

**Title:** Crime Scene Technician II  
**PG:** 40  
**Status:** Civil Service  
**Position Reports to:** Laboratory Services Supervisor  
**Department:** Police Department

**Class Code:** 3022  
**Date:** 01/07

**GENERAL DESCRIPTION OF CLASS:**

This position is responsible for examining crime scenes, in-house evidence examinations and the photographic laboratory.

**ESSENTIAL FUNCTIONS:**

1. Investigates crime scenes, to include the processing, collection and preservation of evidence.
2. Transports evidence to the Crime Laboratory.
3. Prepares accurate details reports.
4. Prepare detailed diagrams of crime scenes when required.
5. Testifies in trials and depositions.
6. Attends autopsies and takes video tapes or photographs for record.
7. Prints and develops film.
8. Maintains the cleanliness and operational readiness of all assigned equipment.
9. Operates a vehicle under normal and adverse conditions.
10. Represents the Police Department in a professional manner and gives guidance to citizens when necessary.
11. Prepares FDLE laboratory submittals.

**ADDITIONAL RESPONSIBILITIES:**

1. Performs related work as required.

**KNOWLEDGE, SKILLS & ABILITIES:**

1. Skill in reading and interpreting complex, technical information.
2. Skill in using logic and reasoning to identify the strengths and weaknesses of possible solutions, conclusions, or approaches to problems.
3. Ability to perform basic arithmetic and mathematical calculations.
4. Ability to analyze information and to evaluate results to choose the best solution and solve problems.
5. Ability to learn and apply investigative techniques as they relate to the collection, preservation and protection of physical evidence.
6. Ability to communicate with the general public and other members/appointees of the agency for the purpose of providing guidance, giving technical direction and/or explaining or interpreting policy.
7. Ability to establish and maintain effective working relationships with supervisors, co-workers, other City employees and the general public.
8. Ability to manage several tasks simultaneously.
9. Ability to understand and carry out oral and written instructions, as well as give instructions to others as required.
10. Willingness to abide by and support City/Lakeland Police Department missions, visions, goals, and objectives.

**WORKING ENVIRONMENT/CONDITIONS:**

Requires some sedentary work. Most work involves walking or standing much of the time, exerting up to 10 pounds of force on a recurrent basis and up to 50 pounds occasionally, and routine keyboard operations.

**Title:** Crime Scene Technician II  
**PG:** 40  
**Status:** Civil Service  
**Position Reports to:** Laboratory Services Supervisor  
**Department:** Police Department

**Class Code:** 3022  
**Date:** 01/07

The job risks exposure to laboratory chemicals, firearms, narcotics, bio-hazardous material, such as blood tissue, and bodily excretions, contagious diseases, such as HIV, tuberculosis, and hepatitis, volatile environments, and graphic crime scenes.

The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

**QUALIFICATIONS (EDUCATION, TRAINING, AND EXPERIENCE):**

1. Must possess an Associates (A.S. or A.A.) degree or 60 hours of college credit.
2. Three (3) years experience in a crime scene related field and minimum of 250 hours of specialized training in crime scene related topics.
3. An equivalent combination of education and experience that is determined to be directly related to the foregoing specific requirements may be substituted.

**SPECIAL REQUIREMENTS:**

1. Must possess a valid state of Florida driver's license.
2. Must maintain a valid home telephone number.
3. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.