



228 S. MASSACHUSETTS AVE.
 LAKELAND, FLORIDA 33801-5086
 863/834-6012
 TDD 863/834-8333

SOLAR PANEL CHECKLIST

Revised 9-4-18

PLEASE INCLUDE THE FOLLOWING ITEMS IN THE ORDER SHOWN BELOW

<input type="checkbox"/> Plumbing Permit Application <input type="checkbox"/> Electrical Permit Application	Complete all information on the Plumbing Permit Application in the spaces provided. If information requested does not apply to the construction being performed, insert "N/A" for "not applicable". If a receptacle has to be added for a pump, then an electrical permit is needed. An Electrical Permit Application will have to be filled out. For further information or questions on the completion of the Plumbing or Electrical Permit Application, contact the Permitting Division at 863-834-6012 or buildinginspection@lakelandgov.net .
<input type="checkbox"/> Owner/Builder Disclosure Statement	APPLICABLE TO OWNER/BUILDERS ONLY. An Owner/Builder Disclosure Statement is a legally binding oath required by Florida Statute, which you are required to execute in order to be issued a building permit in your name. The Disclosure Statement affirms your certification of compliance with the limitations imposed upon you by Florida Statute 489.503(6) in order to be exempt from professional licensure requirements as an Owner/Builder. For further information, contact the Building Inspection Division at 863-834-6012 or buildinginspection@lakelandgov.net .
<input type="checkbox"/> Plan requirements	Please see plan requirements . They must include detailed schematics of how the panels are fastened to the roof.
<input type="checkbox"/> Panel Locations	The plans must include the location of the panels on the roof.
<input type="checkbox"/> Notice of Commencement	Before you can obtain the first inspection, the Notice of Commencement Form must be submitted to the City of Lakeland Building Inspection Division.
<input type="checkbox"/> Customers Please Send	Questions, comments and suggestions for this checklist to buildinginspection@Lakelandgov.net . We will update this list periodically.