

RFQ 1221 Selection Committee Meeting September 10, 2021 Minutes

Selection Committee for the above-mentioned RFQ held a selection committee meeting on Friday, September 10, 2021 commencing at 9:35 a.m. in the Community Development Conference Room, 2nd floor of City Hall, 228 S. Massachusetts Avenue, Lakeland, Florida.

Committee Members Present: Lana Braddy, Special Projects Coordinator; Kris Hayes, Right of Way Manager; Greg James, Assistant Director of Public Works (had to leave prior to start of meeting); Ryan Lazenby, Civil Engineer Manager; Angie Polk, Engineer II.

Other Attendees: Tara Walls, Senior Purchasing Agent.

Discussion: Tara explained the purpose of today’s meeting was to discuss the submittals and scoring/ranking of the firms for this RFQ. There was discussion by committee members. All committee members agreed to submit their score sheets and the results are as follows:

Firms	Score	Ranking
Florida Acquisition and Appraisal Inc	447	1
Independence Acquisition and Appraisal LLC	403	2
Cornerstone Energy Service Inc	360	3
American Acquisition Group LLC	353	4

The committee had discussion regarding the selection of firms. The committee decided to shortlist all four (4) firms and proceed with contract negotiations and Commission approval. Tara will issue the award intent as soon as possible. There being no further business to come before the Committee, the meeting was adjourned at 9:43 a.m. These minutes are the official minutes of the Selection Committee meeting held on Friday, September 10, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**