

Fire Alarm System



LAKELAND
FIRE DEPARTMENT

Permit fees are non-refundable once the application has been processed.

- Select appropriate PERMIT Subtype from the dropdown [NEW, MODIFICATION (LESS THAN 21 DEVICES), MODIFICATION (21 OR MORE DEVICES), REMOVAL]
- In Short Description, enter short description IN ALL CAPS (examples: INSTALL FIRE ALARM IN NEW 440,000 SF WAREHOUSE; INSTALL FIRE ALARM SYSTEM MONITORING, ADD 3 HORN STROBES TO HALL BY RESTROOMS; INSTALL REMOTE MONITORING SYSTEM)
- In Job Value, enter the Contract price amount.
 - **Note:** Fire alarm systems valued over \$5,000 in cost are to be dated, signed, and sealed by a Florida Registered Professional Engineer. These plans will be uploaded to ePlan for review.

Permit Application

STEP 1 PERMIT INFORMATION

STEP 2

STEP 3

STEP 4

Permit Type Information

PERMIT Type

FIRE ALARM SYSTEM

[Instructions for online FIRE ALARM SYSTEM applications.](#)

[SYSTEM applications.](#)

*PERMIT Subtype:

NEW
REMOVAL
MODIFICATION (LESS THAN 21 DEVICES)
MODIFICATION (21 OR MORE DEVICES)

*Short Description:

Notes:

*Job Value

- In BLDG SF, enter the total square footage of the building.
- In Device Count, enter the number of devices.

Additional Information



*BLDG SF:

*Device Count:



Related BLD Permit:



Fire Alarm System

- Enter the address for the permit, including suite number if applicable.
- Click on the correct address in the search results. The complete address will appear in “Location”. If the wrong one was selected, click **Address Lookup** again and re-type the address.
- Do not check the Property Owner box, this will be filled with the information on file.
- Check the contractor box, if not already checked.

Location

*Enter part or all of your address and press search

Your Relation to this Permit

Property Owner
Check this box if you are the Property Owner

Contractor
Check this box if you are the Contractor

- Do not upload plans here, a separate email will be sent after the application is complete inviting you to ePlan. That email will also contain links to a quick start guide and information to assist you in using ePlan.
- Click **NEXT STEP** to continue.

Filename

Description



Fire Alarm System

- This information will be taken based on what is on file at the City.
- The email address in the Applicant Information section (outlined in red below), will be where the ePlan invitation will be sent. Please change it here if not correct.
 - (If this is a permanent change, after the permit application is complete, change it using the **VIEW/EDIT PROFILE** option in the top bar. This will update the City's record for all future applications.)

STEP 1STEP 2 CONTACT INFORMATIONSTEP 3STEP 4

Application for a FIRE ALARM SYSTEM Permit

Applicant Information

| | |
|--|--|
| <p>*Name <input type="text"/></p> <p>*Address <input type="text"/></p> <p>*City <input type="text" value="lakeland fl"/></p> <p>*State <input type="text" value="FL"/></p> | <p>*Phone <input type="text"/></p> <p>*Email Address <input style="border: 2px solid red;" type="text"/></p> <p>*Zip <input type="text" value="33810"/> - <input type="text"/></p> |
|--|--|

Owner Information

| | |
|---|--|
| <p>*Name</p> <p>*Address</p> <p>City</p> <p>State</p> | <p>As long as the Owner box remained unchecked in the previous step, this will be filled with the owner information on file.</p> |
|---|--|

Contractor Information

| | |
|---|---|
| <p>*Name</p> <p>*Address</p> <p>*City</p> <p>*State</p> | <p>As long as the Contractor box remained checked in the previous step, this will be filled with the same information as the Applicant.</p> |
|---|---|

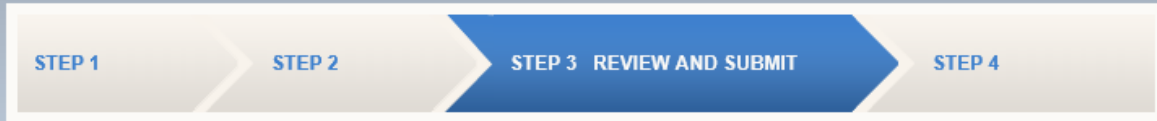
Fire Alarm System



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FIRE DEPARTMENT

- You will be presented with the information compiled from the last 2 steps. Please review to verify it is correct. If any piece is incorrect, click the corresponding **EDIT** button and update.
- Click **NEXT STEP** when ready.

Permit Application



Application for a FIRE ALARM SYSTEM Permit

Permit Information

[EDIT](#)

| | |
|-------------|--------------------|
| Type | FIRE ALARM SYSTEM |
| Subtype | NEW |
| Description | test custom fields |
| Job Value | 1 |

Location

[EDIT](#)

701 E MAIN ST
LAKELAND MCC,RAC, FL 33801 MORTONS ADDITION

Contacts

[EDIT](#)

Applicant Information

[Redacted]

Owner Information

LAKELAND CITY OF
228 S MASSACHUSETTS AVE
LAKELAND, FL 33801 - 1501

Contractor Information

[Redacted]

Fee Information

| | |
|------------|----------------------|
| Type | FIRE DEPARTMENT FEES |
| Amount | \$400.00 |
| <hr/> | |
| Total Fees | \$400.00 |

Attachments

To upload additional attachments click [Here](#)

Review the information prior to submitting.

[CANCEL](#)

[PREVIOUS STEP](#)

[NEXT STEP](#)



Fire Alarm System

Confirmation

Thank you for submitting your permit application through eTRAKIT. Before you begin any work, the City's Building Inspection division staff and/or Fire Safety Management division staff must review and approve your permit application, required plans, and payment in full must be made to the City. The provided email address will be used to send all requests for any required additional documentation and approval notification for the permit.

The fees provided on this application are an estimate based on entered information and may change after being reviewed by staff.

Note: It is the responsibility of the contractor to print the permit once it is approved, along with the approved plans and comments, and make them available on the job site prior to work beginning and through the duration of the job.

[VIEW PERMIT](#)

Fire Alarm System

1. Submit plans in ePlan, invitation will be sent to the provided email account. If invitation is not received within 2 hours of completing application, check Spam/Junk folders for the message. If not there, contact eplanhelp@lakelandgov.net with your permit number for assistance.
2. Plans must include system components, specification sheets, and battery calculations.
3. If cost of the system is over \$5,000, plans must have P.E. seal.