AGENDA

Planning & Zoning Board City Commission Chambers August 19, 2025, 8:30 a.m.

In accordance with the Americans with Disabilities Act with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Lakeland ADA Specialist, Kristin Meador, no later than 48 hours prior to the proceeding, at (863) 834-8444, Email: ADASpecialist@lakelandgov.net. If hearing impaired, please contact the TDD numbers: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the Florida Relay Service Number 1-800-955-8770 (VOICE), for assistance.

Anyone deciding to appeal a decision by the Board on any matter considered at this or any subsequent meeting will need a record of the proceedings, and for purposes of that appeal, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC HEARING

- a. Conditional use to allow a bar on property located at 125 S. Kentucky Avenue. Owner: Realpro Investment Group LLC. Applicant: Jeremiah Joaquim. (CUP25-005)
 - b. Consideration of final decision.
- **ITEM 2**:
- a. Major modification to an existing conditional use for Blake Academy to expand the boundaries of the school campus and allow for the construction of a new 15,291 sq. ft. gymnasium with associated off-street parking on property located at 510 Hartsell Avenue. Owner: School Board of Polk County Rosabelle W Blake Academy. Applicant: Sarah Case, Next Level Planning & Permitting. (CUP25-006)
- b. Consideration of final decision.
- **ITEM 3**:
- a. Minor modification of PUD (Planned Unit Development) zoning to amend conditions of approval pertaining to signage and adopt a new signage plan on property located at 4000 Lakeland Highlands Road. Owner: Orlando Health Inc. Applicant: Neale Stralow. (PUD25-011)
- b. Consideration of final decision.
- ITEM 4: Major modification of PUD (Planned Unit Development) zoning for Lakeside Village to allow a 130-room hotel on property located at 3607 Lakeside Village Boulevard. Owner: CR Lakeside Village LLC. Applicant: Kimley-Horn and Associates, Inc. (PUD25-010)

GENERAL HEARING

- **ITEM 5:** Review minutes of the July meeting.
- ITEM 6: Change of zoning from O-2 (Limited Impact Office) to PUD (Planned Unit Development) to allow a transient lodging and social services facility, with a health clinic as an accessory use, on property located at 1115 E. Memorial Boulevard. Owner: CFTB Realty LLC. Applicant: Timothy F. Campbell, Clark, Campbell, Lancaster, Workman & Airth, P.A. (PUD25-009) Note: Applicant requests a one-month continuance.

ITEM 7: Report of City Commission action on Planning and Zoning Board recommendations along with Planning & Transportation Manager's Report.

ITEM 8: Audience.

ITEM 9: Adjourn.



Planning & Zoning Board General Application

General Information:								
Project No:	CUP25-005	Application Date:		4/24/2025				
Associated Projects:								
Project Name:	THE VELVET SWAN							
Subject Property Address:	125 KENTUCKY AVE S							
Parcel ID:	242818201000018143	242818201000018143 Total Acreage: 0.055						
Applicant Name:	JEREMIAH JOAQUIM							
Applicant Address:	7015 PARLIAMENT PL	LAKELAND	FL	33809				
Owner Name:	REALPRO INVESTMENT GROUP L	REALPRO INVESTMENT GROUP LLC						
Owner Address:	PO BOX 919	KATHLEEN	FL	33849				
Request:								
Application Type: Condition	al Use Permit							
Land Use								
Current Regional Ad	ctivity Center	(RAC)	(RAC)					
Proposed Not Applica	ble							
Zoning								
Current Munn Park	Historic	(C-7)						
Proposed Not Applica	ble							
Sub Context District								
Current (UCT)		Urban Cer	Urban Center					
Proposed								



Planning & Zoning Board General Application

The goal of this project is to establish a sophisticated and upscale bar in the heart of Downtown Lakeland at 125 S Kentucky Avenue. The concept is designed to enhance the downtown social scene by offering a high-end yet welcoming venue that caters to mature, discerning patrons seeking quality service, refined ambiance, and a unique social experience.

This bar will serve as a premier destination for professionals, creatives, and community members aged 30 to 60, who value comfort, elegance, and tasteful entertainment. The space will be thoughtfully designed with a focus on aesthetics, comfort, and flexibility, featuring lounge-style seating, an open floor plan, and a central bar to encourage connection and conversation.

Explanation of Request:

The establishment will operate under a 4COP license and offer a curated selection of beer, wine, and spirits. While food service and televisions will not initially be provided, the bar will feature light, culturally refined entertainment options such as solo live musicians, DJs, and classic tabletop games including chess and checkers. These elements are intended to enrich the patron experience without overwhelming the tranquil atmosphere.

Our aim is to contribute positively to the Downtown Lakeland community by complementing existing businesses, respecting residential neighbors, and maintaining an impeccable standard of cleanliness, safety, and professionalism. Security and operations will be handled by an experienced management team in partnership with the owner, ensuring smooth, compliant, and customer-focused service.

Through this establishment, we hope to support the continued growth and vibrancy of Downtown Lakeland, offering a space that brings people together in an environment of class, culture, and connection.

Justification:

Concurrency:												
Proposed Dwelling Units: 0 Project Floor Area: Square feet												
Type of Use:					Phase		Year					
Estimate of Public	Service Dema	ınd										
Roadways	Daily Trips:	#Error		PM Peak Ho	ur Trips:							
Potable Water		GPD	Wastewater		GPD	Solid Waste		PPD				



Lakeland Downtown Development Authority

Julie Townsend, Executive Director jtownsend@ldda.org p: 863-687-8910 | f: 863-683-2783 www.ldda.org

June 26, 2025

Brian Rewis
Director of Community & Economic Development, City of Lakeland
228 S. Massachusetts Ave.
Lakeland, FL 33801

Dear Mr. Rewis,

At the June 26, 2025, LDDA Board of Directors Meeting the Board voted 4-0 to recommend approval of the conditional use application for Velvet Swan in the proposed location of 125 S. Kentucky Ave with the following conditions:

- Security staff stationed at the front door on Thursday, Friday and Saturday nights
- The back door be emergency exit only and alarmed
- The establishment allow only 21 and older patrons

The LDDA is aware that it cannot impose these conditions, only make a recommendation to city staff and boards to include these as conditions in the permit.

Reasons for recommending approval:

- The applicant has 3 years of experience as an owner/operator of an alcohol establishment currently located at 5181 US Hwy 98 North CJ Vape & Lounge. The applicant will be transferring the 4COP license from that location to the 125 S. Kentucky Ave location.
- The applicant had no complaints registered with the Division of Alcohol Beverages and Tobacco.
- The immediate previous use at this location was an alcohol establishment.
- The applicant agreed to the above conditions.

elie Johnson

Sincerely,

Julie Townsend

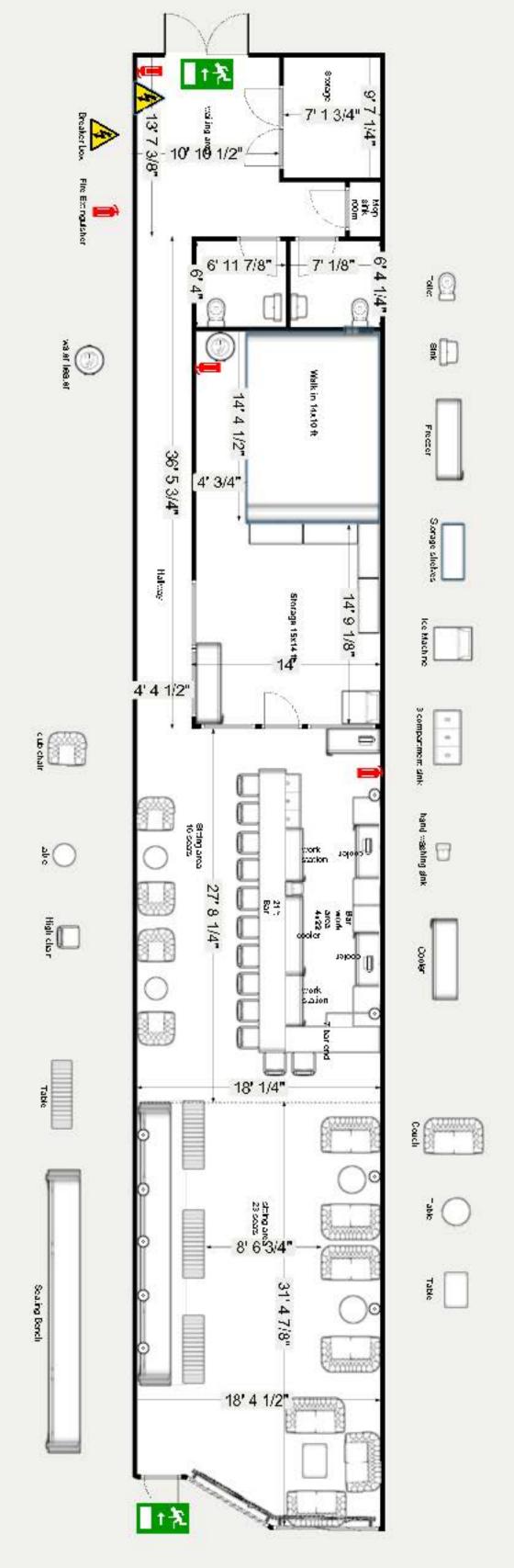
Executive Director, LDDA

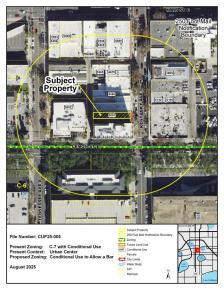
Cc: Jeremiah Joaquim, Applicant

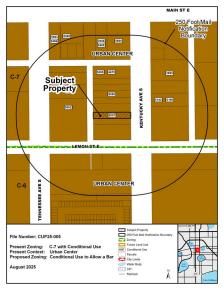
Chuck Barmby, Business Development and Transportation Manager

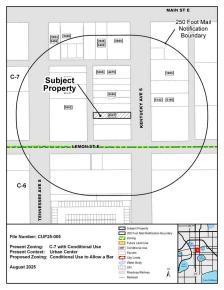
Matt Lyons, Chief Planner

Teresa Maio, Assistant Director, Community & Economic Development











228 S Massachusetts Avenue Lakeland FL 33801 planning@lakelandgov.net

August 1, 2025

RE: 125 S. Kentucky Avenue - Project No. CUP25-005

Dear Property Owner:

This is to advise you that Jeremiah Joaquim requests a conditional use to allow a bar on property located at 125 S. Kentucky Avenue. The subject property is legally described as:

MUNNS SURVEY DB G PG 392 BLK 18 N 1/2 OF LOTS N S 12.4 FT & N 27.6 FT OF O

The public hearing to consider this request will be held before the Lakeland Planning and Zoning Board at **8:30 a.m.**, **on Tuesday**, **August 19**, **2025**, in the City Commission Room, City Hall, 228 S. Massachusetts Avenue. As an owner of property within 250 feet of this request, as indicated on the attached map, you will be given an opportunity to express your opinion at the public hearing *or* you may submit your views to the Community Development Department, 863-834-6011 or planning@lakelandgov.net, prior to the August 19th meeting.

Anyone deciding to appeal a decision by the Board on any matter considered at this or any subsequent meeting will need a record of the proceedings, and for purposes of that appeal, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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THIS IS A COURTESY LETTER NOT REQUIRED BY LAW



Planning & Zoning Board General Application

General Informati	on:										
Project No:			CUP25-006	, A	Application	on Date:		7/1/2025			
Associated Project	s:										
Project Name:		BLAKE ACADEMY CU MODIFICATION									
Subject Property A	ddress:	510 HARTSELL AVE # GYM									
Parcel ID:		232824119000015010 Total Acreage:						15			
Applicant Name:		NEXT LEV	EL PLANNING	& PERMITTIN	IG						
Applicant Address:	•	3825 S FL	ORIDA AVE		LAKEL	AND	FL	33813	3		
Owner Name:		SCHOOL	SCHOOL BOARD OF POLK COUNTY ROSABELLE W BLAKE ACADEMY								
Owner Address:		PO BOX 391 BARTOW				OW	FL	3383′	1		
Request:											
Application Type:	Conditiona	ıl Use Peri	mit								
Land Use	•										
Current	Residential F	ligh	(RH)								
Proposed	Not Applicab	ole .									
Zoning	1										
Current	Single-Family	/	(RA-4)								
Proposed	Not Applicab	ole									
Sub Context District	t										
Current	t										
Proposed	I										
Explanation of Request:			n is a 15,291 S.F idewalks to acce			ociated par	king, r	eplacement			
Justification:	consider an	odification is to amend the 1990 Ordinance specifically for the Gymnasium Additional nodes of the control of th					ıs				
Concurrency:											
Proposed Dwelling	Units:	0 Project Floor Area:						Square feet			
Type of Use:					Phase			Year			
Estimate of Public	Service Den	nand									
Roadways	Daily Trips:	#Error		PM Peak Ho	ur Trips:						
Potable Water		GPD	Wastewater		GPD	Solid Was	ste		PPD		



BLAKE ACADEMY

CU MODIFICATION - GYMNASIUM ADDITION PROJECT NARRATIVE & JUSTIFICATION FOR REQUEST

Parcel: 232824-119000-015010

Total Acreage: 15 +/- Acres
Project Acreage: 2.52 =/- Acres

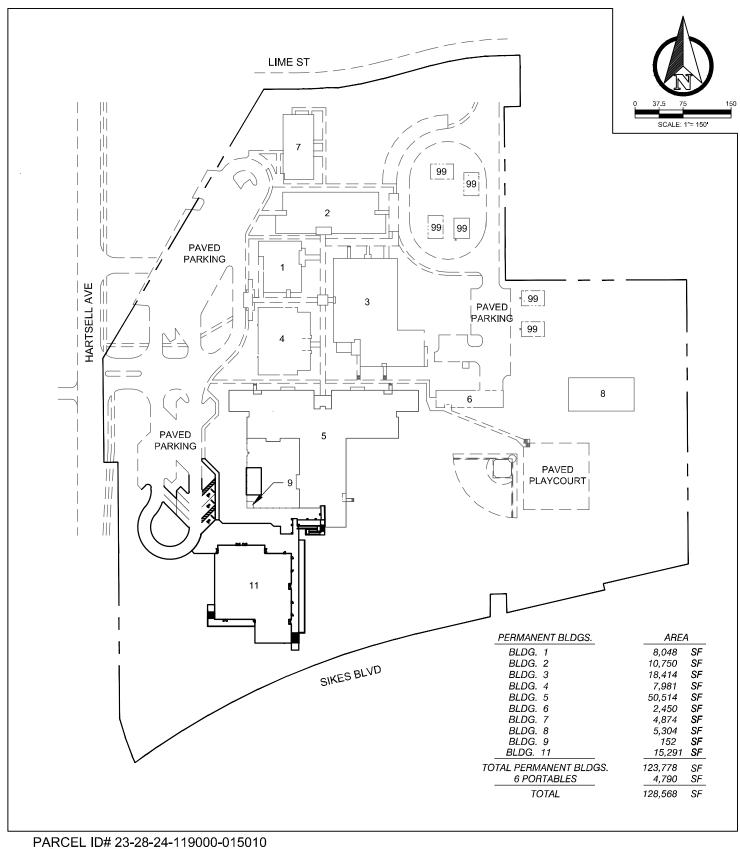
The subject request is for a Modification to CU 90-41 (Ord #3199) to allow a gymnasium addition to the Blake Academy campus. The project was reviewed by City DRT on June 4, 2025 - #CPT25-050. The requested addition is a 15,291 S.F. Gymnasium with associated parking, replacement bicycle parking, and sidewalks to access the new building.

JUSTIFICATION:

Conditional Use approval was granted by the City via Ordinance 3199 in May of 1990. A binding site plan was approved along with the Ordinance. In 1991 Blake Elementary opened as a Kindergarten through Fifth Grade Elementary School. In 2002, the school became Blake Academy, a school of choice, and expanded to include Sixth through Eighth Grades. Currently the school is a Certified Cambridge International School, implementing the Cambridge curriculum and instructional process.

Since the adoption of Ordinance 3199, Blake's parent parcel has been combined to add property to the SW portion of the site, and mapped right-of-way has been vacated to accommodate the gymnasium addition.

The CU Modification is to amend the 1990 Ordinance specifically for the Gymnasium Addition and consider ancillary uses (i.e. portable classrooms) affiliated with the existing campus, such as parking and sidewalk modifications. The existing access points will remain the same as originally permitted.





CU EXHIBIT.dwg

- Blake Academy Gymnasium\DRAWINGS\ENGINEERING\1009.24

CMHM

X: \PROJECTS\1009.24

CIVIL ENGINEERING & CONSULTING
4685 E COUNTY ROAD 540A
LAKELAND, FL 33813
PHONE:(863) 940-9979
Certificate of Authorization #30194
www.GaddCivil.com

R.W BLAKE ACADEMY GYMNASIUM

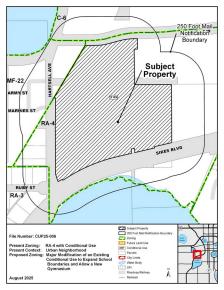
510 HARTSELL AVE LAKELAND, FL 33815

Site Plan

3.8









228 S Massachusetts Avenue Lakeland FL 33801 planning@lakelandgov.net

August 1, 2025

RE: 510 Hartsell Avenue - Project No. CUP25-006

Dear Property Owner:

This is to advise you that the Sarah Case, Next Level Planning & Permitting (The Next Level Up, LLC), requests a major modification to an existing conditional use for Blake Academy to expand the boundaries of the school campus and allow for the construction of a new 15,291 sq. ft. gymnasium with associated off-street parking on property located at 510 Hartsell Avenue. The subject property is legally described as:

AN AREA OF LAND IN SECTION 24, TOWNSHIP 28 S, RANGE 23 E, BOUND BY LAKELAND HOUSING AUTHORITY TO THE NORTHWEST, HARTSELL AVE TO THE WEST, SIKES BLVD TO THE SOUTHEAST, CITY OF LAKELAND TO THE EAST, AND LIME ST W TO THE NORTH. (A COMPLETE LEGAL DESCRIPTION IS AVAILABLE IN THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT.)

The public hearing to consider this request will be held before the Lakeland Planning and Zoning Board at **8:30 a.m., on Tuesday, August 19, 2025,** in the City Commission Room, City Hall, 228 S. Massachusetts Avenue. As an owner of property within 250 feet of this request, as indicated on the attached map, you will be given an opportunity to express your opinion at the public hearing *or* you may submit your views to the Community Development Department, 863-834-6011 or planning@lakelandgov.net, prior to the August 19th meeting.

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THIS IS A COURTESY LETTER NOT REQUIRED BY LAW



Planning & Zoning Board General Application

General Informati	on:									
Project No:			PUD25-011		Application	on Date:		7/17/2025		
Associated Project	s: F	PUD22-022								
Project Name:	0	ORLANDO HEALTH LAKELAND HIGHLANDS HOSPITAL								
Subject Property A	ddress: 4	1000 LAKELAND HIGHLANDS RD								
Parcel ID:	24	242904273502000010 Total Acre					reage: 0			
Applicant Name:	N	NEALE STRALOW								
Applicant Address	50	01 E. KE	1 E. KENNEDY BOULEVARD TAMP				FL	33602	2	
Owner Name:	0	ORLANDO HEALTH INC								
Owner Address:	14	414 KUH	L AVE		ORLA	NDO	FL	32806	3	
Request:								-		
Application Type:	Planned Uni	t Develo	pment			Minor Mo	dificat	tion		
Land Use										
Curren	Office Center	г					(OC)			
Proposed	Not Applicable	ole								
Zoning	1									
Curren	Planned Unit D	t Development				(PUD) 5839				
Proposed	Not Applicable	ole								
Sub Context Distric	t									
Curren	t									
Proposed	i									
Explanation of Request:	includes the	addition o	equest to PUD 2 of a second build ne vehicular use	ling Ambuland					that	
Justification:										
Concurrency:										
Proposed Dwelling	Units:	0 Project Floor Area:					Square feet			
Type of Use:					Phase			Year		
Estimate of Public	Service Dema	and								
Roadways	Daily Trips:	#Error		PM Peak Ho	ur Trips:			0		
Potable Water	0	GPD	Wastewater	0	GPD	Solid Wa	ste	0	PPD	



Orlando Health Campus Florida Source: Tract A Construction Plans Date: July 1, 2025

AA4	Hospital Monument	4'-2"	54.86	_	54.8
BB1	Directional Monument (Large)	7'-0"	26.83	20	536.6
BB2	Directional Monument (Small)	5'-3"	14.69	22	323.1
884	Emergency Pylon	20'-0"	112.00	1	112.0
CC1	Building Identification Sign	09	384.00	-	384.0
CC1.1	Building Identification Sign	09	384.00	-	384.0
CC2	Ambulance Canopy Sign	2'-0"	36.00	2	72.0
OH-14	Emergency Canopy Sign	2'-0"	40.00	_	40.0
OH-15	Hospital Entrance Wall Sign	2'-8"	8.33	_	8.3
OH-16	Hospital Entrance Wall Sign (Over Door)	0'-10"	8.96	_	8.9
{					>
Light Pole Banners	anners				
XP1A		0-,9	15.00	13	195.0
XP3		3'-9"	5.63	11	61.9
XP4		0-,9	15.00	24	360.0
XP4A		0-,9	15.00	24	360.0
XP5		0-,9	15.00	9	90.0
		•	•	4	•

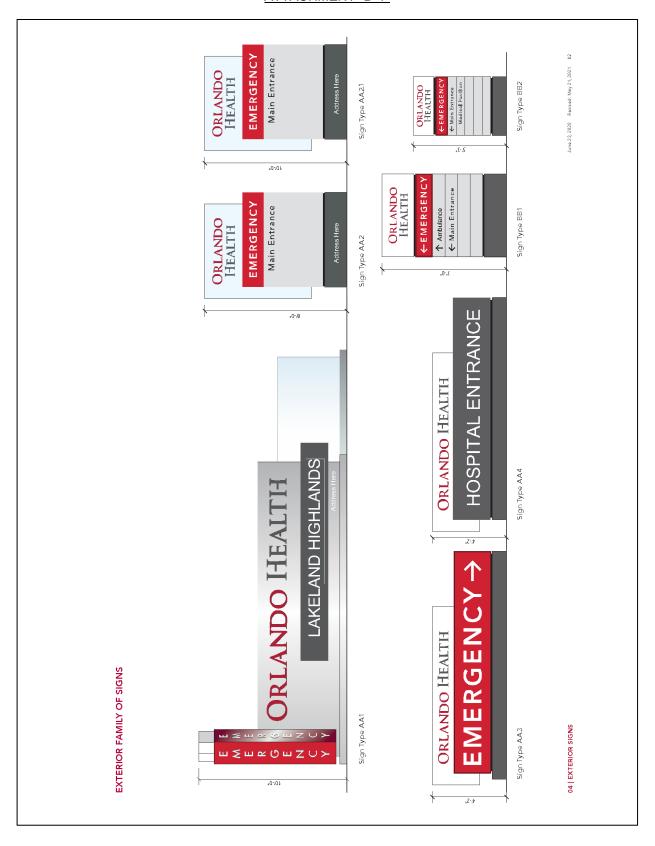
Light Pole Banner Table

							30	30"x72" (15.0sf) (15.0sf)	TYPE XP4A
) (J				J		30"x72" (15.0sf)	TYPE XP3 TYPE XP3 TYPE XP4
Quantity	$13 (30.0sf \times 13 = 390.0sf)$	11 (5.63sf x 11 = $61.93s$	$24 (15.0sf \times 24 = 360.0sf$	$24 (30.0sf \times 24 = 720.0sf)$	$6 (15.0sf \times 6 = 90.0sf$	78 1,621.93s			ENISHED GROCE
Symbol	◄							30"x72" (15.0sf) (15.0sf)	TYPE XP1A
Pole Type	XP1A	XP3	XP4	XP4A	XP5	Total:	30-		

30"x72" (15.0sf)

15

ATTACHMENT "D-1"

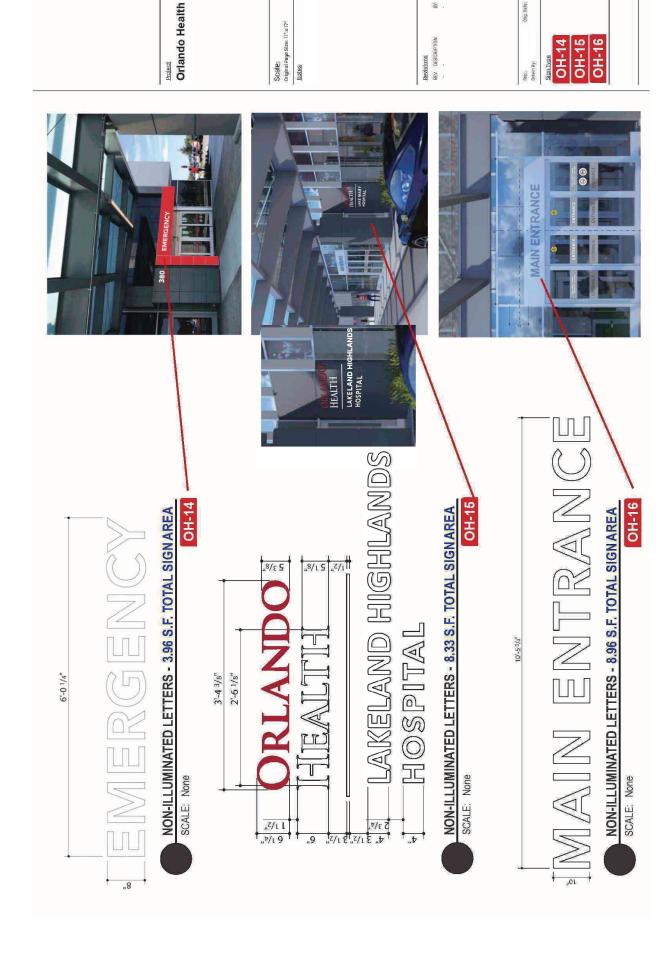


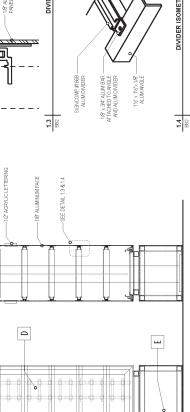


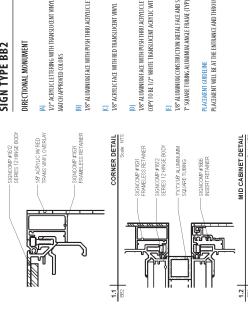
Sign Type CC1

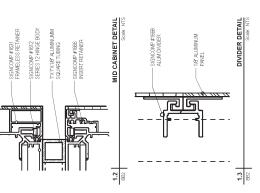


Sign Type CC2









1/8" ALUMINUM SIDE PANELS -1/2" ACRYLIC LETTERING

SEE DETAIL 1.1

A 8

..8/1 Z-,L

3'-3 5/8"

1/2" ACRYLIC LETTERING

Q

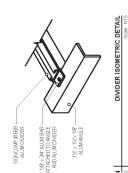
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0

-SEE DETAIL 1.3 & 1.4 1/8" ALUMINUM FACE

"8/18 1"8/25 1"8/25 1"8/25 1"8/25 1"8/25 1"b/85

"E-,S





Exit Sign

SIGN TYPE BB2

SCALE: 1'' = 1'-0''

DIRECTIONAL MONUMENT

3'-3 5/8"

+

1.-0.

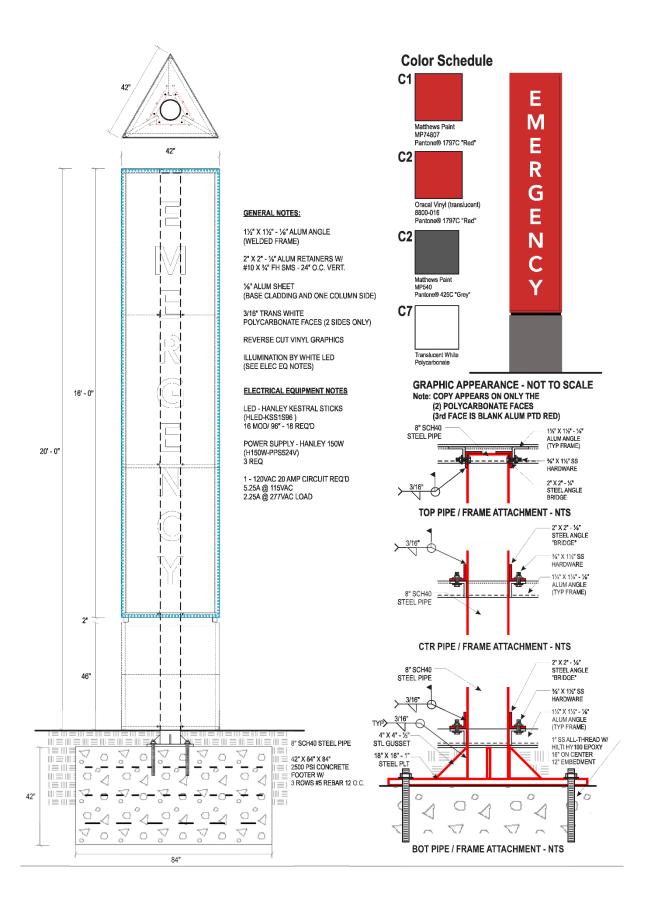
[A] 1/2" ACRYLIC LETTERING WITH TRANSLUGENT VINYL OVERLAY TO MATCH APPROVED COLORS

[B] 1/8" ALUMINUM FACE WITH PUSH THRU ACRYLIC LETTERING FOR COPY

(D) 1)8" ALUMINUMFACE WITH PUSH THRU ACRYLIC LETTERING FOR COPY COPY TO BE 1/2" WHITE TRANSLUCENT ACRYLIC WITH 3M DAY/MICHT PERF [E] 1/8" ALUMINUM CONSTRUCTION METAL FACE AND SIDES WITH I" SQUARE TUBING ALUMINUM ANGLE FRAME (TYP)

PLACEMENT GUIDELINE
PLACEMENT WILL BE AT THE ENTRANCE AND THROUGHOUT THE CAMPUS.

"8/ε 6



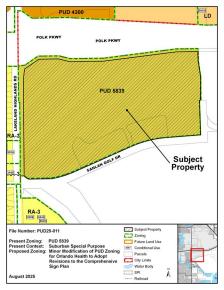
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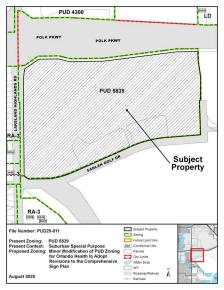
Sign Type	Max Height	Size (SF)	Quantity	Total Area (SF)
AA1	10'	250	2	500.0
AA2	8'	48	3	144.0
AA2.1	10'	60	1	60.0
AA3	4'-2"	54.86	1	54.86
AA4	4'-2"	54.86	1	54.86
BB1	7'	26.83	20	536.6
BB2	5'-3"	14.69	22	323.18
BB4 Emergency Pylon Sign	20"	112	1	112.0
CC1 Hospital Building Sign 1	6'	384	1	384.0
CC1 Hospital Building Sign 2	6'	384	1	384.0
CC.1 Hospital Building Sign 3	6'	384	1	384.0
CC2 Ambulance Canopy Sign	2′	36	2	72.0
OH-14 Emergency Canopy Sign	2′	40	1	40.0
OH-15 Hospital Entrance Wall Sign (Pedestrian)	2'-8"	8.33	1	8.33
OH-16 Hospital Entrance Wall Sign (Door)	0'-10"	8.96	1	8.96
Sub-Total				3,066.79
APPROVED PUD				3,030.79
Difference				36.0
Light Pole Banners				
XP1A	6′	15	13	390.0
XP3	3'-9"	5.63	11	61.93
XP4	6′	15	24	360.0
XP4A	6'	15	24	720.0
XP5	6'	15	6	90.0
Sub-Total				1,621.93
TOTAL				4,688.72
Difference				1,657.93

Notes

- 1) Buildings signage and internal wayfinding for outparcels are not included in the above calculations and shall be additional signage permitted in accordance with signage standards for the C-1 zoning district.
- 2) Exact colors and sign designs can be adjusted without need to amend this Comprehensive Sign Plan as long as total area listed above does not change.
- 3) Locations are approximate and may be adjusted based on detailed site plans without the need to modify this Comprehensive Sign Plan.
- 4) Text can be modified during sign permit application and review as long as total copy area of signs is not greater than the maximum total area identified above for the identified signs.
- 5) Exact design of Sign AA1 to be determined during sign plan application and review process, but shall be no greater than 250 sf.
- 6) The Owner agrees to regular maintenance and replacement of signage in accordance with the approved Master Sign Plan provisions.









Potable Water

9100

GPD

Wastewater

9100

GPD

Solid Waste

0

PPD

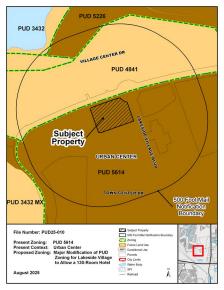
Planning & Zoning Board General Application

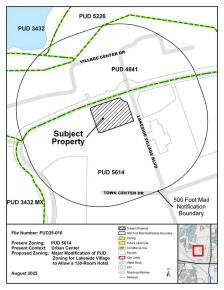
General Informati	on:								
Project No:			PUD25-010		Application	n Date:		6/16/2025	
Associated Project	s:	CPT25-042							
Project Name:	Д	AC HOTEL LAKESIDE PUD MODIFICATION							
Subject Property A	ddress: 3	3607 LAKESIDE VILLAGE BLVD							
Parcel ID:	2	232835138188000081 Total Acr						1.02	
Applicant Name:	K	KIMLEY HORN							
Applicant Address:	1	109 S KENTUCKY AVE LAKELA				AND	FL	33801	
Owner Name:	C	CR LAKESIDE VILLAGE LLC							
Owner Address:	1	427 CLAR	KVIEW RD STE	E 500	BALTIM	IORE	MD	21209)
Request:									
Application Type:	Planned Un	it Develop	ment			Major Mo	dificat	ion	
Land Use									
Current	Regional Activ	tivity Center					(RAC)		
Proposed	Not Applicable	ole							
Zoning									
Current	Planned Unit [it Development				(PUD) 4841, (PUD) 5226, (PUD) 5712, (PUD) 3432 MX, (PUD) 5614			
Proposed	Not Applicable	ole							
Sub Context District									
Current	(UCT), (UNH)	н)				Urban Center, Urban Neighborhood			
Proposed									
Explanation of Request:	The propose shopping cer	•	ment includes a	proposed ho	tel with 13	30 rooms v	vithin La	akeside Villa	ge
Justification:	The site pla into conside		en pre-applicatio	n comments	s to reasc	nable ext	ents.		
Concurrency:									
Proposed Dwelling	Units:	0 Project Floor Area:						Square feet	
Type of Use:		Phase					Year		
Estimate of Public	Service Dema	and							
Roadways	Daily Trips:	#Error		PM Peak Ho	ur Trips:			126	



Railmad

August 2025







228 S Massachusetts Avenue Lakeland FL 33801 planning@lakelandgov.net

August 1, 2025

RE: 3607 Lakeside Village Blvd - Project No. PUD25-010

Dear Property Owner:

This letter is to advise you that Kimley-Horn and Associates, Inc., on behalf of CR Lakeside Village LLC, requests a major modification of PUD (Planned Unit Development) zoning for Lakeside Village to allow a 130-room hotel on property located at 3607 Lakeside Village Boulevard. The subject property is legally described as follows:

AN AREA OF LAND IN SECTION 35, TOWNSHIP 28 S, RANGE 23 E, IN THE NORTHWEST QUARTER IN THE SOUTHWEST QUARTER IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER. (A COMPLETE LEGAL DESCRIPTION IS AVAILABLE IN THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT.)

The public hearing to consider this request will be held before the Lakeland Planning and Zoning Board at **8:30 a.m.**, **on Tuesday**, **August 19**, **2025**, in the Lakeland Electric Building rooms 1A/B, 501 E. Lemon Street. As an owner of property within 500 feet of this request, as indicated on the attached map, you will be given an opportunity to express your opinion at the public hearing *or* you may submit your views to the Community Development Department, 863-834-6011 or planning@lakelandgov.net, prior to the August 19th meeting.

Anyone deciding to appeal a decision by the Board on any matter considered at this or any subsequent meeting will need a record of the proceedings, and for purposes of that appeal, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, or those requiring language assistance (free of charge) should contact the City of Lakeland ADA Specialist, Kristin Meador, no later than 48 hours prior to the proceeding, at (863) 834-8444, Email: ADASpecialist@lakelandgov.net. If hearing impaired, please contact the TDD numbers: Local – (863) 834-8333 or 1-800-955-8771 (TDD-Telecommunications Device for the Deaf) or the Florida Relay Service Number 1-800-955-8770 (VOICE), for assistance.

THIS IS A COURTESY LETTER NOT REQUIRED BY LAW

MINUTES

Planning & Zoning Board

City Commission Chambers

Tuesday, July 15, 2025

8:30 a.m.

The City of Lakeland Planning and Zoning Board met in Regular Session. Board Members, Terry Dennis, Silvana Knight, Joseph Lauk, Bessie Reina, Veronica Rountree, Susan Seitz and Jeri Thom were present. Community & Economic Development staff Chuck Barmby, Urban Planning & Transportation Manager; Matthew Lyons, Executive Planner; Audrey McGuire, Senior Planner; Damaris Stull, Senior Planner; Todd Vargo, Senior Planner and Christelle Burrola, Board Secretary, were present. Assistant City Attorney Alex Landback was also present.

PUBLIC HEARING

ITEM 1: Compatibility review to allow for the construction of an accessory dwelling unit on property located at 1069 Clearview Avenue. Owner/Applicant: Gail Bagley. (ADU25-005)

Audrey McGuire stated the subject property is zoned RA-4 (Single-Family and is located within the Urban Neighborhood (UNH) context district. Ms. McGuire pointed to photos on the overhead screen of the subject property, site plan and elevations. The accessory dwelling unit will have 600 sq. ft. of living area.

Ms. McGuire presented the recommended conditions for approval.

Gail Bagley, 1069 Clearview Avenue, was present in support of the request.

In response to Joseph Lauk, Ms. Bagley stated she agrees to staff's recommended conditions.

Silvana Knight made a motion for approval of staff's recommendation. Terry Dennis seconded the motion and it passed 7—0.

ITEM 2: Change in zoning from PUD (Planned Unit Development) to I-1 (Light Industrial – Limited Commercial District) to allow commercial trailer sales and a food truck on property located at 4250 New Tampa Highway. Owner: 4250 New Tampa Highway Land Trust. Applicant: Megan Charity, Clark, Campbell, Lancaster, Workman & Airth, P.A. (ZON25-008)

Audrey McGuire stated the application was withdrawn on July 10, 2025.

ITEM 3: Change of zoning from O-2 (Limited Impact Office) to PUD (Planned Unit Development) to allow a transient lodging and social services facility, with a health clinic as an accessory use, on property located at 1115 E. Memorial Boulevard. Owner: CFTB Realty LLC. Applicant: Timothy F. Campbell, Clark, Campbell, Lancaster, Workman & Airth, P.A. (PUD25-009)

Audrey McGuire stated the subject property is generally located on the south side of E. Memorial Boulevard, east of N. Ingraham Avenue and west of N. Lake Parker Avenue. The subject property, currently vacant, has a future land use designation of Public Buildings, Grounds and Institutional Uses (PI) and O-2 (Limited Impact Office) zoning. The subject property is bounded by public institutional uses to the south which consist of the James West US Army Reserve Center and the City of Lakeland Purchasing and Central Stores yard. To the east is a self-storage facility and to the west property is vacant. To the north, the subject property abuts the Lakes Church campus consisting of a sanctuary, and a private school, Lakes Church Academy. Ms. McGuire pointed to photos on the overhead screen of the subject property, surrounding areas and proposed site plan.

Tim Campbell, 500 S. Florida Avenue and Jonathan Kirk, 5917 Cove View Drive, representing Talbot House Ministries, Inc., made a lengthy presentation that provided an overview of the proposed request.

In response to Silvana Knight, Mr. Campbell stated Talbot House Ministries, Inc. (Talbot House) provides flexible programs which allow clients to stay on site during emergency weather situations subject to their limitations.

In response to Susan Seitz, Mr. Kirk stated currently the facility has up to 80 residents which will live on-site for a longer period of time.

In response to Ms. Seitz, Mr. Kirk stated that residents will rely on the "1000 meals a day" that are served at the facility.

In response to Ms. Seitz, Mr. Kirk stated there are currently 200 beds in the facility and the new facility will have 260 beds.

In response to Ms. Seitz, Mr. Kirk stated about 300 people can comfortably gather in the new outdoor 5,000 sq. ft open area at the new facility.

Discussion ensued.

Maria Cruz, Talbot House's executive director was also present in support of the request.

Dwayne McDow, 4410 Scottswood Drive, read a letter to the board that listed his concerns with the proposed request. Mr. McDow provided staff with a copy of the letter.

William Hutto, 3102 Valley High Drive, stated he is concerned about the location of the new facility.

Brian Killingsworth, 215 Griffin Road, stated he has safety concerns with the proximity of the proposed facility to nearby residents and businesses.

Michael Porter, 1003 Josephine Street, stated he is in support of the request.

Don Burns, 1235 Edgewater Drive, stated he opposes to the proposed location of the new facility because of the traffic on Memorial Boulevard.

Josh Borem, 5663 Bloomfield Boulevard, stated the new facility will have negative impacts in the area. He stated he has concerns for safety and security as well as pedestrian safety.

Chanel Belloto, 911 N. Lake Parker Avenue, owner of Skate World Lakeland. She read a letter to the board that listed her concerns with the proposed request.

Traci Hughes, 5109 Grand Boulevard, owner of Jimbo's Pit Bar BQ, stated she is concerned that the proposed request will have a negative impact on her business.

Kimberly Troost, 1336 Edgewater Beach Drive, stated she is also concerned that the proposed request will have a negative impact on the existing residential uses.

Raydene Read, 1348 Edgewater Beach Drive, stated the relocation of the Talbot House was not part of the new Vison Zero plan that was just approved by the City Commission. The relocation of Talbot House was also not a part of the Lakeland's Community Redevelopment Agency (CRA) Memorial Boulevard Economic Development Strategy plan.

Frank Sposaro, 1344 Edgewater Beach Drive, stated he has safety concerns and is opposed to the request.

Justin Castano, 1324 Edgewater Beach Drive, stated he is concerned that the proposed request will have negative impacts on the neighborhood.

Tej Karki, 4693 Lathloa Loop, stated he is concerned that the new proposed location will have negative impacts on his businesses.

Chris Canning, 1328 Edgewater Beach Drive, stated he is concerned the businesses in the area will be negatively impacted.

Discussion ensued.

Staff will present a written recommendation for the request at the next regular meeting of the Board.

GENERAL MEETING

ITEM 4: Review minutes of the June meeting.

Silvana Knight made a motion for approval of the minutes from the previous meeting. Veronica Rountree seconded the motion and it passed 7—0.

ITEM 5: Application of C-1 (Pedestrian Commercial) zoning on approximately 0.98 acres located north of Lakeland Park Center Drive and west of Hopewell Avenue (1009, 1015, 1019 and 1025 Lakeland Park Center Drive and 3504 Hopewell Avenue). Owner: Van and Nguyen LLC. Applicant: Chandra Frederick. (ZON25-007)

Damaris Stull stated the subject property is located east of U.S. 98 North and north of Interstate 4. In 2007, the subject property was annexed into the City. In 2008, this area and adjoining annexed properties were given a future land use designation of Regional Activity Center (RAC). The subject property, and other nearby residential properties located west of Hopewell Avenue, were not acquired by the developer for incorporation into the shopping center which received Planned Unit Development (PUD) zoning approval in 2011. As a result, the remaining properties are without City zoning. The subject lots include both vacant and developed parcels. Properties located at 1009 and 1025 Lakeland Park Center Drive are currently developed with single-family homes. Properties located at 1015/1019 Lakeland Park Center Drive and 3504 were previously developed with single-family homes that were demolished.

Ms. Stull stated the purpose of this request is to apply C-1 (Pedestrian Commercial District) zoning to allow for the marketing of the property for commercial redevelopment. The C-1 zoning district allows for office uses, both medical and non-medical, personal services and a limited range of retail uses intended for pedestrians. Although there are no plans for redevelopment at this time, a conceptual site plan submitted by the applicant shows how the property potentially could be developed for a small 6,000 sq. ft. multi-tenant retail commercial building. The RAC Future Land Use designation is intended to accommodate regional shopping needs through a balanced mix of large retail, commercial and office uses which serve the region. Ms. Stull pointed to photos on the overhead screen of the subject property and surrounding areas.

Chandra Frederick, 7930 Ashley Pointe Drive, made a presentation that provided an overview of the proposed request.

In response to Joseph Lauk, Ms. Frederick stated all the parcels are currently under the same ownership.

Silvana Knight made a motion for approval of staff's recommendation. Veronica Rountree seconded the motion and it passed 7—0.

ITEM 6: Small-scale land use amendment to change the future land use designation from Residential Medium (RM) to Public Buildings/Grounds/Institutional (PI); and a change in zoning from MF-12 (Multi-Family Residential) to PUD (Planned Unit Development), to allow a 100-unit, multi-family residential development for the elderly on approximately 3.16 acres located at the northeast corner of W. 10th Street and Kettles Avenue (1401 Kettles Avenue). Owner: Lakeland Housing Authority. Applicant: Boggs Engineering, LLC. (LUS25-004/PUD25-008)

Audrey McGuire stated the subject property is located north of W. 10th Street, east of Kettles Avenue and west of Martin L. King Jr. Avenue. The subject property has a future land use designation of

Residential Medium (RM) and is zoned MF-12 (Multi-Family Residential) within the Urban Neighborhood (UNH) context sub-district. Ms. McGuire pointed to photos on the overhead screen of the subject property, surrounding areas and proposed site plan. The subject property is bound by single-family residential properties to the north, south and west. According to the applicant, 100 percent of the units will be rented as affordable housing. The area surrounding the subject property consists of a mix of single-family residential, office and pedestrian commercial uses, including Rochelle School of the Arts across Martin L. King Jr. Avenue. While the proposed project will be developed at a higher density and height than the existing apartments, the proposed three-story building is compatible with surrounding uses as it located along a collector roadway and setback a minimum of 150 feet from adjacent single-family uses to the north. Furthermore, the proposed affordable housing project aligns with the goals, objectives and policies set forth within the Housing Element of the City's Comprehensive Plan which promotes the development of affordable housing. The proposed apartments will be oriented towards W. 10th Street with off-street parking located to the rear. Ms. McGuire pointed to photos on the overhead screen of the elevations.

In response to Silvana Knight, Ms. McGuire stated there will be an elevator in the apartment building.

In response to Joseph Lauk, Ms. McGuire stated staff did not receive any additional public comment in response to the request after the public hearing.

Ms. McGuire presented the recommended conditions for approval.

Terry Dennis made a motion for approval of staff's recommendation. Jeri Thom seconded the motion and it passed 7—0.

ITEM 7: Election of new officers.

Silvana Knight made a motion to nominate Bessie Reina to serve as Secretary. Jeri Thom seconded the motion and it passed 7—0.

Silvana Knight made a motion to nominate Jeri Thom to serve as Chairperson. Susan Seitz seconded the motion and it passed 7—0.

Jeri Thom made a motion to nominate Terry Dennis to serve as Vice-Chairperson. Silvana Knight seconded the motion and it passed 7—0.

ITEM 8: Report of City Commission action on Planning and Zoning Board recommendations along with Planning & Transportation Manager's Report.

Chuck Barmby reviewed the recent actions of the City Commission. Mr. Barmby also reviewed the new cases for the August hearing.

ITEM 9: Audience.

There were no comments from the audience.

ITEM 10: Adjourn.

There being no further discussion, the meeting was adjourned at 11:02 AM.

Respectfully Submitted,	
Jeri Thom, Chair	Bessie Reina, Secretary



Community & Economic Development Staff Recommendation

Date:	August 19, 2025	Revie	ewer:	Audrey McC	Guire			
Project No:	PUD25-009	Loca	tion:	1115 E. Memorial Boulevard				
Owner:	CFTB Realty LLC							
Applicant:	Timothy F. Campbell,	Clark,	Camp	bell, Lancaste	er, Wo	orkman & Airth, P.A.		
Current Zoning:	O-2 (Limited Impact O	office) Future Land		Public Buildings/Grounds/Institutional (PI)				
Context District:	Urban Corridor (UCO)							
P&Z Hearing:	July 15, 2025	July 15, 2025 P&Z Final D				nal Decision: August 19, 2025		
Request:	Change of zoning from O-2 (Limited Impact Office) to PUD (Planned Unit Development) to allow a transient lodging and social services facility, with a he clinic as an accessory use, on property located at 1115 E. Memorial Boulevard							

Request for Continuance

Timothy F. Campbell, Clark, Campbell, Lancaster, Workman & Airth, P.A., on behalf of CFTB Realty LLC, requests a one-month continuance until September 16, 2025 to allow additional time to consider the feedback from the community, Community and Economic Development Department staff, and the Planning & Zoning Board. Staff and the applicants will continue to work together on any revisions to the development proposal that will be consistent and compatible with the City's Land Development Code and Comprehensive Plan.



Report of City Commission Action on Planning and Zoning Board Recommendations

Tuesday, August 19, 2025

Meeting of August 4, 2025

Ordinances (First Reading)

Proposed 25-026; Application of C-1 (Pedestrian Commercial) Zoning on Approximately 0.98 Acres Located North of Lakeland Park Center Drive and West of Hopewell Avenue. (ZON25-007)

Proposed 25-027; Small Scale Amendment #LUS25-004 to the Future Land Use Map to Change Future Land Use Designation from Residential Medium (RM) to Public Buildings/Grounds/Institutional (PI) on Approximately 3.16 Acres Located at the Northeast Corner of W. 10th Street and Kettles Avenue. (LUS25-004)

Proposed 25-028; Change in Zoning from MF-12 (Multi-Family Residential) to PUD (Planned Unit Development) to Allow a 100-Unit, Multi-Family Residential Development for the Elderly on Approximately 3.16 Acres Located at the Northeast Corner of W. 10th Street and Kettles Avenue. (PUD25-008)

Meeting of July 21, 2025

Ordinances (Second Reading)

Proposed 25-016; Amending Ordinance 5422; Major Modification of PUD (Planned Unit Development) Zoning to Allow for the Development of a New 8,000 Square Foot One-Story Office Building on Property Located at 4265 New Tampa Highway. (PUD25-004) **Approved 7—0, Ordinance 6096.**

Proposed 25-017; Small Scale Amendment #LUS25-001 to the Future Land Use Map to Change Future Land Use Designation from Business Park (BP) to Industrial (I) on Approximately 9.16 Acres Generally Located at 2420 New Tampa Highway. (LUS25-001) **Approved 7—0, Ordinance 6097.**

Proposed 25-018; Change in Zoning from I-2 (Medium Industrial) to PUD (Planned Unit Development) to Allow for Scrap, Waste and Reclaimed Materials Traded Uses, Level II, on Approximately 9.16 Acres Generally Located at 2420 New Tampa Highway; Repealing Ordinance 5382. (PUD25-003) **Approved 7—0, Ordinance 6098.**

Proposed 25-019; Small Scale Amendment #LUS25-003 to the Future Land Use Map to Apply Residential Medium (RM) Land Use Designation on Approximately 7.51 Acres Located at the Northeast Corner of Kathleen Road and Sleepy Hill Road. (LUS25-003) **Approved 7—0, Ordinance 6099.**

Proposed 25-020; Application of RA-4 (Single-Family Residential) Zoning on Approximately 7.51 Acres Located at the Northeast Corner of Kathleen Road and Sleepy Hill Road. (ZON25-005) **Approved 7—0, Ordinance 6100.**

Proposed 25-021; Approving a Conditional Use to Allow a 64- Unit Single-Family Attached Development on Approximately 7.51 Acres Located at the Northeast Corner of Kathleen Road and Sleepy Hill Road. (CUP25-004) **Approved 7—0, Ordinance 6101.**