

Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland			
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project			
Funding Awarded:	\$42,986,390.00			
Agreement Period:	10/27/2022 – 10/26/2028			
Primary Points of Contact Information:	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency		Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: lane.braddy@lakelandgov.net	
Activity Reporting Period: FEBRUARY 2025				
An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	*1,367,120.60	*41,619,269.40
TOTAL Project Funds (A+B)	42,986,390.00	.00	*1,367,120.60	*41,629,269.40
*Corrected Funds Used to Date and Balance Remaining (January 2025 MPR was incorrect). * PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.				
Section Two – Accomplishments within the <u>Past</u> Month:				

Updated 4/1/2024

02/04/2025 – The City received reimbursement on MT047 Reimbursement Invoice 004 from DOC.
 02/06/2025 – The City and AECOM teams attended regular update TEAMS meeting with DOC.
 02/11/2025 – The City submitted the January 2025 MPR to DOC. Acknowledged by DOC Project Manager on 2/18/2025.
 02/12/2025 – The City and AECOM teams attended a TEAMS meeting to discuss compliance matters and 2025 Q1 Fair Housing event scheduling.
 02/18/2025 – The City received from DOC the approved Amendment Two (to the City's Subrecipient Agreement) for City Management's signature. Amendment Two consolidates construction tasks.
 02/19/2025 – The City and AECOM team confirmed (via email) that the Public Information meeting (for Phase 3 - Design) will be held in late 2025 after the design work/NEPA process is completed (and prior to construction).
 02/20/2025 – The City and AECOM teams attended regular update TEAMS meeting with DOC.

Section Three – Issues or risks that have been faced with resolutions:

N/A

Section Four – Projected activities to be completed within the following Month:

- AECOM will continue with the NEPA Process based on the recently approved Feasibility Study Report.
- AECOM will develop the design of the selected alternative during the NEPA Review and initiate the discussion with the regulatory agencies.
- The City and AECOM teams will be setting up a meeting in March 2025 to discuss the next quarterly fair housing event.
- AECOM will submit Invoice #3 to the City in March 2025 for Consultant work through February 2, 2025. The City will process payment to AECOM.
- The City will submit Reimbursement Invoice 005 to DOC in March 2025 for City staff services through February 22, 2025.

Section Five – Required Submissions:

❖ Attachment B - Project Budget

- Has the Project Budget changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment B** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☐

No ☒

❖ Attachment C - Activity Work Plan

- Has the Activity Work Plan/Project Timeline changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment C** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☐

No ☒

❖ Staffing Plan

- Were there any Staffing changes?
 - If answered "Yes", please submit the **Revised Staffing Plan** which will include the **Revised Org Chart** and **Updated names and Job descriptions**.

Yes ☐

No ☒

<p>❖ Equipment Transfer/Disposal and Tracking <i>(If Construction is part of the Project)</i></p> <ul style="list-style-type: none"> ➤ Were there Equipment Transferred/Disposed? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> ➤ Any Equipment purchased <u>specifically</u> for this project? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i> 	<p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>
<p>Section Six – Construction/Plan Updates:</p>		
<ul style="list-style-type: none"> ➤ Have you started Construction? <ul style="list-style-type: none"> ➤ <i>If "No", please provide Estimated Construction Start Date below</i> Date: _____ ➤ <i>If answered "Yes", please answer next 3 questions.</i> 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<ul style="list-style-type: none"> ➤ Percentage of Overall Construction/Plan CURRENTLY completed? (Approximate) 	<p>_____ %</p>	
<ul style="list-style-type: none"> ➤ Percentage of Overall Construction/Plan EXPECTED to be completed next month? (Approximate) 	<p>_____ %</p>	
<ul style="list-style-type: none"> ➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <i>If not, please attach photos to this report.</i> <ul style="list-style-type: none"> ➤ Please remember to submit, 3 to 5 different photos <u>each month</u> showing Construction progress. 	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p><i>This report was prepared by:</i> Lana R. Braddy</p>	<p>Signature and date: <i>Lana R. Braddy 3/7/2025</i></p>	