

RESOLUTION NO. _____

PROPOSED RESOLUTION NO. 14-035

A RESOLUTION RELATED TO PURCHASING OF GOODS AND SERVICES ON BEHALF OF THE CITY OF LAKELAND; AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASES PURSUANT TO THE AUTHORITY ESTABLISHED HEREIN; AUTHORIZING THE CITY MANAGER TO ESTABLISH SPENDING AUTHORITY FOR DEPARTMENT HEADS AND OTHER SUBORDINATES; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager, as provided for in the Lakeland City Charter (Charter), is the chief executive officer of city government and is authorized to conduct the affairs of the City; and

WHEREAS, the Charter also makes the City Manager responsible for the purchasing of all supplies, materials and other matters necessary for the operation of the affairs of the City; and

WHEREAS, the City Commission of the City of Lakeland finds that, in order to provide for the efficient operation of the business affairs of the City, it is reasonable and necessary to provide specific authorization to the City Manager to make any and all purchases required in the conduct of his duties in accordance with this Resolution and to delegate spending authority to department heads and other subordinates consistent with this Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA:

SECTION 1. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION 2. The City Manager is hereby authorized to make purchases and to enter into any contracts, purchase orders, change orders, task authorizations or such other documents as may be required, to purchase goods, supplies, or services as may be necessary and consistent with his purchasing duties as provided in the Charter in an amount not to exceed \$50,000.

SECTION 3. The City Manager is also hereby authorized to exercise his discretion to establish, by administrative policy, spending authority for his department heads, division heads, or other subordinates consistent with sound and prudent business practices, not to exceed \$25,000.

SECTION 4. This resolution shall take effect immediately upon its passage.

PASSED AND CERTIFIED AS TO PASSAGE this 7th day of July, A.D. 2014.

R. Howard Wiggs, Mayor

ATTEST: _____
Kelly S. Koos, City Clerk

APPROVED AS TO FORM AND CORRECTNESS: _____
Timothy J. McCausland
City Attorney