

Title: Water Meter Repairer I
PG: 31
Status: Civil Service
Position Reports to: Water Meter Repairer Foreman
Department: Water Utilities

Class Code: 7080
Date: 09/08

GENERAL DESCRIPTION OF CLASS:

This is entry level semi-skilled mechanical work in repairing, testing and installing water meters. Works includes a variety of semi-skilled tasks in the shop and field learning how to clean, repair, maintain and test water meters. Meter repair work is performed under immediate supervision of a foreman. Work is reviewed through efficient operation of meters, inspections and consultations.

ESSENTIAL FUNCTIONS:

1. Prepares water meters for rebuilding; washes mud and grease from exterior; disassembles all major and minor parts.
2. Assists in performing maintenance mechanic functions in areas of fabrication, small motor and engine repair and sprinkler systems.
3. Rebuilds registers and gear trains; paints meters; stamps numbers on meters; learns the different procedures in completely rebuilding and maintaining water meters in the field and shop.
4. Perform helper duties for night time call out.
5. Performs all other associated duties in regards to the installation, maintenance of water lines/attributes and other associated services provided by the City.

ADDITIONAL RESPONSIBILITIES:

1. Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES:

1. Some knowledge of the practices, methods, tools and equipment used in the maintenance, repair and testing of water meters.
2. Skill in the use and care of tools and equipment appropriate to the work.
3. Ability to learn the design, principles and specific mechanisms of various types of water meters.
4. Ability to diagnose defects in water metering equipment and to determine proper corrective measures.
5. Ability to prepare reports and daily paper work.
6. Ability to communicate to Water Distribution employees, internal and external customers via telephone, radio and other means of communications.
7. Ability of being a self starter, self motivated and detailed oriented.

WORKING ENVIRONMENT/CONDITIONS:

Requires sedentary work that involves walking or standing some of the time, exerting up to 10 pounds of force on a recurring basis, may have to exert up to 100 pounds of force occasionally routine keyboard operations. Occupation does require repetitive motion such as movement of the wrist, hands, legs and/or fingers.

The job risks exposure to bright/dim light, dusts, pollen, extreme heat/cold, wet or humid conditions, fumes or noxious odors, electrical shock, toxic/caustic chemicals, and traffic.

The job requires normal visual acuity, field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

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QUALIFICATIONS (EDUCATION, TRAINING, AND EXPERIENCE):

1. High School Diploma or its equivalent.
2. An equivalent combination of education and experience that is determined to be directly related to the foregoing specific requirements may be substituted.

SPECIAL REQUIREMENTS:

1. Must possess a valid state of Florida driver's license. Must be able to obtain Class "A" CDL within six (6) months of employment. Failure to comply with this requirement could lead to termination of employment.
2. Must maintain a valid telephone number.
3. Must work overtime as necessary to maintain required operations.
4. Required to pass and maintain qualification for:
 - a. Respiratory Protection Physical.
 - b. Pulmonary Function.
 - c. Qualitative and Quantitative Fit Test(s).
5. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.