

RFP 1312 Selection Committee Meeting December 7, 2021 Minutes

Selection Committee for the above-mentioned RFP held a selection committee meeting on Tuesday, December 7, 2021 commencing at 12:33 p.m. in the Neighborhood Services Conference Room, Coleman Bush Building, 1104 Martin L. King, Jr. Avenue, Lakeland, Florida.

Committee Members Present: David Bryant, AHAC Member; Heather Celoria, AHAC Member; Annie Gibson, Housing Programs Supervisor; Teresa Maio, Assistant Director of Community Development.

Other Attendees: Tara Walls, Senior Purchasing Agent; Aidza Antonio Thomas, Solita’s House.

Discussion: Tara explained the purpose of today’s meeting was to discuss the submittals and scoring/ranking of the firms for this RFP. There was discussion by committee members. All committee members agreed to submit their score sheets and the results are as follows:

<u>Firms</u>	<u>Score</u>	<u>Ranking</u>
HANDS of Central Florida, Inc.	321	1
Solita’s House, Inc.	298	2

The committee was in agreement with the ranking and there was a consensus to move forward and award to the top ranked firm. There being no further business to come before the Committee, the meeting was adjourned at 12:49 p.m. These minutes are the official minutes of the Selection Committee meeting held on Tuesday, December 7, 2021.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**