



RISK MANAGEMENT & PURCHASING  
1140 EAST PARKER STREET  
LAKELAND, FL 33801

**NOTICE**  
**REQUEST FOR PROPOSAL**  
**BROKER / CONSULTING SERVICES**  
**FOR PROPERTY AND CASUALTY INSURANCE**

**APRIL 15, 2022**

**R.F.P. NO. 2080**

The City of Lakeland Selection Committee, for the above referenced RFP will be meeting on Wednesday, April 20, 2022 from 8:15 a.m. until approximately 11:15 a.m., in the Purchasing Bid Room, 2<sup>nd</sup> Floor, 1140 E. Parker Street, Lakeland, FL 33801. The committee members will be conducting interviews from two (2) firms, pursuant to the above referenced solicitations and other related matters.

\*\*Please note that while this is a publicly noticed open meeting, it will be conducted pursuant to Fla. Stat. 286.0113 (2) (b) 1. And 2. As a result, the presentations will be closed to the public and will be recorded in accordance with Florida statutory requirement. Presentations are scheduled from 8:15 a.m. to 10:00 a.m. The Public portion of the meeting will begin at 10:15 a.m.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (*free of charge*) should contact the City of Lakeland ADA Specialist, Jenny Sykes, M.S., no later than forty-eight (48) hours prior to the proceeding, at (863) 834-8444, Email: [jennifer.sykes@lakelandgov.net](mailto:jennifer.sykes@lakelandgov.net). **If hearing impaired**, please contact the **TDD numbers**: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the **Florida Relay Service** Number 1-800-955-8770 (VOICE), for assistance.