

Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland			
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project			
Funding Awarded:	\$42,986,390.00			
Agreement Period:	10/27/2022 – 10/26/2028			
Primary Points of Contact Information:	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency		Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: lane.braddy@lakelandgov.net	
Activity Reporting Period: DECEMBER 2024				
An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	614,094.15	1,356,405.39	41,629,984.61
TOTAL Project Funds (A+B)	42,986,390.00	614,094.15	1,356,405.39	41,629,984.61
* PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.				
Section Two – Accomplishments within the <u>Past</u> Month:				

Updated 4/1/2024

12/2/2024 – The City (Laurie Smith) sent an email to DOC indicating that the Feasibility Study Report prepared by AECOM stating that the City of Lakeland has accepted the Report as complete. Receipt of return email from DOC acknowledging receipt of the City’s acceptance and clearance to continue the design efforts required to implement the measures needed to complete the Project. The City and AECOM team participated in a TEAMS meeting with DOC and HUD Environmental Team to discuss permitting and the NEPA process and requirements.

12/9/2024 – AECOM submitted the FEMA Floodplain/Floodway Assessment Report and Modification 6 to Attachment C (to accommodate running design, permitting, and NEPA process simultaneously to keep the project on schedule) to the City for review and approval.

12/10/2024 – The City submitted the final FEMA Floodplain/Floodway Assessment Report, Modification 6 to Attachment C, and the November 2024 MPR to DOC for review and approval. Receipt received from DOC.

12/11/2024 – The City sent a minor update of Modification 6 to Attachment C to DOC.

12/12/2024—The City and AECOM team attended their regular TEAMS meeting with DOC (Jody). DOC sent the current construction phase tasks/deliverables for AECOM to review and adjust details to match the approved Alternative 3 for a proposed Amendment 2 to the City’s Subrecipient Agreement.

12/13/2024 – The City prepared and submitted Reimbursement Invoice 003 (that included AECOM’s 2nd Invoice No. 2000947255 through October 10, 2024) with a cover letter and supporting documentation for SERA submittal to the DOC Project Manager for review and approval

12/19/2024 – The City submitted the revised list of construction tasks/deliverables to DOC for review.

12/26/2024—The City received DOC Draft Amendment 2 to its Subrecipient Agreement, which includes updated construction phase tasks and deliverables.

12/30/2024 – The City sent DOC Draft Amendment 2 to AECOM team for review and response by January 6, 2025.

Section Three – Issues or risks that have been faced with resolutions:

N/A

Section Four – Projected activities to be completed within the following Month:

- AECOM will continue with the NEPA Process based on the recently approved Feasibility Study Report.
- AECOM will develop the design of the selected alternative during the NEPA Review.
- AECOM will coordinate pre-permit application meetings with the regulatory agencies.

Section Five – Required Submissions:

❖ Attachment B - Project Budget <ul style="list-style-type: none"> ➤ Has the Project Budget changed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment B for review and approval.</i> ◆ <i>The explanation for the change.</i> 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Attachment C - Activity Work Plan <ul style="list-style-type: none"> ➤ Has the Activity Work Plan/Project Timeline changed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit:</i> <ul style="list-style-type: none"> ◆ <i>The Revised Attachment C for review and approval.</i> ◆ <i>The explanation for the change.</i> 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Staffing Plan <ul style="list-style-type: none"> ➤ Were there any Staffing changes? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i> 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Updated 3/21/2024

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<p>❖ Equipment Transfer/Disposal and Tracking <i>(If Construction is part of the Project)</i></p> <p>➤ Were there Equipment Transferred/Disposed?</p> <p>➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i></p> <p>➤ Any Equipment purchased <u>specifically</u> for this project?</p> <p>➤ <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i></p>	<p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>
<p>Section Six – Construction/Plan Updates:</p>		
<p>➤ Have you started Construction?</p> <p>➤ <i>If "No", please provide Estimated Construction Start Date below</i> Date: _____</p> <p>➤ <i>If answered "Yes", please answer next 3 questions.</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>➤ Percentage of Overall Construction/Plan CURRENTLY completed? (Approximate)</p>	<p>_____ %</p>	
<p>➤ Percentage of Overall Construction/Plan EXPECTED to be completed next month? (Approximate)</p>	<p>_____ %</p>	
<p>➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <i>If not, please attach photos to this report.</i></p> <p>➤ Please remember to submit, 3 to 5 different photos <u>each month</u> showing Construction progress.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p><i>This report was prepared by:</i> Lana R. Braddy</p>	<p>Signature and date: <i>Lana R. Braddy 1/10/2025</i></p>	