



Civil Service Board

Regular Board Meeting Minutes

Tuesday, January 23, 2007

Chairperson Gene Strickland
Vice-Chairperson Roger Haar

Chairperson Gene Strickland called the Civil Service Board of Lakeland, Florida to order for a regular meeting, Tuesday, January 23, 2007 at 3:30 p.m., in the City Commission Conference Room, City Hall, 228 South Massachusetts Avenue, Lakeland, Florida. Present: Chairperson Eugene Strickland, Vice-Chairperson Roger Haar, Board Members Robert Andrew, Laura Hawley and Ron Tomlin.

1. Consent Agenda - Consent agenda unanimously approved.

a. November 28, 2006 Civil Service Board Minutes

b. Certification / Applicant Referrals for November and December 2006

DATE	POSITION	DEPARTMENT	TYPE	TOTAL
11/1/2006	Library Associate	Parks & Recreation	E	27
11/2/2006	Operations Support Tech I	Lakeland Linder Region Airport	E	93
11/3/2006	Library Page	Parks & Recreation	E	31
11/3/2006	Meter Reader	Lakeland Electric	E	220
11/6/2006	Instrument & Control Tech I	Lakeland Electric	I	1
11/6/2006	Instrument & Control Tech II	Lakeland Electric	I	1
11/6/2006	Power Plant Operator III	Lakeland Electric	I	1
11/6/2006	Solid Waste Collctn Driver III	Public Works	I	1
11/6/2006	Water Plant Operator II	Water Utilities	I	1
11/7/2006	Engineer I	Lakeland Electric	E	12
11/7/2006	Chief Building Official	Community Development	E	6
11/7/2006	Engineer I	Public Works	E	29
11/7/2006	Engineer II	Lakeland Electric	E	13
11/7/2006	Engineer II	Public Works	E	21
11/7/2006	Engineer III	Lakeland Electric	E	16
11/7/2006	Programmer I	Information Technology	E	9
11/7/2006	Programmer II	Information Technology	E	10
11/7/2006	Water Utl Line Constr Inspr	Water Utilities	I	8
11/8/2006	Office Associate II	Community Development	E	77
11/9/2006	Construction Trades Worker II	Public Works	I	9
11/9/2006	Firefighter	Fire	E	46
11/9/2006	Maintenance Mechanic I	Lakeland Linder Region Airport	E	39
11/9/2006	Meter Service Worker	Lakeland Electric	I	5
11/15/2006	Programmer I	Police	E	19
11/16/2006	Office Assistant II	Parks & Recreation	E	25
11/16/2006	Operations Support Worker II	Parks & Recreation	I	44
11/17/2006	Library Clerk	Parks & Recreation	E	19
11/17/2006	Meter Reader	Lakeland Electric	E	208
11/20/2006	Account Clerk III	Central Accounting	I	9
11/20/2006	Account Clerk IV	Central Accounting	I	11
11/20/2006	Construction Trades Worker I	Public Works	I	3
11/21/2006	Engineer III	Public Works	E	26
11/21/2006	Operations Support Tech I	Public Works	E	64
11/21/2006	Professional Engineer	Lakeland Electric	E	5
11/28/2006	Library Technical Assistant	Parks & Recreation	E	46
11/30/2006	Career Development Specialist	Civil Service	E	18
11/30/2006	Data Analyst II	Lakeland Electric	E	9
11/30/2006	Driver Engineer	Fire	E	6
11/30/2006	Firefighter	Fire	E	45
11/30/2006	Lifeguard	Parks & Recreation	E	59
12/4/2006	Library Page	Parks & Recreation	E	31
12/4/2006	Recreation Leader	Parks & Recreation	E	53
12/4/2006	Traffic Sign Technician	Public Works	E	17
12/4/2006	Water Utl Line Constr Inspr	Water Utilities	I	10
12/4/2006	Water Utl Line Constr Inspr	Water Utilities	I	10



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12/5/2006	Operations Support Worker II	Parks & Recreation	I	41
12/5/2006	Wastewater Plant Operator II	Water Utilities	E	3
12/5/2006	Water Plant Operator I	Water Utilities	E	28
12/5/2006	Water Plant Operator II	Water Utilities	E	0
12/6/2006	Meter Service Worker	Lakeland Electric	I	5
12/6/2006	Solid Waste Collector	Public Works	E	89
12/8/2006	Water Util New Growth Tech	Water Utilities	I	4
12/8/2006	Solid Waste Collctn Driver I	Public Works	E	24
12/8/2006	Solid Waste Collctn Driver I	Public Works	E	24
12/8/2006	Solid Waste Collctn Driver I	Public Works	E	24
12/11/2006	Construction Trades Worker I	Public Works	I	5
12/11/2006	Payroll Supervisor	Central Accounting	E	4
12/11/2006	Victim Assistance Advocate	Police	E	13
12/12/2006	Pumping Station Operator II	Water Utilities	E	4
12/13/2006	Operations Support Tech I	Parks & Recreation	I	22
12/15/2006	Senior Planner	Community Development	E	3
12/15/2006	Water Utility Construction Co	Water Utilities	I	3
12/18/2006	Account Clerk IV	Water Utilities	E	36
12/19/2006	Construction Trades Worker I	Public Works	E	7
12/19/2006	Construction Trades Worker I	Public Works	E	7
12/27/2006	Lineman 1st Class	Lakeland Electric	I	2
TYPE E = External I = Internal			TOTAL	1761

C. Examinations / Assessment Centers, November and December 2006

Date	Test	Job Code	Number Tested
11/06/06	Meter Service Worker	7038	1
11/07/06	Programmer I	3081	3
	Library Technical		
11/16/06	Assistant	5007	25
11/30/06	Traffic Sign Technician	8073	24
11/30/06	Recreation Leader	8053	13
11/30/06	Crime Scene Technician II	3022	2
11/30/06	Wastewater Operator II	3091	3
TOTAL			71

12/01/06	Water Plant Operator I	7087	32
12/01/06	Water Plant Operator II	7088	1
	Pumping Station		
12/12/06	Operator II	7058	6
12/29/06	Water Pipefitter I	7082	11
12/29/06	Water Meter Repairer I	7080	17
TOTAL			67



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D. Revision of Class Specifications

Class Code	Title	Status of Position	Date Completed
7046	Maintenance Mechanic III	New	11/06/06
3151	Water Utilities New Growth Tech III	New	11/06/06
2153	Water Utility Construction Coordinator	Revised	11/06/06
2255	Assistant Manager of Finance Customer Billing	Revised	11/06/06
3125	Industrial Pretreatment Tech II	Revised	12/06/06
3124	Industrial Pretreatment Tech	Revised	12/06/06
7011	Construction Trades Worker	Revised	12/06/06
2037	Training Chief	New	01/07/07
4015	Fire Equipment Mechanic	Revised	01/07/07
4002	Fire Equipment Supervisor	Revised	01/07/07
8233	Therapeutic Supervisor	New	01/07/07
3146	Latent Print Examiner	New	01/07/07

2. Interim Civil Service Director Report – Tommy Hamrick

- ◆ Tim McCausland, Tommy Hamrick, Gary Hamilton and the Board discussed possible time limitations for presentations at Civil Service appeals. No action was taken.
- ◆ Tommy Hamrick provided the board with a packet of materials regarding the civil service appeal. It contained the Disciplinary Action Form and the employee's written request for an appeal.

3. Adjournment – Upon motion meeting adjourned at 3:35 p.m.