

RFQ 1040 Selection Committee Meeting February 23, 2021 Minutes

Selection Committee for the above-mentioned RFQ held a selection committee meeting on Tuesday, February 23, 2021 commencing at 3:30 p.m. in the Purchasing Bid Room, 1140 E. Parker Street, Lakeland, Florida.

Committee Members Present: Kirk Boulerice, Manager of WW Treatment; Jeremy Jacobson, Water Utility Chief Plant Operator; Robby Kniss, Professional Engineer.

Other Attendees: Tara Walls, Senior Purchasing Agent; David Bayhan, Assistant Director of Water Utilities; members of the public.

Discussion: Tara explained the purpose of today's meeting was to discuss the submittals and scoring/ranking of the firms for this RFQ. There was no discussion by committee members. All committee members agreed to submit their score sheets and ranking and the results are as follows:

Firms	Score	Ranking
Hazen and Sawyer	4	1
Tetra Tech Inc	5	2
Rummel Klepper & Kahl LLP (RK&K)	9	3

The committee was in agreement with the ranking. There being no further business to come before the Committee, the meeting was adjourned at 3:35 p.m. These minutes are the official minutes of the Selection Committee meeting held on Tuesday, February 23, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**