

2025-RFQ-006 Selection Committee Meeting April 8, 2025 Minutes

Selection Committee for the above-mentioned RFQ held a selection committee meeting on Tuesday, April 8, 2025, commencing at 8:09 a.m., in the Risk & Purchasing Bid Room, located at 1140 E. Parker Street, Lakeland, Florida.

Committee Members Present: Matthew Fowler, Professional Engineer; Jim Lilly, Engineer III; Lee Potter, Professional Engineer; Guy Taylor, Professional Engineer.

Other Attendees: Tara Walls, Senior Buyer; several members of the public.

Discussion: Tara commenced each presentation with a brief overview of the process and explained that this meeting was closed to the public and being recorded according to Florida statutory requirements.

CHA Consulting Inc
Wright-Pierce Inc

8:09 A.M. – 8:52 A.M.
9:08 A.M. – 10:08 A.M.

After the presentations, the committee took a break for scoring and reconvened at 10:22 A.M. The committee members submitted their scoring and had some discussion prior to looking at the ranking. The results are as follows:

Firms	Score	Ranking
Wright-Pierce Inc	369	1
CHA Consulting Inc	362	2

The written scores & presentation scores were combined for the final evaluation. The results are as follows:

Firms	Score	Ranking
Wright-Pierce Inc	801	1
CHA Consulting Inc	794	2

The committee was in agreement with the ranking and decided to move forward with negotiating a contract with the top ranked firm after Commission approval. There being no further business to come before the Committee, the meeting was adjourned at 10:27 A.M. These minutes are the official minutes of the Selection Committee meeting held on Tuesday, April 8, 2025.

Submitted by: **Tara T. Walls, CPPB, Senior Buyer**