

Title: Parking Attendant
PG: 08
Status: Non-Civil Service
Position Reports to: Recreation Supervisor III
Department: Parks & Recreation

Class Code: 8045
Date: 09/08

GENERAL DESCRIPTION OF CLASS:

This is manual work usually of a repetitive nature. This position requires standing in a designated area, controlling the flow of traffic, assisting the public with general information and/or assistance, and the collection of parking fees.

ESSENTIAL FUNCTIONS:

1. Collects parking fees from designated work stations and the ability to handle large sums of money.
2. Provides general information to the public.
3. May assist handicapped citizens with parking and unloading.

ADDITIONAL RESPONSIBILITIES:

1. Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES:

1. Knowledge of general mathematics.
2. Ability to deal with the public in a courteous manner.
3. Ability to understand and follow oral instructions.
4. Ability to exercise safety practices that are prescribed by the supervisor in charge.

WORKING ENVIRONMENT/CONDITIONS:

Requires labor intensive work that involves a considerable amount of walking, exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

The job risks exposure to environmental conditions to include extreme temperature changes, humid, wet conditions, traffic, bright/dim light, fumes/noxious odors, dusts and pollen.

The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

QUALIFICATIONS(EDUCATION, TRAINING AND EXPERIENCE):

1. None.

SPECIAL REQUIREMENTS:

1. Must possess a valid state of Florida driver's license.
2. Must maintain a valid home telephone number.
3. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.