



**RISK MANAGEMENT & PURCHASING**  
1140 EAST PARKER STREET  
LAKELAND, FL 33801

**NOTICE**  
**REQUEST FOR PROPOSAL**

**EMPLOYEE BENEFITS BROKER / CONSULTANT**

**APRIL 8, 2022**

**R.F.P. NO. 2073**

The City of Lakeland Selection Committee, for the above referenced RFP will be meeting on Tuesday, April 12, 2022 from 1:00 p.m. until approximately 5:00 p.m., in the City Commission Conference Room, 3<sup>rd</sup> Floor of City Hall, located at 228 S. Massachusetts Avenue, Lakeland, FL 33801. The committee members will be conducting interviews from three (3) firms, pursuant to the above referenced solicitations and other related matters.

\*\*Please note that while this is a publicly noticed open meeting, it will be conducted pursuant to Fla. Stat. 286.0113 (2) (b) 1. And 2. As a result, the presentations will be closed to the public and will be recorded in accordance with Florida statutory requirement. Presentations are scheduled from 1:00 p.m. to 3:45 p.m. The Public portion of the meeting will begin at 4:00 p.m.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the City of Lakeland ADA Specialist, Jenny Sykes, M.S., no later than forty-eight (48) hours prior to the proceeding, at (863) 834-8444, Email: [jennifer.sykes@lakelandgov.net](mailto:jennifer.sykes@lakelandgov.net). **If hearing impaired**, please contact the **TDD numbers**: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the **Florida Relay Service** Number 1-800-955-8770 (VOICE), for assistance.