

**Title:** Fire Lieutenant  
**PG:** 55  
**Status:** Non-Civil Service  
**Position Reports to:** Fire Shift Commander  
**Department:** Fire

**Class Code:** 2035  
**Date:** 11/09

### **GENERAL DESCRIPTION OF CLASS:**

This is supervisory and technical fire fighting work in directing the activities of a fire company on an assigned shift. An employee in this classification is responsible for keeping all required station records and for scheduling the duties of subordinates. Tasks include the training of assigned personnel and observation of work at emergency scenes for evaluation purposes. Employees are directly responsible for training, safety, production, quality of performance, cost control, and methods utilized by their subordinates. Also responsible for station security, equipment and supplies. Considerable initiative and independent judgement are required in exercising command of emergency operations. Work is reviewed through observation, reports submitted and results obtained.

### **ESSENTIAL FUNCTIONS:**

1. Plans, assigns, and supervises the work of subordinates.
2. Responsible for discipline within the company.
3. Serves as liaison between subordinates and upper levels of management.
4. Responsible for understanding and interpreting rules and regulations and standard operating procedures.
5. Counsels, trains, and evaluates the performance of subordinates in fire fighting, rescue, pump and ladder operations, EMT procedures, and other related subjects.
6. Assesses the need for special training and arranges for provisions.
7. Ensures the physical safety of personnel and equipment assigned to the company.
8. Observes personnel for fatigue and the proper use of protective clothing and equipment.
9. Supervises maintenance and testing of equipment to ensure that proper methods are used.
10. Performs emergency scene command functions unless relieved by higher authority.
11. Maintains records and prepares reports, coordinates with the shift command on the manning level within the company and authorizes time off that impacts the level of service delivery capabilities of the company.
12. Responds to medical emergencies.
13. Attends department in-service training as required.
14. Conduct performance evaluations of subordinates.

### **ADDITIONAL RESPONSIBILITIES:**

1. If a Lieutenant/Paramedic, performs emergency paramedical care where and as needed to the extent and level determined by the fire chief and/or medical director.
2. Communicates clearly with subordinates in both emergency and non-emergency situations.
3. Ability to deal courteously and firmly with the public and maintain good public relations.
4. Acts as step-up shift commander as required.
5. Performs related work as required

### **KNOWLEDGE, SKILLS & ABILITIES:**

1. Thorough knowledge of fire fighting techniques and the related equipment and its use.
2. Considerable knowledge of the characteristics of fire search and rescue techniques and equipment.
3. Considerable knowledge of management responsibilities and fire ground command procedures.
4. Knowledge of standard departmental reports and forms and their purpose.
5. Skill in the use and care of fire fighting and rescue tools and equipment.
6. Ability to supervise and train personnel and to direct them under emergency conditions.
7. Ability to enforce safety rules at fire scenes and other emergencies.

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8. Ability to communicate effectively, both verbally and in writing.
9. Ability to accurately disseminate information of a departmental nature.
10. Ability to evaluate the attainment of goals and objectives at the company level.
11. Knowledge of the local, state, and federal regulations that govern the workplace.
12. Skill in utilizing the computer to complete required reports.
13. Ability to attend classes and training as needed to maintain required certificates/licenses.
14. Ability to ensure that crew is prepared for community relations activities/programs.
15. Ability to make presentations before the public, to groups such as citizens, schools, classes or youth.
16. Ability to monitor the performance of subordinates in relation to community relations activities and programs.
17. Ability to conduct pre-emergency planning.
18. Considerable knowledge of EMT operations and procedures.
19. Physical ability to perform job requirements.
20. Ability to maintain a positive attitude when working with the public and create a motivational atmosphere for subordinates.

**WORKING ENVIRONMENT/CONDITIONS:**

Requires heavy work that involves constantly lifting, pushing, or raising objects, and exerting 50 to 75 pounds on a recurring basis and exerting 100 pounds of force on a frequent basis

The job risks exposure to the following environmental hazards:

Bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, fumes and/or noxious odors, traffic, moving machinery, electrical shock, heights, disease/pathogens, toxic/caustic chemicals, explosives, and violence.

The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

**QUALIFICATIONS (EDUCATION, TRAINING, AND EXPERIENCE):**

1. Six (6) years of continuous experience as a firefighter with the Lakeland Fire Department.
2. Completion of City University Level one (1) or completion within twelve (12) months.

**SPECIAL REQUIREMENTS:**

1. Possession and maintenance of a valid state of Florida Class E driver's license.
2. Must maintain a valid telephone number.
3. Possession of a Fire Officer I Certificate issued by the State of Florida.
4. Possession and maintenance of a valid Municipal Fire Inspector Certification.
5. Must possess and maintain a valid state of Florida emergency medical technician certification.
6. All classes/certifications must be completed or obtained by date of application.
7. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.