

**Title:** Kitchen Utility Worker I  
**PG:** \*  
**Status:** Non-Civil Service  
**Position Reports to:** Cook/Cleveland Heights  
**Department:** Parks & Recreation

**Class Code:** 8216  
**Date:** 09/08

**GENERAL DESCRIPTION OF CLASS:**

Works on an as needed basis to prepare food, wash dishes or bus tables.

**ESSENTIAL FUNCTIONS:**

1. May prepare hot and cold foods for banquets, receptions or buffets.
2. May wash dishes and help with related cleanup.
3. May bus tables.
4. May set up tables for dining.

**ADDITIONAL RESPONSIBILITIES:**

1. Performs related work as required.

**KNOWLEDGE, SKILLS, & ABILITIES:**

1. Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals.
2. Ability to communicate effectively.
3. Ability to understand and carry out instructions furnished in written, oral, or diagram form.
4. Ability to stoop, kneel, crouch or crawl
5. Ability to regularly lift and/or move up to 10 pounds and frequently lift and/or move up to 25 pounds.
6. Ability to add, subtract, multiply and divide.
7. Ability to prepare food, wash dishes and bus tables.
8. Ability to identify kitchen utensils and related equipment.

**WORKING ENVIRONMENT/CONDITIONS:**

Light work that involves walking or standing most of the time and involves exerting up to 20 pounds of force on a recurring basis, or skill, adeptness and speed in the use of fingers, hands or limbs.

The job requires normal visual acuity, field of vision, hearing, speaking, color perception, sense of smell, depth perception, and texture perception.

**QUALIFICATIONS (EDUCATION, TRAINING AND EXPERIENCE):**

1. High school diploma or its equivalent.

**SPECIAL REQUIREMENTS:**

1. Must maintain a valid home telephone number.
2. May be required to work overtime, or alternate hours, as necessary for the efficient operation of the department. Position may be designated as Mission Critical by Department Director.