

**RFP 1215 Selection Committee Meeting August 30, 2021 Minutes**

Selection Committee for the above-mentioned RFP held a selection committee meeting on Monday, August 30, 2021 commencing at 1:08 p.m. in the City Commission Conference Room, 3<sup>rd</sup> floor of City Hall, 228 S. Massachusetts Avenue, Lakeland, Florida.

**Committee Members Present:** David Aplin, PIEF Board Member; Michael Brossart, Finance Director; Deidra Joseph, Assistant Finance Director; Carole Philipson, PIEF Board Member; Jeffrey Stearns, City Treasurer.

**Other Attendees:** Tara Walls, Senior Purchasing Agent; Christina Shedd, Account Clerk II; Nicole Weber, Assistant City Treasurer; Kerry Richardville, AndCo Consulting LLC.

**Discussion:** Tara explained the purpose of today’s meeting was to discuss the submittals and scoring/ranking of the firms for this RFP. There was discussion by committee members. All committee members agreed to submit their score sheets and the results are as follows:

| <b>Firms</b>                                       | <b>Score</b> | <b>Ranking</b> |
|--|--------------|----------------|
| AndCo Consulting LLC                               | 462          | 1              |
| Graystone Consulting, a business of Morgan Stanley | 439          | 2              |
| CapFinancial Partners LLC dba CAPTRUST Financial   | 417          | 3              |
| PFM Asset Management LLC                           | 368          | 4              |
| Regions Bank                                       | 356          | 5              |
| Allen & Company of Florida LLC                     | 350          | 6              |
| Champion Capital Research                          | 304          | 7              |

The committee had discussion regarding the shortlisting of the firms for presentations. The committee decided to shortlist the top three firms to provide a presentation. Tara & Jeff will work out the criteria and information to send to the shortlist as soon as possible and the committee agreed on September 15<sup>th</sup> for the presentations. There being no further business to come before the Committee, the meeting was adjourned at 1:56 p.m. These minutes are the official minutes of the Selection Committee meeting held on Monday, August 30, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**