

**RFQ 1259A Selection Committee Meeting October 7, 2021 Minutes**

Selection Committee for the above-mentioned RFQ held a selection committee meeting on Thursday, October 7, 2021 commencing at 1:34 p.m. in the City Commission Conference Room, 3<sup>rd</sup> floor of City Hall, 228 S. Massachusetts Avenue, Lakeland, Florida.

**Committee Members Present:** Charles Barmby, Business Development & Transportation Manager; Alis Drumgo, CRA Manager; Teresa Maio, Community Planning & Housing Manager; Brian Rewis, Interim Director of Community & Economic Development; Jeffrey Weatherford, Manager of Traffic Operations.

**Other Attendees:** Tara Walls, Senior Purchasing Agent; members of the public.

**Discussion:** Tara explained the purpose of today’s meeting was to discuss the submittals and scoring/ranking of the firms for this RFQ. There was discussion by committee members. All committee members agreed to submit their score sheets and the results are as follows:

<b>Firms</b>	<b>Score</b>	<b>Ranking</b>
S&ME Inc	391	1
Ayres Associates Inc	387	2
GAI Consultants	382	3
Kimley-Horn and Associates Inc	378	4
Tindale-Oliver & Associates Inc dba Tindale Oliver	377	5
Straughn Trout Architects LLC	326	6
Dix.Hite Partners	315	7
Furr Wegman & Banks Architects PA	305	8
CMHM Architects Inc	299	9
The Apiary	282.5	10
Colliers Engineering & Design Inc dba Maser Consulting	265	11
Marlon Lynn Architect PA	264	12

The committee had discussion regarding the selection of firms. The committee decided to shortlist all twelve (12) firms and proceed with contract negotiations and Commission approval. Tara will issue the award intent as soon as possible. There being no further business to come before the Committee, the meeting was adjourned at 2:03 p.m. These minutes are the official minutes of the Selection Committee meeting held on Thursday, October 7, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**