

RFQ 2023-RFQ-031 Selection Committee Meeting May 15, 2023 Minutes

Selection Committee for the above-mentioned RFQ held a selection committee strategy meeting on Monday, May 15, 2023 commencing at 11:02 a.m. in the Solid Waste Management Conference Room, 605 Evelyn Avenue, Lakeland, Florida.

Committee Members Present: Richard Baker, Facilities Maintenance Manager; Gene Ginn, Manager of Solid Waste; Fiorella Hall, Facilities Project Supervisor; Gary McLean, Fleet Manager; Derek Raw, Professional Engineer.

Other Attendees: Tara Walls, Senior Purchasing Agent; Linda Alspaugh, Purchasing Agent.

Discussion: Tara explained the purpose of the strategy meeting was to go over the new OpenGov system and the process for scoring that will be used for this RFP. Tara showed the scoring criteria, where to locate the proposals and briefly touched on the policies and procedures of the Selection Committee.

The next meeting will be scheduled for Wednesday, May 24th and all committee members will have their scoring completed by that time. There being no further business to come before the Committee, the meeting was adjourned at 11:30 a.m. These minutes are the official minutes of the Selection Committee meeting held on Monday, May 15, 2023.

Submitted by: **Tara T. Walls, CPPB, Senior Purchasing Agent**