



# Residential Fence Permit Instructions

For questions, please contact Community and Economic Development at (863)834-7526

## Instructions

- 1) All fence permit applications must include either a legible site plan or a boundary survey which shows the location of the proposed fencing on the property.
- 2) If preparing a site plan, it should include all property lines, the dimensions for each property boundary and any applicable easements. The specific dimensions and geometry for a given property can be found online at polkpa.org through the property search tool. If you would like a printout of your property on which to prepare the site plan, please ask planning staff and they will assist.
- 3) The site plan or survey should show the approximate length of each segment of fencing to be constructed along with any gates or openings in the fence line. If the fencing will not be of uniform height, please show the height for each fence segment. Please show and label the footprint of the principal structure on the property, if improved, and any adjacent streets.
- 4) For fences located in front and street side yards, please show the setbacks from street facing property lines if the fence will be greater than four feet in height. Unless abutting a commercial or industrial district, residential fences are limited to a maximum height of six feet.
- 5) If there is existing fencing on the property which will remain, please show and label as "Existing."
- 6) Please confirm all setback and height requirements prior to applying for a fence permit.

### **Please Note:**

Fences placed within easements are subject to removal due to maintenance or work that may occur within the easement. Any costs associated with the restoration or replacement of such fencing shall be the responsibility of the property owner. No fence shall be erected in such a manner as to interfere with drainage. Fences located on properties which abut an unsignalized intersection or an improved alley may be subject to additional setback requirements.

