



RISK MANAGEMENT & PURCHASING  
1140 EAST PARKER STREET  
LAKELAND, FL 33801

**NOTICE**

**REQUEST FOR PROPOSAL**

**ANNUAL AUCTIONEER SERVICES**

**FOR**

**THE SALE OF SURPLUS VEHICLES AND EQUIPMENT**

**RFP NO.287**

**October 27, 2020**

The City of Lakeland Selection Committee for the above referenced RFP will be meeting on Tuesday November 3, 2020 at 1:00 p.m. at the City of Lakeland Community Development Conference Room 2<sup>nd</sup> Floor, located at 228 S. Massachusetts Ave. Lakeland, FL 33801

**AS COVID-19 significantly impacts the community, we want to reassure you that the health and safety of our citizens and City staff is extremely important to us. If you would like to attend the meeting, please send me an e-mail, so I may properly accommodate everyone. The City of Lakeland facilities are still under Covid-19 restrictions: social distancing, masks, and temperature checks.**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the City of Lakeland ADA Specialist, Jenny Sykes, M.S., no later than forty-eight (48) hours prior to the proceeding, at (863) 834-8444, Email: [jenny.sykes@lakelandgov.net](mailto:jenny.sykes@lakelandgov.net). **If hearing impaired**, please contact the **TDD numbers**: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the **Florida Relay Service** Number 1-800-955-8770 (VOICE), for assistance.

**Thank you**  
**Linda Alspaugh**  
**Purchasing/Risk Department**  
[Linda.alspaugh@lakelandgov.net](mailto:Linda.alspaugh@lakelandgov.net)