



PRE-MANUFACTURED SHED PERMITS

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Do I need a Shed permit?

Sheds are considered Accessory Structures and require a permit. However, pre-manufactured Sheds less than 250 cubic feet AND no more than 5 feet tall from the soil to the peak of the roof do not require a permit.

Who can apply for Shed permit?

A general or building contractor, a shed company, or a homeowner can apply for the permit.

How do I apply for a permit?

Shed permits should be applied for online using the [iMS](#) permitting system. For further information on using the iMS system, please click [here](#), or go to the following:
<https://www.lakelandgov.net/departments/community-economic-development/building-inspection/ims>.

Following submission of your Shed permit application in iMS, you will receive an email notification to upload the documents listed below into our plan review system, ePlan ProjectDox. All documents must be uploaded in .pdf format.

What information/documents do I need to submit with my permit application?

Please see the checklist of documents below. An explanation of each document type is provided.

Complete Set of Manufacturer's Plans	A copy of the manufacturer's plan drawings for the shed assembly. These are engineered drawings from the manufacturer explaining the limitations and installation of their product. Plans must include the height of the shed and they must include the anchoring system used. All documents must be uploaded in .pdf format.
Site Plan	The Site Plan must include the property lines, all existing structures, drawn and labeled streets, and proposed setbacks from the property lines to all sides of the proposed structure.
Health Department Septic Tank Permit	If your property is served by septic system and additional living space is being constructed, a copy of the Health Department approved septic tank permit with the original approved stamped plans must be submitted. Please contact the Environmental Division of the Health Department at 863-519-8330 to request a septic tank permit application.