

CBDG-MIT Grant Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland		
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project		
Funding Awarded:	\$42,986,390.00		
Agreement Period:	10/27/2022 – 10/26/2028		
Primary Points of Contact Information:	<i>Tequila James-Murray, Mitigation Team Lead/Grant Manager Phone #850-921-3182 / GM email: tequila.james@deo.myflorida.com DEO - Office of Long-Term Resiliency</i>	<i>Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net</i>	<i>Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: lane.braddy@lakelandgov.net</i>

Activity Reporting Period: **DECEMBER 2022**

An update of this report shall be submitted to DEO ten (10) calendar days after the end of each month.

Section One – Financial Data:

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	.00

Section Two – Accomplishments within the Past Month:

12/1/2022 – DEO provided City with Procurement Checklist recommendations for the City’s RFQ and Agreement for Engineering and Environmental Consulting Professional Services.

12/1 and 12/20/2022 – The City requested additional information on the required Independent Cost Estimate (ICE) from DEO GM, and a subsequent Teams meeting was set up with DEO staff to discuss.

Section Three – Issues or risks that have been faced with resolutions:

See the notation in Section Two of November 2022 MPR under the date of 11/7/2022 - The City is still awaiting receipt of a fully executed hard copy of the Subrecipient Agreement.

Section Four – Projected activities to be completed within the following Month:

The City anticipates receipt of DEO’s approval of the 30-day required documentation submitted back in November 2022. Additionally, the City will address DEO’s procurement checklist comments and re-submit a 2nd draft of the RFQ for Professional Engineering and Environmental Consulting Services and the draft Professional and Environmental Consulting Services Agreement incorporating.

Section Five – Required Submissions:

<p>❖ Attachment B - Project Budget</p> <ul style="list-style-type: none"> ➢ Has the Project Budget changed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit the Revised Attachment B for review and approval.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Attachment C - Activity Work Plan</p> <ul style="list-style-type: none"> ➢ Has the Activity Work Plan/Project Timeline changed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit the Revised Attachment C for review and approval.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Staffing Plan</p> <ul style="list-style-type: none"> ➢ Were there any Staffing changes? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>❖ Equipment Transfer/Disposal</p> <ul style="list-style-type: none"> ➢ Were there Equipment Transferred/Disposed? <ul style="list-style-type: none"> ➢ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>

<p>This report was prepared by: Laurie Smith and Lana Braddy</p>	<p>Signature and date:  1/6/23</p>
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