

Title: Materials Reclaimer II
PG: 012
Status: Civil Service
Position Reports to: T&D Supervisor
Department: Lakeland Electric

Class Code: 7036
Date: 10/09

GENERAL DESCRIPTION OF CLASS:

This is skilled work that requires extensive knowledge of electrical materials and equipment used in a transmission and distribution system. Work involves overseeing and participation in the repair and return to warehouse stock all reusable materials and equipment and the scrapping of unusable stock. Work is performed under general supervision and is reviewed for performance.

ESSENTIAL FUNCTIONS:

1. Ensures materials and equipment returned is separated for salvaging, recovery, or scrapping. Maintains the storage areas and ensures the work areas are clean and that empty drop bins are available daily for line crews.
2. Ensures salvaged items are cleaned, repaired, and operation checked prior to return to stock.
3. Ensures proper forms and records are completed on items returned to warehouse and materials scrapped.
4. Instructs subordinates in material recovery operations and procedures.
5. Ensures all tools and equipment are properly maintained and operated in a safe manner.

ADDITIONAL RESPONSIBILITIES:

1. Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES:

1. Thorough knowledge of all types of transmission and distribution hardware, materials, and equipment.
2. Knowledge of operating beadblast equipment, grinder, and test equipment related to reclaim operations.
3. Ability to follow written and oral instructions and relay information and instructions to subordinates.
4. Ability to make calculations and evaluations to establish serviceability of materials and equipment.
5. Ability to operate forklift equipment.
6. Ability to establish and maintain effective working relationships with supervisor, co-workers, other City employees and the general public.

WORKING ENVIRONMENT/CONDITIONS:

Requires work that involves walking, standing, climbing, squatting, bending, reaching and heavy lifting, frequently exerting up to 50 pounds of force and routine keyboard operations.

The job risks routine exposure to conditions that include working with mechanical parts, electrical current, exposure to vibration, chemicals, fumes, odors, dust, gases, extreme cold, extreme noise levels, operation of vehicles including a forklift .

QUALIFICATIONS (EDUCATION, TRAINING AND EXPERIENCE):

1. High school diploma or its equivalent.
2. Two (2) years of experience in electrical transmission and distribution work and two (2) years of experience in repair and reclaim of equipment and materials.
3. An equivalent combination of education and experience that is determined to be directly related to the foregoing specific requirements may be substituted.

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SPECIAL REQUIREMENTS:

1. Must possess and maintain a valid state of Florida Class "C" Commercial Driver's License with appropriate endorsements as required by the employing department.
2. Must possess and maintain a valid home telephone number.
3. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.