clear that they would not pursue property tax reform. Rubio was the leader on this issue in the House and he is out of office.
- SHIP Funding
- State Board of Administration: The City stands to lose \$500,000 out of Fund B of the Local Government Investment Pool (LGIP)
- Impact Fees
- Presumptive Disability - the unions were pushing this issue. Dave expected to see something come up on the Senate side.
- Insurance Premium Tax Exemptions
- Automated Traffic Signal Enforcement
- Use of Stun Guns
- Convention Center Sales Tax Distribution: Mike LaPan explained that there had been a law in place that allowed municipal facilities to be tax exempt if they produced their own shows. As that law sunset, the Lakeland Center would begin to charge tax on those events previously sold as tax exempt.
- State Library Aid Funding
- Central Florida Commuter Rail: The issue had to pass because the contract between FDOT, CSX, and Orlando would expire in June 2009. Dave expected the parties to reach an agreement at some point and this issue to pass. The funding for the rerouting would not have to be a one-year funding. CSX had not pulled the quiet zones off the table.
- Right-of-Way Turnpike Authority Tom Mattiacci updated the Commission on this issue. Representative McKeel was supporting the City on this issue.
- Under-Grounding of Electric Utilities
- Utility Authorities
- Out-of-City Rates: Dave recommended a resolution to include in the package to oppose this effort.

**Recommendation:** Commissioner Wiggs moved to recommend a resolution opposing legislation that prohibited a municipal utility from charging a surcharge to those utility customers that resided outside of the municipal limits. Commissioner Verplanck seconded. The motion carried 2-1 with Commissioner Troller voting nay.

- Water Supply Initiatives
- Reclassification of Alafia River
- Pipeline Separation
- FLC Agenda: the League had adopted a position for statewide funded commuter rail with separate freight and passenger systems.

Discussion

There would not be a Polk County Day in Tallahassee this year. Lakeland would still go to Tallahassee concerning their issues. Dave asked the Commission to check their calendar. He was looking at March 10-11, 2009.

Public Records Request/Exemptions for Employee Dependents. Tim brought this issue up and Dave will communicate with Paula on this issue.

Dave asked for changes to this document by the end of the week.

The meeting adjourned at 11:32 a.m.

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Commissioner R. Howard Wiggs, Chair

### **Municipal Boards & Committees 12/12/08**

The Municipal Boards Committee met in the Commission conference room on Friday, December 12, 2008. Commissioner Edie Yates, chair, and Commissioners Glenn Higgins & Jim Verplanck (members) were present. Commissioners Howard Wiggs, Justin Troller, and Mayor Fletcher were present along with staff.

Commissioner Yates called the meeting to order at 9:34 a.m.

#### **Dixieland Community Redevelopment Agency**

*Recommendation from Tamara Sakagawa* to reappoint **Greg Myers** to serve an additional three-year term. Greg's second term will expire July 31, 2011.

**Action:** Commissioner Verplanck moved to approve the appointment. Commissioner Higgins seconded and Commissioner Yates concurred.

#### **Citizens Advisory Committee**

*Recommendation from Steve Bissonnette* to appoint **Kay Cochran** to serve a three-year term commencing December 12, 2008 and expiring on December 12, 2011. Kay will fill one of the three seats, which represent the SE quadrant.

**Action:** Commissioner Verplanck moved to approve the appointment. Commissioner Higgins seconded and Commissioner Yates concurred.

#### **Utility Committee**

*Recommendation from staff* to reappoint **George Lindsey** and replace Al Whittle with either **Anu Saxena or Dave Curry** to serve a three-year term commencing January 31, 2009 expiring January 31, 2012.

**Action:** Commissioner Verplanck moved to reappoint George Lindsey and appoint Dave Curry to replace Al Whittle. Commissioner Higgins seconded and Commissioner Yates concurred.

### **City Pension Board**

*Recommendation from City Manager Doug Thomas* to appoint **Jeff Stearns**, Investment Manager to serve a two-year term commencing January 1, 2009 and expiring on December 31, 2011. Jeff will fill the seat vacated by Laura Hawley who is ineligible for reappointment due to term limits.

**Action:** Commissioner Verplanck moved to approve the appointment. Commissioner Higgins seconded and Commissioner Yates concurred.

### **Police Pension Board**

*Recommendation from Jennifer Kerr* to reappoint **Richard Carter** to serve a two-year term commencing January 1, 2009 and expiring on December 31, 2010.

**Action:** Commissioner Verplanck moved to approve the appointment. Commissioner Higgins seconded and Commissioner Yates concurred.

### **Fire Pension Board**

*Recommendation from Jennifer Kerr* to reappoint **David Grossman** and **Lyonal Lindsey** to serve a two-year term commencing January 1, 2009 and expiring on December 31, 2010

**Action:** Commissioner Verplanck moved to approve the appointment. Commissioner Higgins seconded and Commissioner Yates concurred.

### **Planning and Zoning Board**

Jim Studiale asked the Committee to consider an appointment not listed on the agenda. Ken Honneycutt resigned from the Planning and Zoning Board for health reasons effective immediately. Jim recommended the committee appoint Penny McAuley to fill the remaining term of Ken Honneycutt.

**Action:** Commissioner Verplanck moved to approve the appointment. Commissioner Higgins seconded and Commissioner Yates concurred.

The Committee adjourned at 9:44 a.m.

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Commissioner Edie Yates, Chair

**Action:** Commissioner Yates presented this report and moved to approve the appointments. The motion carried unanimously.

## **APPROVAL OF CONSENT AGENDA**

All items listed with an asterisk (\*) were considered routine by the City Commission and were enacted by one motion. There was no separate discussion of these items unless a City Commissioner or Citizen so requested, in which event the item was removed from the consent agenda and considered in its normal sequence.

- \* City Commission Minutes 12/01/08
- \* Utility Committee Minutes 12/01/08
- \* Appropriation and Increase in Estimated Revenue – Fleet Management Depreciation Reserve
- \* Memo re: Interlocal Agreement with City of Bartow to Assist with Maintenance and Operation of Bartow's Electric Distribution System

**Action:** Commissioner Wiggs moved to approve the Consent Agenda. Commissioner Verplanck seconded and the motion carried unanimously.

## **APPROVAL OF MINUTES (with any amendments)**

- \* City Commission 12/01/08
- \* Utility Committee 12/01/08

## **REQUESTS TO APPEAR FROM THE PUBLIC**

### **Carol Castagnero re Permit Change and Lakeland Police Department**

Ms. Castagnero called to say she could not attend today and would reschedule.

## **PUBLIC HEARINGS**

### **Miscellaneous Reports and Communications**

### **Memo re: City Response to Florida Department of Community Affairs (DCA) Objections, Recommendations, and Comments Report for City Amendment Package 08-2**

Tim McCausland explained that the Public Hearings today contained several large-scale amendments to the City's Future Land Use Map. The Commission reviewed these ordinances during the summer and sent them to the DCA for comment. DCA sent their report to the City. Celeste Deardorff was here to explain the report and the City's response. Then the City would consider the individual ordinances.

Commissioner Verplanck asked if the Commission should move to Equalization.

## **EQUALIZATION HEARINGS**

**Recess:** Commissioner Wiggs moved to recess as the City Commission and convene as the Equalization Board. Commissioner Verplanck seconded and the motion carried unanimously.

Tim McCausland presented the Equalization Roll, a copy of which is attached to the back of these minutes.

**Motion:** Commissioner Wiggs moved to approve the assessments. Commissioner Verplanck seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Reconvene:** Commissioner Wiggs moved to adjourn as the Equalization Board and reconvene as the City Commission. Commissioner Verplanck seconded and the motion carried unanimously.

**Memo re: City Response to Florida Department of Community Affairs Objections, Recommendations, and Comments Report for City Amendment Package 08-2**

The City transmitted a number of large-scale future land use map amendments to the State in August 2008. Those amendments appear as Proposed Ordinances 0-64, 0-70, 0-71, 0-73, 0-74, 0-76, and 0-79, (the Amendments). The State review agencies conducted a review of the package of City amendments, which were designated 08-2 in the transmittal. The Department issued their response as an Objections, Recommendations and Comments (ORC) Report dated October 27, 2008. The City has 60 days from the date of the ORC Report to adopt the amendments, adopt them with changes, or withdraw the amendments.

The Community Development Department staff drafted a Response to the ORC Report and discussed the draft with officials from both the Florida Department of Community Affairs (FDCA) and the Florida Department of Transportation. The City adjusted their Response per a conversation on December 5, 2008 with Mike McDaniel of the FDCA. That adjustment included an intensity limit of 0.50 Floor Area Ratio or FAR for the Business Park (BP) future land use proposed on two of the amendments, which were located within the Green Swamp Area of Critical State Concern.

Staff recommended the Commission approve the Response document. The State would review the city's final response and adopted amendments in a compliance review to determine compliance with the State Comprehensive Plan.

Celeste Deardorff reviewed this item for the Commission

**Ordinances (Second Reading – Amendment Package 08-2)****Ordinance 5057; Proposed 08-064; Large Scale Amendment #LS-08-003 to Future Land Use Map Assigning Land Use on Approximately 19 Acres Located on North Griffin Road, West of Mall Hill Road and East of Kathleen Road (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-003 TO THE FUTURE LAND USE MAP FOR APPROXIMATELY 19 ACRES LOCATED ON NORTH GRIFFIN ROAD, WEST OF MALL HILL ROAD AND EAST OF KATHLEEN ROAD, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5058; Proposed 08-070; Large Scale Amendment #LS-08-011 to Future Land Use Map Assigning Land Use on Approximately 48 Acres Located at the Intersection of Kathleen Road and Jim Galloway Road (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-011 TO THE FUTURE LAND USE MAP FOR 48 ACRES LOCATED AT THE INTERSECTION OF KATHLEEN ROAD AND JIM GALLOWAY ROAD, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

**Ordinance 3 5059; Proposed 08-071; Large Scale Amendment #LS-08-012 to Future Land Use Map Assigning Land Use on Approximately 65 Acres Located North of Interstate 4, East of US 98 and North of Crevasse Street (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-012 TO THE FUTURE LAND USE MAP FOR 65 ACRES LOCATED NORTH OF INTERSTATE 4, EAST OF US 98 AND NORTH OF CREVASSE STREET, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5060; Proposed 08-073; Large Scale Amendment #LS-08-014 to Future Land Use Map Assigning Land Use on Approximately 28 Acres Located at the Southeast Corner of County Line Road and Swindell Road (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-014 TO THE FUTURE LAND USE MAP FOR 28 ACRES LOCATED AT THE SOUTHEAST CORNER OF COUNTY LINE ROAD AND SWINDELL ROAD, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

**Ordinance 5061; Proposed 08-074; Large Scale Amendment #LS-08-015 to Future Land Use Map Assigning Land Use on Approximately 44 Acres Located East of Tomkow Road and North of State Road 33 within the Green Swamp Area of Critical State Concern (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-015 TO THE FUTURE LAND USE MAP FOR 44 ACRES LOCATED EAST OF TOMKOW ROAD AND NORTH OF STATE ROAD 33 WITHIN THE GREEN SWAMP AREA OF CRITICAL STATE CONCERN, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5062; Proposed 08-076; Large Scale Amendment #LS-08-016 to Future Land Use Map Assigning Land Use on Approximately 23.3 Acres Located East of Tomkow Road and North of State Road 33 within the Green Swamp Area of Critical State Concern (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-016 TO THE FUTURE LAND USE MAP FOR 23.3 ACRES LOCATED EAST OF TOMKOW ROAD AND NORTH OF STATE ROAD 33 WITHIN THE GREEN SWAMP AREA OF CRITICAL STATE CONCERN, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5063; Proposed 08-079; Large Scale Amendment #LS-08-017 to Future Land Use Map Assigning Land Use on Approximately 20 Acres Located at the Southeast Corner of Airport Road and Old Tampa Highway (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-017 TO THE FUTURE LAND USE MAP FOR 20 ACRES LOCATED ON THE SOUTHEAST CORNER OF AIRPORT ROAD AND OLD TAMPA HIGHWAY, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

**Ordinance 5064; Proposed 08-080; Large Scale Amendment #LS-08-018 to Future Land Use Map Assigning Land Use on Approximately 1.05 Acres Located on Little Lake Bonny, West of Longfellow Boulevard, South of Shakespeare Street (1st Rdg 8/18/08)**

AN ORDINANCE RELATING TO LOCAL GOVERNMENT COMPREHENSIVE PLANNING; PROVIDING FOR A LARGE SCALE AMENDMENT #LS-08-018 TO THE FUTURE LAND USE MAP FOR 1.05 ACRES LOCATED ON LITTLE LAKE BONNY, WEST OF LONGFELLOW BOULEVARD, SOUTH OF SHAKESPEARE STREET, ATTACHED TO ORDINANCE 4140, WHICH ADOPTED THE LAKELAND COMPREHENSIVE PLAN 2000-2010; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Memo re: City Response to Florida Department of Community Affairs Objections, Recommendations, and Comments Report for City Amendment Package 08-2**

Tim McCausland asked the Commission to approve the City's response to the Florida Department of Community Affairs Report.

**Action:** Commissioner Verplanck moved to approve the City's response. Commissioner Higgins seconded and the motion carried unanimously.

**Ordinances (Second Reading)**

**Proposed 08-063; Amendment to Police Officers' Defined Benefit Retirement Fund (1st Rdg 8/4/08, Contd 8/18/08, 9/2/08, 9/15/08, 10/6/08, 10/20/08, & 11/17/08))**

Tim McCausland announced that he was removing this ordinance from the agenda. He would bring it back when it was ready for a vote.

**Ordinance 5065; Proposed 08-100; Establishing PUD Zoning for an Office/Light Industrial Park on 48.6 Acres Located West of Kathleen Road, Approximately 400 Feet South of Sleepy Hill Road (1ST Rdg 10/6/08, Contd 10/20/08)**

AN ORDINANCE RELATING TO ZONING; PROVIDING FOR PUD ZONING ON 48.6 ACRES LOCATED WEST OF KATHLEEN ROAD, APPROXIMATELY 400 FEET SOUTH OF SLEEPY HILL ROAD; PROVIDING CONDITIONS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5066; Proposed 08-127; Annexation of Approximately 159.5 Acres Located South of Old Medulla Road, North of West Pipkin Road and East of the Current City Limits (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO VOLUNTARY ANNEXATION; INCLUDING WITHIN THE TERRITORIAL LIMITS OF THE CITY OF LAKELAND, FLORIDA, THAT CERTAIN 159.5 ACRES LOCATED SOUTH OF OLD MEDULLA ROAD, NORTH OF WEST PIPKIN ROAD AND EAST OF THE CURRENT CITY LIMITS; FINDING COMPLIANCE WITH CHAPTER 171, FLORIDA STATUTES; MAKING FINDINGS; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5067; Proposed 08-128; Vacating a Portion of Right of Way – El Paseo and Deleon Way (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO PUBLIC RIGHT-OF-WAY; MAKING FINDINGS; VACATING A PORTION OF PUBLIC RIGHT-OF-WAY LOCATED SOUTH OF EL PASEO, EAST OF DELEON WAY, AND WEST OF WEST LAKE PARKER DRIVE, WITHIN THE CITY OF LAKELAND; AUTHORIZING RECORDING OF A CERTIFIED COPY OF THIS ORDINANCE; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5068; Proposed 08-129; Vacating a Portion of Right-of-Way – North Lincoln Avenue and West 5th Street (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO PUBLIC RIGHT-OF-WAY; MAKING FINDINGS; VACATING A PORTION OF PUBLIC RIGHT-OF-WAY LOCATED NORTH OF WEST 5TH STREET, SOUTH OF WEST 6TH STREET, EAST OF NORTH LINCOLN AVENUE, AND WEST OF NORTH OHIO AVENUE, WITHIN THE CITY OF LAKELAND; AUTHORIZING RECORDING OF A CERTIFIED COPY OF THIS ORDINANCE; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5069; Proposed 08-130; Conditional Use for an Indoor Skateboard Facility on Property Located at 640 East Main Street (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO ZONING; APPROVING A CONDITIONAL USE FOR AN INDOOR RECREATION FACILITY (SKATE PARK) ON PROPERTY LOCATED AT 640 EAST MAIN STREET; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5070; Proposed 08-131; Conditional Use for a Child Daycare Center Located at 1731 Mockingbird Lane (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO ZONING; APPROVING A CONDITIONAL USE FOR A CHILD DAYCARE CENTER LOCATED AT 1731 MOCKINGBIRD LANE; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

**Ordinance 5071; Proposed 08-132; Conditional Use for a K-12 School and Child Daycare Center Located at 511 Montana Avenue and 516 Kansas Avenue (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO ZONING; APPROVING A CONDITIONAL USE FOR A K-12 SCHOOL AND CHILD DAYCARE CENTER LOCATED AT 511 MONTANA AVENUE AND 516 KANSAS AVENUE; FINDING CONFORMITY WITH THE COMPREHENSIVE PLAN; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Ordinance 5072; Proposed 08-133; Adopting the Florida Fire Prevention Code, 2007 Edition (1st Rdg 12/1/08)**

AN ORDINANCE RELATING TO FIRE PROTECTION; MAKING FINDINGS; ADOPTING THE FLORIDA FIRE PREVENTION CODE, 2007 EDITION, WITH MODIFICATIONS; REPEALING ORDINANCE NO. 4618; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the ordinance. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

## **Resolutions**

### **Resolution 4731; Proposed 08-070; Establishing Intent to Utilize Uniform Method of Collection to Collect Special Assessments Created in Calendar Year 2008 and Prior Years**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA ELECTING TO UTILIZE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS AS AUTHORIZED UNDER SECTION 197.3632, FLORIDA STATUTES, FOR COLLECTING ALL UNPAID DEMOLITION AND LOT CLEARING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED BY THE CITY COMMISSION DURING CALENDAR YEAR 2008 AND PRECEDING YEARS; ADOPTING FINDINGS OF FACT; STATING THE NEED FOR THE LEVY OF SAID ASSESSMENTS; PROVIDING FOR THE MAILING OF THIS RESOLUTION; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the resolution. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

## **COMMUNITY REDEVELOPMENT AGENCY**

### **CITY MANAGER**

#### **Recommendation re: Affordable Housing Advisory Committee 2008 Incentive Review and Recommendation Report**

The William E. Sadowski Affordable Housing Act, enacted by the Florida Legislature in 1992, established a funding source for local governments such as the City of Lakeland to expand the development and preservation of affordable housing within their communities. Additionally, the State Housing Initiatives Partnership Program (SHIP) was created to assist local governments to develop housing strategies and promote partnerships to preserve, improve, and provide housing for families at or below 120% of the area median income (AMI).

House Bill 1375 required SHIP entitlement communities to appoint an affordable Housing Advisory Committee (AHAC) to review the eleven specific incentives such as the process of expediting permits to affordable housing projects; modifications of impact fees requirements; reservation of infrastructure capacity; preparation of a printed inventory of locally owned public lands suitable for affordable housing; etc. AHAC reviewed the final report along with any recommendations in accordance with HB1375. The Commission had to approve the final report and forward it to the Florida Housing Finance Corporation by December 31, 2008. The City of Lakeland Neighborhood Service Staff and the AHAC requested the approval of the City Commission to submit the final report as required.

Staff recommended that the City Commission authorize the submittal of the Affordable Housing Advisory Committee 2008 Incentive Review and Recommendation Report to the Florida Housing Finance Corporation.

Annie Gibson presented this item to the Commission.

**Action:** Commissioner Verplanck moved to approve the report and authorize submittal to the Florida Housing Finance Corporation. Commissioner Higgins seconded and upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

#### CITY ATTORNEY

#### Ordinances (First Reading) – None

#### Resolutions

#### Resolution 4732; Proposed 08-071; Demolition of Buildings

A RESOLUTION PROVIDING FOR THE ASSESSMENT OF A LIEN AGAINST PROPERTY FOR EXPENSE INCURRED IN THE REMOVAL OF DILAPIDATED AND HAZARDOUS BUILDINGS; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the resolution. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Fields, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously

**Resolution 4733; Proposed 08-072; Opposing Efforts to Deny Municipal Governments that Operate Water and Wastewater Utilities Their Rate-Setting Authority**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE LAND, FLORIDA OPPOSING AND PROTESTING THE EFFORTS OF MIAMI-DADE COUNTY TO DENY MUNICIPAL WATER AND WASTEWATER UTILITIES THEIR RATE-SETTING AUTHORITIES, PARTICULARLY, THE RATE-SETTING FOR MUNICIPAL WATER AND WASTEWATER CUSTOMERS OUTSIDE THE MUNICIPAL BOUNDARIES; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the resolution. Commissioner Higgins seconded.

Mayor Fletcher asked for comments.

Commissioner Troller commented that he would support the resolution. He quoted FS 180.191(1)(b), which authorized municipalities to set rates that were just and equitable based on the same factors used in fixing the rates for inside the municipal boundaries. The City should only charge the additional fee if they can justify the charge. He wanted the city to evaluate that cost and quantify the actual charge.

The Commission discussed the idea of determining the cost to serve customers outside the city limits and the additional charges that determination might bring.

**Action:** Upon roll call vote Commissioners Higgins, Troller, Verplanck, Wiggs, Fields, Yates, and Mayor Fletcher voted aye. Ayes: seven. Nays: Zero. The motion carried unanimously.

**Miscellaneous Reports and Communications – None**

**FINANCE DIRECTOR**

**\* Appropriation and Increase in Estimated Revenue – Fleet Management Depreciation Reserve**

In October, a 2006 Crown Victoria Police vehicle (Unit 096731) was involved in an accident and was considered a total loss. This unit was originally scheduled for replacement with an Impala in FY 2014. The replacement vehicle would cost \$34,120. Because the original unit was only three years old, there was only \$10,342 accumulated in the reserve for that replacement. Accordingly, additional funding of \$23,778 was required to replace the unit.

The City was self-insured for risks associated with equipment managed by the Fleet Management Department. Accordingly, the City's Uninsured Loss Reserve must pay the funding shortfall. The FY 2010 General Fund budget would need to include a line item to reimburse that reserve fund for payment of this claim.

Staff requested that the City Commission approve an appropriation from Fleet Management's Vehicle Replacement Fund in the amount of \$34,120 to finance this replacement and an Increase in Estimated Revenue representing the required contribution from the Uninsured Loss Reserve.

**Action:** The Commission approved this item on the Consent Agenda.

### **AUDIENCE**

Mr. Abercrombie came forward re the project at Kathleen and Sleepy Hill roads. He questioned the Mayor's involvement in that project.

Mayor Fletcher explained that the property was donated to First Baptist Church and he sold it for the church.

Commissioner Fields asked Mr. Abercrombie how the complaint was relevant to the City Commission and what he wanted from the City.

Mr. Abercrombie wanted the Commission to ask the State Attorney's Office to investigate.

Commissioner Fields said they would submit the evidence to the State Attorney if Mr. Abercrombie provided it.

### **MAYOR & MEMBERS OF THE CITY COMMISSION**

Merry Christmas and Happy New Year

Commissioner Verplanck said the Ledger listed meetings for today stating a budget workshop tonight at 6 p.m. That was a mistake.

Commissioner Yates reminded everyone to count their blessings, gather their family and reach out to others. She thanked city staff for their work on the parade.

Kevin Cook announced that Friday Night Dec 19, Eric Darius would perform from 6-9 p.m. at the Lake Mirror Promenade.

Doug Thomas has two scheduling questions:

1. Jan 2, 2009 Agenda Study: Would the majority of the Commission be present or should it be moved to Jan 5, 2009 at 7:30 a.m. The consensus was to move it to Jan 5.

2. The Commission Retreat was Jan 22-23, 2009. Doug wanted to move it to Feb 19-20, 2009. This was not good for everyone.

**Recess/reconvene:** The Commission recessed at 10:23 a.m. and reconvened at 2:20 p.m.

The Lakeland City Commission reconvened in Regular Session in the City Commission Chambers. Commissioners Glenn Higgins, Justin Troller, Jim Verplanck, Howard Wiggs, Gow Fields, Edie Yates, and Mayor Fletcher were present. City Manager Doug Thomas, City Attorney Tim McCausland, and City Clerk Kelly Koos were present.

Mayor Fletcher called the meeting to order at 2:20 p.m.

**Resolution 4734; Proposed 08-073; Establishing Fuel Charge Effective January 1, 2009**

A RESOLUTION RELATING TO THE ELECTRIC UTILITY; ESTABLISHING THE FUEL CHARGE FOR ALL CUSTOMER CLASSES, COMMENCING JANUARY 1, 2009 AND THEREAFTER; MAKING FINDINGS; REPEALING RESOLUTION 4717; PROVIDING AN EFFECTIVE DATE.

Tim McCausland read the short title.

**Motion:** Commissioner Verplanck moved to approve the resolution. Commissioner Higgins seconded.

Mayor Fletcher asked for comments and there were none.

**Action:** Upon roll call vote Commissioners Yates, Wiggs, Verplanck, Troller, Higgins, and Mayor Fletcher voted aye. Commissioner Fields voted nay. Ayes: six. Nays: one. The motion carried unanimously

**UTILITY – CONSIDERED AFTER 1PM UTILITY COMMITTEE MEETING**

- \* **Memo re: Interlocal Agreement with City of Bartow to Assist with Maintenance and Operation of Bartow's Electric Distribution System**

This proposed Interlocal Agreement was between the City of Lakeland (Lakeland) and the City of Bartow (Bartow), whereby Lakeland Electric would assist Bartow, on an as needed basis, for the operation and maintenance of their transmission/distribution facilities. Specifically, services may include training/certification of personnel, maintenance/repair of equipment, development of standards and on or off-site consultation.

The term of this Agreement was for a one (1) year period, with an option to renew for an additional one (1) year period. Pursuant to the Agreement, Lakeland will submit monthly invoices to Bartow for any direct costs associated with work performed by Lakeland in

accordance with Lakeland's Labor Classifications/Rates set forth in the Agreement. This Interlocal Agreement would benefit both cities and was authorized pursuant to Florida Statute Chapter 163.

Staff recommended that the Commission authorize the appropriate City officials to execute this Agreement.

**Action:** The Commission approved this item on the Consent Agenda.

**Memo re: General Services Agreement and Task Authorization with Telvent Miner & Miner (TMM) for Utility Software Consulting and Support Services**

This proposed Software Consulting Services Agreement was between the City and Telvent Miner & Miner for software consulting and support services related to the ArcFM® GIS software suite. In August 2004, the City purchased ArcFM® software, along with licenses and maintenance services, from TMM to interface with the City's existing ArcGIS® database software. The ArcFM® software was a Windows supported open architecture platform whereby users had a toolbar visible on their computer screen that enabled them to easily maintain and view GIS data. Along with the purchase of software and maintenance services, the City has also maintained a software consulting services agreement with Telvent Miner & Miner for support services related to the ArcFM® GIS software suite.

To date, TMM was the only firm that performed consulting and support services for their ArcFM® software. As such, the City's Purchasing Department recognized that TMM was a sole source provider. The term of this Agreement was for a three (3) year period, with an option to renew for two (2) additional one (1) year periods. TMM would perform services pursuant to this Agreement on a task authorization basis with a mutually agreeable scope of work and schedule of services based on the fee schedule attached to the Agreement.

Pursuant to this Agreement was a Task Authorization for the design, development, and deployment of TMM's "Designer" compatible unit estimate application with the City's GIS software and Maximo version 6.2.x. Lakeland Electric used their design and estimate application, known as Visual Job Planner (VJP), to generate construction drawings while simultaneously computing a cost estimate for a particular job. IT developed this application in-house and it had been in production use since August 2002. The VJP employed a complex estimate component known as a compatible unit (CU) to generate an estimate. The CU was comprised of a combination of labor, materials, and equipment and accounting elements. VJP was integrated with the City's enterprise work management system, Maximo, and produced the construction drawings, bill of materials and work orders used by all Transmission & Delivery Operation line crews for capital and maintenance activities.

Since VJP has not been enhanced since 2002 to maintain pace with new technologies, it has become technically obsolete. When created, no viable commercial alternatives

existed for purchase, which was why the City decided to develop it in-house. The in-house development effort spanned 18 months and consumed considerable Lakeland Electric IT resources. Due to the workload of the City's IT Department, and the presence of readily available off-the-shelf applications, staff decided to explore the purchase of commercial products. After analyzing market alternatives, staff selected TMM as the most appropriate vendor capable of meeting Lakeland Electric's requirements.

The Task Authorization was composed of four (4) separate tasks, each with its relevant associated cost; (1) Design - \$77,899.50; (2) Development - \$170,866.50; (3) Deployment \$131,019.00; and (4) Project Management - \$31,390.80. Work pursuant to this particular Task Authorization would take approximately ten (10) months to complete.

Staff recommended that the Commission authorize the appropriate City officials to execute all components of this Agreement.

Tim McCausland presented this item to the Commission.

**Action:** Commissioner Verplanck moved to approve the recommendation. Commissioner Higgins seconded and the motion carried unanimously.

**CALL FOR ADJOURNMENT – 2:23 p.m.**

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Ralph L. Fletcher, Mayor

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Kelly S. Koos, CMC, City Clerk