

RESIDENTIAL IN-GROUND SWIMMING POOL CHECKLIST

Revised 1-31-18

PLEASE INCLUDE THE FOLLOWING ITEMS IN THE ORDER SHOWN BELOW

<input type="checkbox"/> Building Permit Application	<p>Complete all information on the Building Permit Application in the spaces provided. If information requested does not apply to the construction being performed, insert “N/A” for “not applicable”. For further information or questions on the completion of the Building Permit Application, contact the Permitting Division at 863-834-6012 or buildinginspection@lakelandgov.net.</p>
<input type="checkbox"/> Owner/Builder Disclosure Statement	<p>APPLICABLE TO OWNER/BUILDERS ONLY. An Owner/Builder Disclosure Statement is a legally binding oath required by Florida Statute, which you are required to execute in order to be issued a building permit in your name. The Disclosure Statement affirms your certification of compliance with the limitations imposed upon you by Florida Statute 489.503(6) in order to be exempt from professional licensure requirements as an Owner/Builder. For further information, contact the Building Inspection Division at 863-834-6012 or buildinginspection@lakelandgov.net.</p>
<input type="checkbox"/> Plot/Site Plans	<p>The Site Plan Application must include proposed setbacks from the property line to the water’s edge. For further information on submittal requirements, contact Site Compliance at 863-834-8206.</p>
<input type="checkbox"/> Health Department Septic Tank Permit	<p>If your property is served by septic system, a copy of the Health Department approved septic tank permit with the original approved stamped plans must be submitted. Please contact the Environmental Division of the Health Department at 863-519-8330 to request a septic tank permit application.</p> <p>If your property is served by a public or private sewer (non-septic) system, no such Health Department approval is required.</p>
<input type="checkbox"/> Complete Set of Sealed Plans	<p>The Residential Swimming Pool Plan Review Information Sheet will provide information that is required on the plans. This is a complete and concise illustration of the proposed work prepared with sufficient clarity to indicate the location, nature and extent of the work proposed and shown in detail that it will conform to the provisions of the code, relevant laws, ordinances, rules and regulations. All required pages must be signed and sealed by an Architect or Engineer. The maximum sheet size is 24” x 36”. For further information on plan requirements, contact Plan Review at 863-834-6057.</p>
<input type="checkbox"/> Residential Pool Safety Affidavit of Compliance	<p>The Residential Pool Safety Affidavit of Compliance must be filled out. It is a Florida Statute requirement for residential pool safety. Refer to Florida Building Code (FRC) Pool Barrier Requirements for fence specifications.</p>
<input type="checkbox"/> Notice of Commencement	<p>Before you can obtain the first inspection, the Notice of Commencement Form must be submitted to the City of Lakeland Building Inspection Division.</p>
<input type="checkbox"/> Simplified TDH Worksheet	<p>ANSI/APSP-7 specifies three methods for determining the maximum system flow rate. Simplified TDH calculation is one of the methods. The Simplified TDH Worksheet is provided.</p>
<input type="checkbox"/> Customers Please Send	<p>Questions, comments and suggestions for this checklist to buildinginspection@Lakelandgov.net. We will update this list periodically.</p>