

**Title:** Traffic Control Foreman  
**PG:** 008  
**Status:** Civil Service  
**Position Reports to:** T&D Supervisor  
**Department:** Lakeland Electric

**Class Code:** 8069  
**Date:** 10/09

**GENERAL DESCRIPTION OF CLASS:**

This is semi-skilled supervisory work in the area of electric and water utility vehicular traffic control. An employee in this classification is responsible for training and supervising subordinates in utility work zone traffic control and related public safety concerns. The position requires responsibility for field decisions and scheduling of assignments.

**ESSENTIAL FUNCTIONS:**

1. Coordinates with departmental personnel in establishing a prioritized schedule and assigns subordinates and equipment.
2. Reviews work sites and ensures procedures and controls are in compliance with appropriate regulations.
3. Supervises and trains subordinates in regulation standards and safety procedures to ensure compliance.
4. Completes and maintains records and documents.
5. Ensures that materials and equipment used meet regulation standards and codes.

**ADDITIONAL RESPONSIBILITIES:**

1. Performs related work as required.

**KNOWLEDGE, SKILLS & ABILITIES:**

1. Knowledge of all regulations, codes, and laws for traffic control and safety procedures.
2. Knowledge of methods, materials, and equipment used in traffic control work.
3. Knowledge of the hazards and safety precautions applicable to traffic control.
4. Skill in the application and safe use of traffic control materials and equipment.
5. Ability to organize, plan, and schedule the assignment of crews, materials, and equipment.
6. Ability to maintain effective working relationships with supervisors, co-workers, other City employees and the general public.

**WORKING ENVIRONMENT/CONDITIONS:**

Requires work that involves climbing up and down stairs, bending, walking or standing for prolonged periods, bending, twisting, exerting up to 10 pounds of force on a recurring basis. The job risks exposure to the following conditions, include but are not limited to working hours both during daylight and night hours. The following weather conditions wet, humid, heat and cold, bright/dim light, traffic, heights, dusts and pollen. The job requires normal visual acuity, field vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

**QUALIFICATIONS (EDUCATION, TRAINING AND EXPERIENCE):**

1. High school diploma or its equivalent.
2. Two (2) years of experience in traffic control and related safety activities.
3. Completion of City University Level one (1) or completion within twelve (12) months.

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**SPECIAL REQUIREMENTS:**

1. Must possess and maintain a valid state of Florida Class "D" Driver's License.
2. Must be certified by the International Municipal Signal Association as a Traffic Control Specialist.
3. Must possess and maintain a valid home telephone number.

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