

RFP 2088 Selection Committee Meeting April 20, 2022 Minutes

Selection Committee for the above-mentioned RFQ held a selection committee meeting on Wednesday, April 20, 2022 commencing at 3:32 p.m. in the City Commission Conference Room, City Hall, 228 S. Massachusetts Avenue, Lakeland, Florida.

Committee Members Present: Matthew Gewirtz, LE – Fiscal & Operations Manager; Gina Jacobi, Asst GM – Fiscal Operations; Kelly Parrish, Manager of Forecasting & Rates; Chris Smith, LE – Fiscal & Operations Manager; Miguel Valdivia, LE – Fiscal & Operations Manager.

Other Attendees: Tara Walls, Senior Purchasing Agent; two members of the public.

Discussion: Tara explained the purpose of today’s meeting was to discuss the submittals and scoring/ranking of the firms for this RFP. There was some discussion by committee members. All committee members agreed to submit their score sheets and the results are as follows:

Firms	Score	Ranking
Burns & McDonnell Engineering Co Inc	481	1
nFront Consulting LLC	412	2
NewGen Strategies and Solutions LLC	407	3
Raftelis Financial Consultants Inc	393	4
Black & Veatch Management Consulting LLC	366	5

The committee decided to select and begin negotiations with the top ranked firm. There being no further business to come before the Committee, the meeting was adjourned at 3:57 p.m. These minutes are the official minutes of the Selection Committee meeting held on Wednesday, April 20, 2022.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**