

Title: Training Chief
PG: 58
Status: Civil Service
Position Reports to: Assistant Fire Chief/Fire Suppression
Department: Fire

Class Code: 2037
Date: 08/09

GENERAL DESCRIPTION OF CLASS:

This is responsible work in planning, organizing and directing training and drilling programs for fire suppression personnel. Work involves responsibility for administering, supervising and participating in a well-rounded technical fire suppression program for firefighters and conducting training and refresher programs for experienced firefighters and officers. Independent judgment and initiative must be used both in directing the various segments of fire suppression training programs and interpreting the training needs of the Fire Department. Work is performed in cooperation with station officers and requires close coordination of their activities and reviewed by the Fire Chief through analysis of training results, conferences and reports. Incumbent in this position will receive training to assume duties of Battalion Chief.

ESSENTIAL FUNCTIONS:

1. Assists in training all fire suppression personnel; instructs in the use, operation and maintenance of all Fire Department tools and equipment.
2. Conducts classroom lectures and demonstrations on fire prevention, fire protection and firefighting methods and practices.
3. Provides instruction and demonstration in rescue and first aid methods and equipment.
4. Keeps abreast of current literature of firefighting methods; develops training and lesson plans; develops, conducts and rates examinations; maintains records of testing and training activities.
5. Supervises all training fires; assists in supervising pre-fire planning.
6. Conducts hydrant flow tests; observes and evaluates fire suppression personnel training needs.
7. Assists and coordinates firefighting programs and curriculum for continuing education.
8. Conducts lectures and demonstrations for the general public and civic groups concerning Fire Department activities.

ADDITIONAL RESPONSIBILITIES:

1. Acts as the department's safety officer.
2. Performs related work as required

KNOWLEDGE, SKILLS & ABILITIES:

1. Thorough knowledge of mechanical, chemical and related characteristics of a wide variety of flammable, explosive and related material.
2. Thorough knowledge of firefighting methods and techniques including arson and investigation.
3. Thorough knowledge of the principles and techniques of building construction and maintenance.
4. Considerable knowledge of the federal and state laws and city ordinances that pertain to fire prevention, fire education and fire suppression.
5. Considerable knowledge of the operation and maintenance of fire fighting equipment, apparatus and specialized material.
6. Considerable knowledge of Fire Department policies, rules and regulations.
7. Considerable knowledge of the geography of the City, including principle buildings and streets.
8. Ability to plan, organize and direct training programs for Fire Department personnel.
9. Ability to establish and maintain effective working relationships with fire personnel receiving training.
10. Ability to express ideas clearly, orally and in writing.

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WORKING ENVIRONMENT/CONDITIONS:

Requires both sedentary and non-sedentary work that involves walking or standing some of the time, exerting 10 pounds or more of force on a recurring basis, and routine keyboard operations. The job could risk exposure to significant environmental hazards. The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

QUALIFICATIONS (EDUCATION, TRAINING, AND EXPERIENCE):

1. Graduation from an accredited college or university with an associate degree.
2. Four (4) years of continuous Fire experience at the rank of Fire Lieutenant at the Lakeland Fire department.
3. The following teaching certifications must be met within one (1) year of filling the position: Minimum Fire Instructor I certification and ARFF Certified.
4. An equivalent combination of education and experience that is determined to be directly related to the foregoing specific requirements may be substituted.
5. Completion of City University Level three (3) or completion within twelve (12) months.

SPECIAL REQUIREMENTS:

1. Must possess and maintain a valid state of Florida driver's license.
2. Must maintain a valid telephone number.
3. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.