



Civil Service Board

Regular Board Meeting Minutes

Tuesday, May 25, 2004

Chairperson Phil Allen
Vice-Chairperson Eugene Strickland

Vice Chairperson Eugene Strickland called the Civil Service Board of Lakeland, Florida to order for a regular meeting, Tuesday, May 25, 2004, following the Employee Pension Board meeting, in the Civil Service Conference Room, Department of Civil Service and Retirement, 500 North Lake Parker Avenue, Lakeland, Florida. Present: Vice Chairperson Eugene Strickland, Board Members Ronald Tomlin, Art Rowbotham, Herman Moulden and Civil Service Director Gary Clark. Absent: Chairperson Phil Allen, Board Members Jeff Cox and Laura Hawley.

❖ **Consent Agenda** – Consent agenda was unanimously approved.

➤ **April 27, 2004 Civil Service Board Minutes**

➤ **Certifications/Applicant Referrals** - The following certifications were prepared:

DATE	POSITION	DEPARTMENT	TYPE	TOTAL
4/02/2004	Emergency Communications Spec	Police	E	63
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4/02/2004	Lakeland Center Pool Employee	The Lakeland Center	E	256
4/02/2004	Office Associate I	Community Development	E	55
4/02/2004	Payroll Supervisor	Finance	E	47
4/06/2004	Library Page	Parks & Recreation	E	23
4/07/2004	Emergency Communications Spec	Police	E	63
4/07/2004	Lineman Apprentice	Electric	E	80
4/07/2004	Office Associate I	Community Development	I	22
4/08/2004	Office Associate I	Police	I	54
4/09/2004	Account Clerk III	Electric	I	16
4/13/2004	Automotive Mechanic I	Central Services	E	10
4/13/2004	Automotive Mechanic II	Central Services	E	10
4/13/2004	Automotive Mechanic III	Central Services	E	13
4/13/2004	Facilities Maint. Supervisor	Facilities Maintenance	I	8
4/13/2004	PC Technician II	Electric	I	2
4/13/2004	Wastewater Operator II	Water	E	4
4/14/2004	Account Executive	Electric	E	13
4/14/2004	Office Assistant II	Community Development	E	45
4/16/2004	Business Operations Mgr. II	Electric	I	5
4/16/2004	Energy Supply Trainee	Electric	E	21
4/16/2004	Office Assistant I	Finance	E	41
4/16/2004	Playground Coordinator	Parks & Recreation	E	14
4/19/2004	Transportation Planner	Community Development	E	9
4/20/2004	Engineer I	Civil Service	E	54
4/20/2004	Engineer II	Civil Service	E	30
4/20/2004	Engineer III	Civil Service	E	25
4/20/2004	Professional Engineer	Electric	E	15
4/20/2004	Water Distribution Supervisor	Water	I	8
4/21/2004	Engineer III	Electric	E	25
4/21/2004	Lakes Program Coordinator	Public Works	E	9
4/22/2004	Solid Waste Collector	Public Works	E	107
4/22/2004	Solid Waste Collector	Public Works	E	107
4/22/2004	Solid Waste Collector	Public Works	E	107
4/23/2004	Carpenter II	Facilities Maintenance	E	34
4/23/2004	Office Associate I	Police	E	57
4/23/2004	Solid Waste Collector	Public Works	E	107
4/27/2004	Firefighter	Fire	E	31
4/27/2004	Firefighter Paramedic	Fire	I	1
4/28/2004	Air Traffic Control Tower Chief	Airport	E	5
4/28/2004	Grounds Worker	Parks & Recreation	E	21
4/28/2004	Recreation Leader	Parks & Recreation	E	21
4/29/2004	Operations Support Tech I	Public Works	E	114
4/30/2004	Senior Lifeguard	Parks & Recreation	E	6
TOTAL				1821

TYPE E = External I = Internal

➤ **Examinations/Assessment Centers** - The following were given:

DATE	POSITION	JOB CODE	NUMBER TESTED
04/02/04	Account Clerk	6001/6003	11
04/08/04	Public Safety Aide	5016	46
04/09/04	Auto Mechanic I/III	7002/7004	16
04/09/04	Wastewater Operator II	3091	2



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04/13/04	BCE - Lakeland High School	5003	12
04/16/04	Police Officer	4009	11
04/22/04	Senior Lifeguard	8084	1
04/22/04	BCE - Lake Gibson High School	5003	58
04/23/04	Programmer III	3081	7
04/23/04	Electrician Apprentice	7014	29
04/26/04	Fire Shift Commander A. C.	2036	9
04/29/04	Meter Reading Coordinator	6051	5
04/30/04	Recreation Supervisor III	8057	18
TOTAL			225

❖ Revision of Class Specifications

JOB CODE	JOB TITLE	STATUS
2121	Chief Engineering Inspector	Revised
2158	Transportation Planner	Revised
8067	Swimming Pool Operator	Revised

❖ Director Evaluation & Salary Review

- Vice-Chairperson Eugene Strickland referred to the minutes from April's meeting addressing the Directors evaluation. He asked the item be placed on July's agenda.

❖ Civil Service Director's Report

- Director Clark had nothing to report.

❖ Miscellaneous

- Vice-Chairperson Strickland asked the audience for questions/comments.
- Discussion ensued over benchmark comparisons. Audience member Denny Phillips asked if our plan could be better compared with one in another state.
- Audience member Denny Phillips would like to further discuss pension and the Police and Fire Unions with Director Clark. Director Clark is available to meet with Mr. Phillips.
- Audience member Janet Romberger, of the Pension Committee, inquired of the status of the actuary report.
- Board Member Tomlin inquired about Lakeland Electric's possible Union activity.
- Next regular meeting is scheduled for July 27, 2004.

❖ Adjournment - Upon motion meeting adjourned at 10:20 a.m.