

Title: Therapeutic Supervisor
PG: 45
Status: Civil service
Position Reports to: Recreation Supervisor III
Department: Parks & Recreation

Job Class: 8233
Date: 09/08

GENERAL DESCRIPTION OF CLASS:

Work involves responsibility for developing, planning and executing inclusive programming for both youth and adult recreation opportunities.

ESSENTIAL FUNCTIONS:

1. Assesses, plans, implements, supervises and evaluates programming for persons with disabilities.
2. Develops a flexible and customized recreational programming schedule of activities for all skill levels and abilities for those with disabilities; directly supervises these programs.
3. Serves as liaison for inclusive programming for recreation division; including, but not limited to recreation complexes and after-school programming.
4. Serves as director of inclusive and customized programming for disabled registrants in summer recreation programming; developing and instituting recreation activities and planning field trips allowing full participation by all registrants; developing activities designed to evoke joint participation from all summer recreation attendees.
5. Meets with school officials to determine availability of appropriate facilities and functionality of facilities for inclusive summer programming.
6. Works cooperatively with other department members to develop pro-forma budget for purchase of inclusive equipment necessary to build and maintain an inclusive recreation program.
7. Receives and evaluates requests for recreation inclusion support, acting as the initial contact for all inclusion referrals, whether made by the participant, another agency or individual.
8. Maintains knowledge of current standards of professional practice; ability to apply this knowledge to daily work.
9. Surveys current member base to ascertain the capacity of programming desired from this position; maintaining up-to-date programming for those with disabilities.
10. Assumes same responsibilities and other related duties assigned to Recreation Supervisor II.

ADDITIONAL RESPONSIBILITIES:

1. Assists other departmental areas with other duties as assigned.
2. Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES:

1. Must be an innovative self-starter able to work independently.
2. Must be able to work in a team atmosphere.
3. Ability to assist in the development of a well-rounded program of recreational activities for a wide range of participants with various levels of abilities.
4. Ability to communicate effectively using both oral and written forms of communication.

WORKING ENVIRONMENT/CONDITIONS:

Requires in an active setting most of the time. Working alongside disabled patrons in an active, physical nature. Some sedentary work is required that involves walking or standing some of the time, exerting up to 10 pounds of force on a reoccurring basis and 50 or more pounds occasionally.

This job requires normal visual acuity, field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

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QUALIFICATIONS (EDUCATION, TRAINING AND EXPERIENCE):

1. Graduation from accredited college or university with a BA/BS degree in Therapeutic Recreation.
2. Must have certification as a Certified Therapeutic Recreation Specialist (CTRS) with the National Council for Therapeutic Recreation Certification.
3. Minimum two (2) years full-time experience in inclusive/therapeutic recreation. Must have experience developing, instituting, conducting and evaluating inclusive programming for non-traditional participants.

SPECIAL REQUIREMENTS:

1. Must possess a valid state of Florida driver's class D license six (6) months upon being hired.
2. Must maintain a First Aid/CPR certification.
3. Must maintain a working phone number.
4. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.