

**Title:** Rescue Chief  
**PG:** 54  
**Status:** Civil Service  
**Position Reports to:** Operations Chief  
**Department:** Fire

**Class Code:** 4014  
**Date:** 09/08

**GENERAL DESCRIPTION OF CLASS:**

This is responsible administrative work involving in-service and recertification training. Responsibility involves the readiness of medical personnel assigned to the emergency medical units within the assigned fire stations. Work also involves the preparation for, and conduct of assigned training related tasks in the various activities of the Fire Department as well as fire suppression and rescue duties. Work is performed under the direction of the Operations Chief; however, there is considerable latitude for the exercise of independent judgment.

**ESSENTIAL FUNCTIONS:**

1. Coordinates, recertifies and evaluates EMS personnel in the use of medical rescue equipment. Monitors EMT's and Paramedic's compliance with Florida and system recertification requirements.
2. Assists in researching new and/or modern techniques and methodologies in pre-hospitalization management.
3. Oversees the requisition, distribution and inventory control of approved medical supplies and equipment pertaining to EMS operations. Insures the maintenance of all applicable reports and equipment records.
4. Assists in training all Fire Department personnel. Instructs personnel in the usage, operation and maintenance of all fire department tools and equipment.
5. Performs classroom training and demonstration of fire prevention, fire protection and fire fighting methods and practices.
6. Responds to fire alarms and other emergency calls.
7. Prepares charts, pictures, slides and other visual aids for instructional purposes.
8. Provides instructions in specialized training courses as required. Make presentations concerning fire fighting or emergency medical services before civic organizations and other groups as required.
9. Reviews EMS rules, regulations and laws as they pertain to the Fire Department at federal, state and local levels on a regular basis.
10. Reviews and analyzes technical fire service books, manuals and bulletins. Makes recommendations for changes in existing programs or the development of new training programs.
11. Acts as liaison between Fire Department and Polk County Emergency Medical Service, City nurse, and Lakeland Police Department Communications Center.
12. Prepares activity and training reports as necessary.

**ADDITIONAL RESPONSIBILITIES:**

1. Liaison to Polk County Emergency Service, Police Communication Center, and Office of Risk Management-City of Lakeland, and city physician for City of Lakeland.
2. Responsible for all LFD-BLS/ALS program activities and all associated supervisory activity of same.
3. Performs related work as required.

**KNOWLEDGE, SKILLS & ABILITIES:**

1. Considerable knowledge of Fire Department rules, regulations, standard operating procedures and EMS policies, procedures and protocols.
2. Considerable knowledge of training principles and skills as applied to fire suppression, fire prevention, basic life support and advanced life support practices, and apparatus and equipment.

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3. Considerable knowledge of performance objectives, lesson planning and the development of course outlines.
4. Ability to establish, administer and maintain effective working relationships with other employees and the general public.
5. Ability to operate equipment and prepare and deliver presentations and demonstrations to groups of people.
6. Ability to prepare clear and concise written reports.

**WORKING ENVIRONMENT/CONDITIONS:**

Requires sedentary and non-sedentary work that involves walking or standing some of the time, exerting 10 pounds or more of force on a recurring basis, and routine keyboard operations. The job could risk exposure to significant environmental hazards. The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

**QUALIFICATIONS (EDUCATION, TRAINING, AND EXPERIENCE):**

1. High school diploma or its equivalent.
2. Six (6) years of experience in an organized Fire Department.
3. An equivalent combination of education and experience that is determined to be directly related to the foregoing specific requirements may be substituted.
4. Completion of City University Level three (3) or completion within twelve (12) months.

**SPECIAL REQUIREMENTS:**

1. Must possess a valid state of Florida driver's license.
2. Must maintain a valid home telephone number.
3. Must obtain a Certificate of Compliance as a State of Florida firefighter within eighteen (18) months of employment.
4. Must possess state of Florida EMT certification.
5. Must possess state of Florida paramedic certification within two (2) years.
6. Must obtain Fire Company Officer I certification within three (3) years of appointment.
7. Must obtain a CPR Instructor certification, as well as a Basic Instructor certification within six (6) months of appointment.
8. Must obtain a Technical Rescue certification within 18 months of appointment.
9. Must obtain an Advanced Cardiac Life Support Instructor certification within 18 months of appointment.
10. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.