

Title: Senior Lifeguard Supervisor
PG: 38
Status: Non-Civil Service
Position Reports to: Assistant Aquatics Supervisor
Department: Parks & Recreation

Job Class: 8096
Date: 09/08

GENERAL DESCRIPTION OF CLASS:

Responsible for managing daily pool operations including, but not limited to, supervising life guarding staff and front office control area, maintaining the facility, and performing lifeguard duties.

ESSENTIAL FUNCTIONS:

1. Responsible for the safety of the facility patrons and enforcing all facility policies, rules and regulations.
2. Supervises lifeguard staff.
3. Supervises and assists with the general care and cleaning of the facility as well as the maintenance and minor repair of equipment.
4. Responsible for administrative duties such as daily deposits, purchases, work orders, daily updates of operational logs, reports, and statistical record keeping.
5. Supervises the operational duties in the control areas.
6. Responsible for the building/facility related items such as repairs, equipment, maintenance, and property inventory of all aquatic sites.
7. Responsible for remaining rescue-ready at all times and performing or training professional rescuer duties as needed, remaining current in all skills, and remaining on-call as needed for emergency situations.
8. General knowledge of water chemistry and water testing.

ADDITIONAL RESPONSIBILITIES:

1. Inspects the facility on a daily schedule and reports unsafe conditions and equipment to supervisor.
2. Performs lifeguard duties.
3. Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES:

1. Thorough knowledge and application of life guarding, surveillance and rescue techniques.
2. Knowledge of the principles and practices of facility rules, policies, and procedures.
3. Ability to instruct, assign, supervise and evaluate life guarding staff in the performance of their duties.
4. Ability to establish and maintain effective working relationships with employees and the general public.
5. Skills in office related tasks such as, accurate record keeping, documentation, concise letter writing skills, statistical tracking, informational log entries, organizational skills, and computer system skills, writing justifications, proposals, production outlines, annual/seasonal/monthly reports, grants, and any other requests made by supervisors.

WORKING ENVIRONMENT/CONDITIONS:

Requires sedentary work that involves walking or standing some of the time, exerting up to 50 pounds of force on a recurring basis, routine keyboard operations.

The job risks exposure to bright/dim light, chemicals blood borne pathogen, and environmental hazards.

The job requires normal visual acuity, field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

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QUALIFICATIONS (EDUCATION, TRAINING AND EXPERIENCE):

1. Minimum of one (1) season or three (3) months lifeguard experience.
2. Must possess and maintain a valid Florida Driver License.
3. Must maintain a valid home telephone number.
4. Must possess and maintain a Lifeguard and Lifeguard Trainer (update training available on site).
5. Must possess and maintain an Instructor and Instructor Trainer license (update training available on site).
6. Must pass physical examination, drug and alcohol related examinations, and all background checks as required by the City of Lakeland.
7. Completion of City University Level one (1) or completion within twelve (12) months.

SPECIAL REQUIREMENTS:

1. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.