

## APPLICATION FOR TEMPORARY USE PERMIT

**1. APPLICANT INFORMATION:**

Applicant's Name \_\_\_\_\_ Applicant's Phone \_\_\_\_\_

Applicant's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant's Email Address \_\_\_\_\_

**2. PROPERTY OWNER INFORMATION:**

Property Owner's Name (if different from applicant) \_\_\_\_\_ Phone \_\_\_\_\_

Property Owner's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property Owner's Email Address \_\_\_\_\_

**3. SUBJECT PROPERTY DESCRIPTION:**

Tax Parcel # or Legal Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Total Acreage: \_\_\_\_\_ Land Use: \_\_\_\_\_

Zoning: \_\_\_\_\_ Context District: \_\_\_\_\_

**4. TYPE OF PROPOSED TEMPORARY USE:** \_\_\_\_\_

Length of Time for Temporary Use: \_\_\_\_\_

Reasons to Justify Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following items must accompany your application at the time of submittal. No applications will be accepted without these attachments.

- **Site Plan** (to scale) showing subject property with dimensions, adjacent streets and location and dimensions of proposed temporary use.
- **Notarized Permission Affidavit from Property Owner**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

Application Number: \_\_\_\_\_

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

REQUIRED CONDITIONS FOR APPROVAL OF PERMIT:

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Authorization to issue permit: Yes  No

Is this a Renewal of a previously permitted temporary use at the same location? Yes  No

Director of Community Development or Designee: \_\_\_\_\_ Date: \_\_\_\_\_