



Civil Service Board
Regular Board Meeting Minutes
Tuesday, August 22, 2006

Chairperson Eugene Strickland
 Vice-Chairperson Roger Haar

Chairperson Gene Strickland called the Civil Service Board of Lakeland, Florida to order for a regular meeting, Tuesday, August 22, 2006, 8:30 a.m., in the City Commission Chambers, City Hall, 228 South Massachusetts Avenue, Lakeland, Florida. Present: Chairperson Laura Hawley, Vice-Chairperson Art Rowbotham, Board Members Robert Andrew, Eugene Strickland, Roger Haar, Phil Allen and Ronald Tomlin.

1. Consent Agenda - Consent agenda unanimously approved.
May 23, 2006 Civil Service Board Minutes
Certification / Applicant Referrals

DATE	POSITION	DEPARTMENT	TYPE	TOTAL
5/5/2006	DCT/BCE Student	Police	E	47
5/8/2006	Solid Waste Collection Driver I	Public Works	I	6
5/8/2006	Solid Waste Collection Driver II	Public Works	I	8
5/8/2006	Traffic Control Technician	Water Utilities	E	26
5/9/2006	High School Summer Intern	Lakeland Electric	E	1
5/9/2006	Recreation Supervisor I	P & R	E	10
5/9/2006	Solid Waste Collector	Public Works	E	63
5/10/2006	DCT/BCE Student	Lakeland Electric	E	47
5/10/2006	Survey Mapping Technician II	Public Works	E	4
5/11/2006	BUD Energy Supply	Lakeland Electric	E	1
5/11/2006	Driver Engineer	Fire	I	7
5/11/2006	Recreation Leader	P & R	I	1
5/15/2006	Building Plans Examiner	Community Development	E	2
5/15/2006	Engineer II	Lakeland Electric	E	8
5/15/2006	Solid Waste Collector	Public Works	E	60
5/15/2006	Wastewater Plant Operator II	Water Utilities	E	1
5/16/2006	Solid Waste Collector	Public Works	E	60
5/16/2006	Solid Waste Collector	Public Works	E	60
5/17/2006	Manager of Pricing & Rates	Lakeland Electric	E	3
5/17/2006	Operations Support Worker I	Public Works	E	30
5/19/2006	Library Clerk	P & R	E	32
5/22/2006	Engineer III	Lakeland Electric	E	11
5/24/2006	Library Page	P & R	E	16
5/24/2006	Library Page	P & R	E	16
5/24/2006	Office Assistant I	Central Accounting	E	43
5/24/2006	Supervisor Of Maintenance PW	Public Works	I	4
5/25/2006	Account Clerk I	Central Accounting	I	22
5/25/2006	College Intern	Lakeland Electric	E	13
5/25/2006	College Intern	Lakeland Electric	E	5
5/25/2006	Engineer I	Lakeland Electric	E	14
5/25/2006	Library Page	P & R	E	16



Civil Service Board
 Regular Board Meeting Minutes
 Tuesday, August 22, 2006

Chairperson Eugene Strickland
 Vice-Chairperson Roger Haar

5/25/2006	Meter Service Worker	Lakeland Electric	E	13
5/25/2006	Office Assistant I	Central Accounting	E	42
5/25/2006	Proctor-Library	P & R	E	32
5/26/2006	Account Clerk III	Public Works	I	34
5/26/2006	Facilities Maintenance Manager	Public Works	E	10
5/26/2006	Maintenance Mechanic II	Lakeland Linder Regional Airport	E	27
5/30/2006	Solid Waste Collection Driver I	Public Works	I	5
5/30/2006	Solid Waste Collection Driver III	Public Works	I	17
5/30/2006	Solid Waste Collection Driver III	Public Works	I	17
5/31/2006	Crime Scene Technician I	Police	E	23
5/31/2006	Customer Service Representative II	Public Works	E	89
5/31/2006	High School Summer Intern	Lakeland Electric	E	2
5/31/2006	Operations Support Tech I	Public Works	E	56
5/31/2006	Operations Support Worker I	Public Works	E	30
6/1/2006	Bus Driver	P & R	E	9
6/2/2006	Electrical Inspector	Community Development	E	6
6/2/2006	Plumbing Inspector	Community Development	I	1
6/5/2006	Electric Utility Analyst	Lakeland Electric	E	12
6/6/2006	Construction Trades Worker II	Public Works	E	10
6/6/2006	Eng Tech II-Energy Delivery	Lakeland Electric	E	4
6/6/2006	Eng Tech III-Energy Delivery	Lakeland Electric	E	3
6/6/2006	Playground Instructor	P & R	E	72
6/7/2006	Emergency Communications Spec	Police	E	51
6/7/2006	Police Officer	Police	E	25
6/9/2006	Customer Service Rep I	Lakeland Electric	E	107
6/9/2006	Energy Supply Trainee II	Lakeland Electric	I	7
6/9/2006	Operations Support Worker II	Lakeland Linder Regional Airport	E	175
6/9/2006	Solid Waste Collector	Public Works	E	60
6/12/2006	Meter Reader	Lakeland Electric	E	150
6/14/2006	Playground Coordinator	P & R	E	16
6/16/2006	Assoc Gen Manager-Tech Support Lakeland Electric	I	I	
6/16/2006	Solid Waste Collection Driver	Public Works	I	8



Civil Service Board
 Regular Board Meeting Minutes
 Tuesday, August 22, 2006

Chairperson Eugene Strickland
 Vice-Chairperson Roger Haar

	II			
6/19/2006	Account Clerk I	Lakeland Electric	E	50
6/19/2006	Customer Service Rep I	Public Works	E	107
6/19/2006	Solid Waste Collector	Public Works	E	368
6/20/2006	Lifeguard	P & R	E	90
6/21/2006	Operations Support Worker II	P & R	I	43
6/27/2006	Operations Support Worker II	Lakeland Center	E	211
6/28/2006	DCT/BCE Student	Central Accounting	E	41
6/29/2006	Operations Support Worker I	Public Works	E	25
6/29/2006	Operations Support Worker I	Public Works	E	25
6/29/2006	Water Pipefitter I	Water Utilities	E	18
7/5/2006	Pavement Mgmt Coordinator	Public Works	I	9
7/6/2006	DCT/BCE Student	Lakeland Electric	E	43
7/6/2006	Operations Support Tech I	P & R	E	25
7/7/2006	Data Analyst II Lakeland Electric	I	I	
7/7/2006	Electrical Technician	Water Utilities	E	12
7/7/2006	Electrician 1st Class	Lakeland Electric	I	1
7/7/2006	Librarian	P & R	E	4
7/7/2006	Library Page	P & R	E	12
7/7/2006	Recreation Leader	P & R	E	32
7/10/2006	Computer Applications Spec	Lakeland Electric	E	50
7/10/2006	Office Assistant II	Central Accounting	I	7
7/11/2006	Firefighter	Fire	E	37
7/11/2006	Operations Support Tech I	P & R	I	22
7/11/2006	Operations Support Tech I	P & R	I	25
7/11/2006	Operations Support Worker II	P & R	E	166
7/13/2006	Database Administrator II	Information Technology	E	11
7/13/2006	Eng Tech I-Energy Delivery	Lakeland Electric	E	19
7/13/2006	Library Technical Assistant	P & R	E	29
7/13/2006	PC Technician I	Information Technology	E	55
7/14/2006	Crime Scene Technician II	Police	E	27
7/14/2006	Laboratory Technician II	Water Utilities	E	4
7/14/2006	Lineman Apprentice	Lakeland Electric	E	67
7/19/2006	Automotive Mechanic III	Public Works	E	6
7/19/2006	Engineering Supervisor	Lakeland Electric	I	3
7/19/2006	Painter Helper	Lakeland Electric	E	9
7/20/2006	Operations Support Tech I	P & R	I	24
7/21/2006	Equipment Operator I	Public Works	I	12
7/21/2006	Office Assistant I	Central Accounting	E	41



Civil Service Board
 Regular Board Meeting Minutes
 Tuesday, August 22, 2006

Chairperson Eugene Strickland
 Vice-Chairperson Roger Haar

7/27/2006	Building Inspector I	Community Development	E	17
7/27/2006	Office Assistant II	Police	E	27
7/27/2006	Operations Support Worker II	P & R	E	202
7/27/2006	Plans Examiner I	Community Development	E	5
7/27/2006	Plumbing Inspector	Community Development	E	2
7/28/2006	Maintenance Mechanic I	Public Works	I	1
7/28/2006	Meter Reader	Lakeland Electric	E	149
7/28/2006	Power Plant Operator II	Lakeland Electric	I	1
7/31/2006	Lineman 1st Class	Lakeland Electric	I	3
7/31/2006	Manager Of Water Production	Water Utilities	E	7
			TYPE E = External I = Internal	TOTAL 3894

Examinations / Assessment Centers

May

Date	Test	Job Code	Number Tested
5/2/2006	Wastewater Equipment Mechanic III – Ph. 2	7076	5
5/5/2006	Survey Mapping Technician II	3044	5
5/5/2006	Recreation Supervisor I	8055	9
5/16/2006	Criticall for Emergency Communications Specialist	~	9
5/18/2006	Office Assistant	6087	22
5/18/2006	Meter Service Worker	7038	16
5/18/2006	Library Page	5009	8
5/19/2006	Customer Service Representative	6024	55
5/23/2006	Maintenance Mechanic II	7034	20
5/30/2006	Crime Scene Technician	3021	14
5/31/2006	Emergency Communications Specialist	6060	25
TOTAL			188

June

Date	Test	Job Code	Number Tested
6/13/2006	Electrical Technician	3089	6
6/15/2006	FF TABE	~	18
~	Criticall – Police Dept.	~	11
6/22/2006	Laboratory Technician II	6043	3
6/22/2006	Recreation Leader	8053	9
6/23/2006	Firefighter	4008	13
6/28/2006	Criticall – Police Dept.	~	5
TOTAL			65



Civil Service Board
Regular Board Meeting Minutes
Tuesday, August 22, 2006

Chairperson Eugene Strickland
 Vice-Chairperson Roger Haar

July Date	Test	Job Code	Number Tested
7/7/2006	Crime Scene Technician II	3022	29
7/7/2006	Library Technical Assistant	5077	10
7/11/2006	Lineman Apprentice	7030	58
7/13/2006	Auto Mechanic III	7004	9
7/25/2006	Office Assistant II	6088	29
7/25/2006	Maintenance Mechanic I – Facilities Maintenance	7033	2
TOTAL			137

Revision of Class Specifications

Class Code	Title	Status
2241	Assistant to the General Manager	New
3830	Field Services Inspector	New
2240	Projects Coordinator	New
2228	Safety & Training Manager	Revised
3819	Lakes Program Coordinator	Revised
3053	Environmental Specialist	Revised
3115	Environmental Technician III	Revised
3052	GIS Technician II	Revised
3051	GIS Technician I	Revised
2138	Systems Administrator	Revised
3829	Building Inspector II	Revised
6546	Permit Clerk	New
3828	Building Inspector I	Revised
2236	Building Plans Examiner I	Revised
6090	Office Associate II	Revised
8231	Grounds Worker II	Revised
2237	Building Plans Examiner II	Revised
1049	Major Account Manager	Revised
3012	Deputy Building Official	Revised
1029	Director of Risk Management	Revised
7033	Maintenance Mechanic I	Revised
3092	Wastewater Plant Supervisor	Revised

2. Interim Civil Service Director Report – Tommy Hamrick

- ◆ Process Improvement – Interim Director Hamrick gave a short presentation to the Board concerning the application, testing, and certification process.
- ◆ Interim Director Hamrick made a recommendation to the Board to extend the maximum life of test results from 12 to 18 months for employees. Board Member Roger Haar made a motion to extend the maximum life of test results for employees from 12 to 18 months. Board Member Art Rowbotham seconded the motion. Motion passed unanimously.

3. Adjournment – Upon motion meeting adjourned at 12:15 p.m.