

Title: Maintenance Manager
PG: 71
Status: Non Civil Service
Position Reports to: Plant Manager
Department: Lakeland Electric

Class Code: 7117
Date: 09/08

GENERAL DESCRIPTION OF CLASS:

This is responsible technical and managerial work directing all maintenance activities at a multi-fueled steam electric generation plant, including environmental and related systems. Primary fuel is coal, and augmented by natural gas and #6 fuel oil. Work involves the responsibility for supervising the safe and efficient maintenance of a large steam power generation plant, including electrical, fire, mechanical and instrument craft trades. The employee normally works independently under the direction of the Plant Manager. Work is reviewed through written reports, conferences and the overall effectiveness of area of responsibility.

ESSENTIAL FUNCTIONS:

1. Supervises and manages plant maintenance personnel including selection, development/training, assigning and monitoring work, performance management, recognizing and rewarding performance and issue resolution within the division, in accordance with established policies and law.
2. Supervises all plant maintenance functions.
3. Plans, assigns, and reviews plant maintenance and repair work performed by skilled and semi-skilled workers engaged in keeping equipment in a safe operating condition with a good physical appearance.
4. Instructs employees against occupational hazards and inspects work for appropriate safety practices and precautions.
5. Determines and implements training programs required for maintenance employees.
6. Keeps records and prepares reports on plant maintenance.

ADDITIONAL RESPONSIBILITIES:

1. The employee in this class has responsibility for the safe, reliable and efficient maintenance of all Generating Units in the Lakeland Electric System.
2. Establishes and enforces plant policies in conformance with direction from both Plant Managers
3. Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES:

1. Thorough knowledge of the machines, equipment, materials, operations, and maintenance practices of a large, multi-fueled steam electric generation plant, including environmental and related systems.
2. Considerable knowledge of the principles of electric power generation and of plant construction and equipment.
3. Considerable knowledge of the occupational hazards connected with steam plant operation and of necessary safety precautions.
4. Ability to maintain records, prepare reports, plan, layout, schedule, assign, and inspect the work of plant personnel.
5. Ability to establish and maintain effective working relationships with co-workers, other City employees and the general public.

WORKING ENVIRONMENT/CONDITIONS:

Requires some sedentary work that involves walking or standing some of the time, exerting up to 30 pounds of force on a recurring basis, and routine keyboard operations.
The job risk exposure to no significant environmental hazards.

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The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

QUALIFICATIONS (EDUCATION, TRAINING, AND EXPERIENCE):

1. Graduation from an accredited four (4) year college or university with a Bachelor's degree in mechanical or electrical/control engineering.
2. Seven (7) years of experience in the maintenance of a high-pressure steam electric generation plant at a supervisory level.
3. An equivalent combination of directly related education and experience may be substituted.
4. Completion of City University Level two (2) or completion within twelve (12) months.

SPECIAL REQUIREMENTS:

1. Must possess a valid state of Florida driver's license
2. Must maintain a valid contact phone number.
3. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.
4. Will be required to pass and maintain qualification for:
 - a. Respiratory Protection Physical
 - b. Pulmonary Function
 - c. Qualitative and Quantitative Fit Test(s)